

**City of Central
State of Louisiana**

**REQUEST FOR QUALIFICATIONS AND PROPOSALS
FOR CITY SERVICES**

**ADDENDUM NO. 4
April 19, 2011**

Amendment to Request for Qualifications and Proposals for City Services:

Amendment No. 1: Section 1.0 Introduction is hereby amended to add the following as the last Sentence of Section on Page 2 of 7:

THE WITHDRAWAL OF ANY PROPOSAL BY A RESPONDENT WHICH SUBMITTED PROPOSALS FOR BOTH OPTION 1 AND OPTION 2 SHALL BE A WITHDRAWAL OF BOTH PROPOSALS.

Amendments to Exhibit A Scope of Services:

Amendment No. 1: Section 1.5.3 is hereby added to read as follows:

As directed by CITY, CONTRACTOR shall prepare for, prepare materials for, and attend and make digital audio recordings of all City Council meetings, Planning and Zoning meetings, Board of Adjustment meetings, Construction Board of Appeals meetings, hearings, and agenda meetings, and respond to public inquires. CONTRACTOR shall forward for publication in Official Journal and post on CITY's website all required meeting notices, minutes, ordinances and hearing notices.

Amendment No. 2: Section 3.2.1 is hereby added to read as follows:

3.2.1 Tree Trimming and Vegetation Removal

CONTRACTOR shall trim and dispose of any low hanging tree limbs or branches or other vegetation extending over any public roadway or sidewalk necessary to facilitate passage on the roadway or sidewalk or to preserve visibility of traffic signs or signals.

Amendment No. 3: Section 7.5. is hereby amended to read as follows:

CONTRACTOR shall assist CITY in preparing and implementing the required Storm Water Management Plan ("SWMP") describing implementation of the following six minimum control measures with recommended tracking software (MS4 Permit Manager by CBI Systems, LTD, www.cbisystems.com):

1. Public Education and Outreach regarding Clean Water Act
2. Illicit Discharge Detection and Elimination
3. Construction Site Runoff Control
4. Post Construction Site Runoff Control
5. Pollution Control and Good Housekeeping
6. Public Involvement and Participation

Amendments to Exhibit B Proposed Contract for City Services:

Amendment No. 1: Section 3.1.5.3 is hereby added to read as follows:

As directed by CITY, CONTRACTOR shall prepare for, prepare materials for, and attend and make digital audio recordings of all City Council meetings, Planning and Zoning meetings, Board of Adjustment meetings, Construction Board of Appeals meetings, hearings, and agenda meetings, and respond to public inquires. CONTRACTOR shall forward for publication in Official Journal and post on CITY's website all required meeting notices, minutes, ordinances and hearing notices.

Amendment No. 2: Section 3.3.2.1 is hereby added to read as follows:

3.3.2.1 Tree Trimming and Vegetation Removal

CONTRACTOR shall trim and dispose of any low hanging tree limbs or branches or other vegetation extending over any public roadway or sidewalk necessary to facilitate passage on the roadway or sidewalk or to preserve visibility of traffic signs or signals.

Amendment No. 3: Section 3.7.5 is hereby amended to read as follows:

CONTRACTOR shall assist CITY in preparing and implementing the required Storm Water Management Plan ("SWMP") describing implementation of the following six minimum control measures with recommended tracking software (MS4 Permit Manager by CBI Systems, LTD, www.cbisystems.com):

1. Public Education and Outreach regarding Clean Water Act
2. Illicit Discharge Detection and Elimination
3. Construction Site Runoff Control
4. Post Construction Site Runoff Control
5. Pollution Control and Good Housekeeping
6. Public Involvement and Participation

Amendment No. 4: Section 14.1.3 is hereby amended to read as follows:

Comprehensive Automobile and Vehicle Liability Insurance with ~~Five~~ at least Two Million Dollars (\$~~5~~2,000,000) ~~combined single limits per occurrence~~ covering claims for injuries to members of the public and/or damages to property of others arising from the use of CONTRACTOR owned, non-owned or leased motor vehicles, including onsite and offsite operations.

Amendment No. 5: Section 14.1.4 is hereby amended to read as follows:

Commercial General Liability Insurance with ~~limits of Five~~ at least Two Million Dollars (\$~~5~~2,000,000) ~~per occurrence and in the aggregate,~~ covering claims for injuries to members of the public or damages to property of others arising out of any covered acts of CONTRACTOR undertaken to provide services for CITY as required in this CONTRACT or omission of CONTRACTOR or any of its employees, or subcontractors.

Amendment No. 6: Section 14.1.6 is hereby added to read as follows:

14.1.6 Umbrella Policy of at least Five Million Dollars (\$5,000,000) in coverage.

Amendment No. 7: Section 16.1 is hereby amended to read as follows:

CONTRACTOR shall furnish a performance bond issued by a commercial surety authorized to do business in Louisiana in the total amount of the ~~annual~~ compensation for services for the five-year contract.