



CENTRAL CITY SERVICES RESULTS THROUGH PARTNERSHIP





April 29, 2011

City of Central
ATTN: City Services Proposal
13421 Hooper Road, Suite 8
Central, Louisiana 70818-9200

RE: CITY OF CENTRAL REQUEST FOR QUALIFICATIONS AND PROPOSALS FOR CITY SERVICES

Dear City of Central and Selection Committee Members:

It is with great pleasure that CSRS, Inc. d/b/a Central Municipal Services Group presents this proposal to provide City Management Services to the City of Central, Louisiana. Michael B. Songy, P.E., P.L.S. will serve as the primary contact for this proposal. Michael currently serves as President and Chief Executive Officer of the firm and has full authority to respond to any questions regarding the proposal and to negotiate the contract.

CSRS, Inc. has continually been in business for over 32 years, originally incorporating in 1978. Through the years we have provided professional services in architecture, engineering, land planning, development services, land surveying, grant funding and management, engineering management, and program management services for capital improvement programs.

Central Municipal Services Group is a consortium organized and existing under the laws of the State of Louisiana. The sole purpose of the Central Municipal Services Group is to perform the services defined in this RFQ/P for the City of Central, Louisiana. The Central Municipal Services Group is a tradename registered to CSRS that provides an operational identity for CSRS and all of the sub-consultants in our consortium. CSRS has partnered with General Informatics on several projects since 2001. We have not had formal partnership relationships with the remaining firms in the consortium.

In the unlikely event that one or more of our team members is unable to continue to provide services, we have a plan that will ensure no interruption of services or minimize any inconvenience. We currently employ 2 full-time CPAs that could lead our financial services team until a permanent replacement is identified. Our internal staff of 3 Information Technology Professionals could assume maintenance responsibilities for all hardware, software and technical support. We would also assume internal responsibility for grant sourcing and administration using our grant sourcing and administration staff based out of New Orleans. Finally, services provided by SEMS, Inc. and TriCoeur Services, LLC would be replaced by other local service providers. We have already implemented a contingency strategy for these services. Our contingency plan allows us to maintain a high level of service with minimal interruptions to the citizens we will serve.

The requested contact information is as follows:

Michael B. Songy, P.E., P.L.S.
CSRS, Inc. d/b/a Central Municipal Services Group
6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546 E | songy@csrsonline.com

We are most confident that our proposal will provide unparalleled staffing with all appropriate qualifications, experience, and certifications necessary for the diversity of expertise required. By coupling Central's commitment to outsource city management services with CSRS's commitment of providing top notch experience with proven local companies, we can create a partnership that will **redefine citizen services**.

Sincerely,
CENTRAL MUNICIPAL SERVICES GROUP

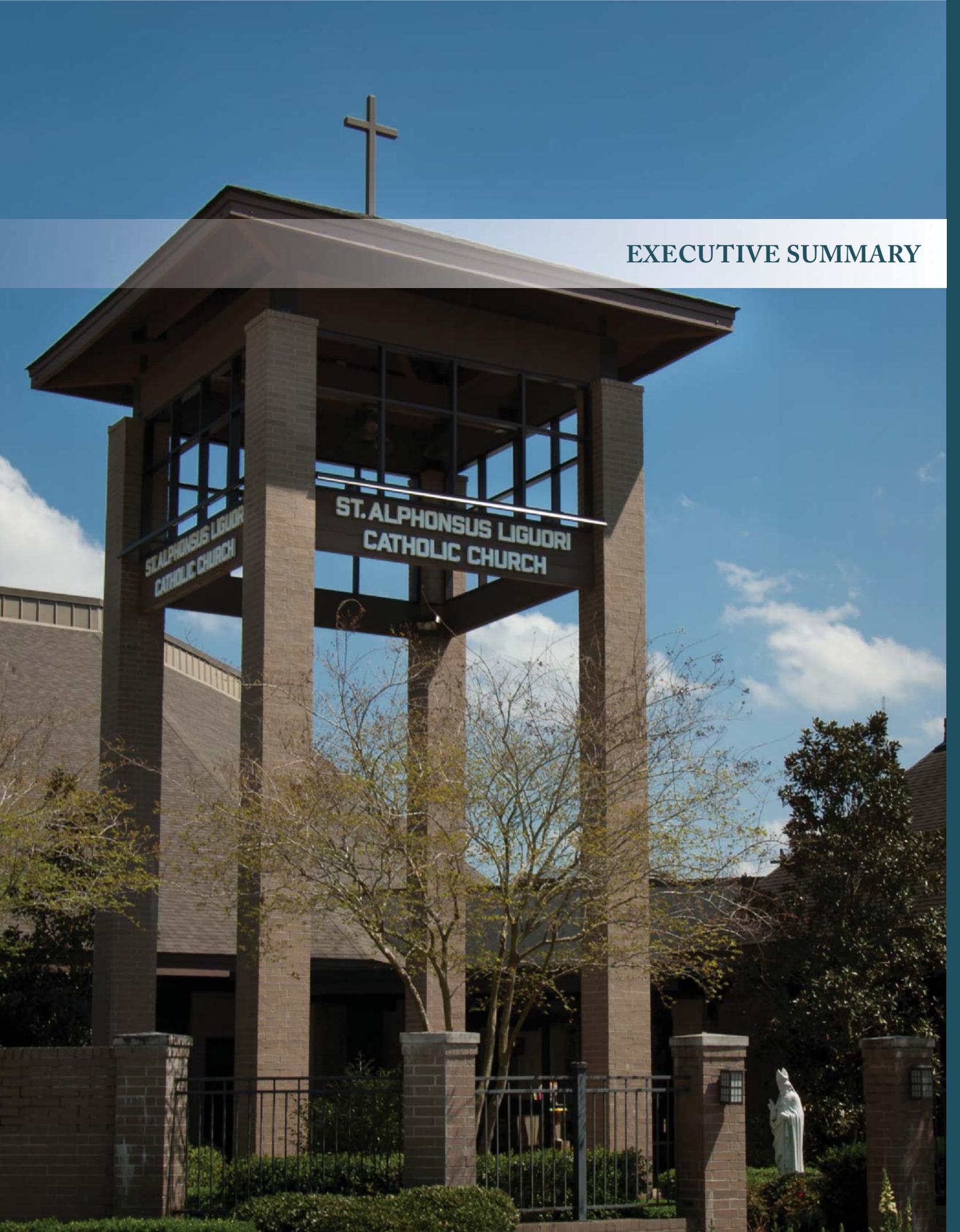
Michael B. Songy, P.E., P.L.S.

TABLE OF CONTENTS

EVALUATION CRITERIA

Legal and Financial Qualifications	Financially Solvent	B-14
	Insurance Requirements	F-95
	Bonding Requirements	F-97
	No Conflict of Interest	H-102
Identification of Respondent	Type of Organization	B-6
	Number of Years in Business	B-6
Qualifications	Relevant Experience	B-15
Resources	Staff Resources	C-39
	Information Technology	D-88
	Equipment & Other Resources	E-91
Transition	Transition Plan & Duration	I-122
Emergency	Emergency & Catastrophic Response	J-127
Proposed Cost	Pricing	G-99

A. EXECUTIVE SUMMARY	
Executive Summary	A-1
B. CONTRACTOR'S QUALIFICATIONS AND EXPERIENCE	
Firm History and Background	B-6
Financial Solvency	B-14
Similar Project Experience	B-15
C. PROPOSED PROJECT STAFF	
Organizational Structure	C-39
Organization Chart	C-40
Functional Roles and Responsibilities	C-50
Resumes	C-56
Contingency Plan	C-87
D. INFORMATION TECHNOLOGY RESOURCES	
Information Technology Resources	D-88
City Dedicated Resources	D-89
Shared Resources	D-89
Access to Additional Resources	D-90
Contingency Plan	D-90
E. EQUIPMENT AND RESOURCES	
Respondent Owned Equipment	E-91
City Dedicated Equipment	E-92
Shared Equipment	E-92
Access to Additional Resources	E-92
Contingency Plan	E-93
Central Municipal Services Center	E-94
F. INSURANCE AND BOND	
Insurance Requirements	F-95
Bonding Requirements	F-97
G. PROPOSED COST	
Pricing Proposal	G-99
Schedule of Values	G-100
H. ADMINISTRATIVE INFORMATION	
Contract Execution	H-101
Acknowledgement of Addenda	H-101
Exhibit D - No Conflict of Interest	H-102
Corporate Resolution Granting Authority	H-103
Letters of Recommendation	H-104
Personnel Licenses and Certifications	H-106
I. TRANSITION PLAN	
Transition Plan & Duration	I-122
J. EMERGENCY AND CATASTROPHIC RESPONSE	
Emergency and Catastrophic Response	J-127



EXECUTIVE SUMMARY

We understand your culture...

The City of Central was incorporated in 2005 to facilitate the establishment of an **independent school district**. The Central Community School District has grown 66% since establishing its independence and is the 5th highest performing school district in Louisiana. Central is the 12th largest city in the state, with steady population growth, currently at 28,045, and continues to foster the **community culture** as progress remains a mission of its stakeholders, businesses and residents. Central residents continue to take pride in their **rural character**, with the acceleration of new residential development patterns, the expansion of Central's major arterial roads and the consolidation of the school system, growth must be managed to support a sustainable **community**, maintaining its precious rural character.



We understand privatization of services...

CSRS, Inc. has earned a reputation as a trusted private partner for many municipal, parish and state governmental entities. As responsible stewards of public funds, CSRS has strengthened the credibility, public confidence and overall effectiveness of successful public-private partnerships. The key to the collaborative partnership is trust in the relationship - **confidence** that builds as both parties are encouraged to explore emerging trends, new ideas and implement best practices, providing more cost effective and efficient government services to our citizens. The Central City Services is "The Right Opportunity" for our model and we look forward to a **trusted partnership** with the City of Central.

Challenges for the new service provider...

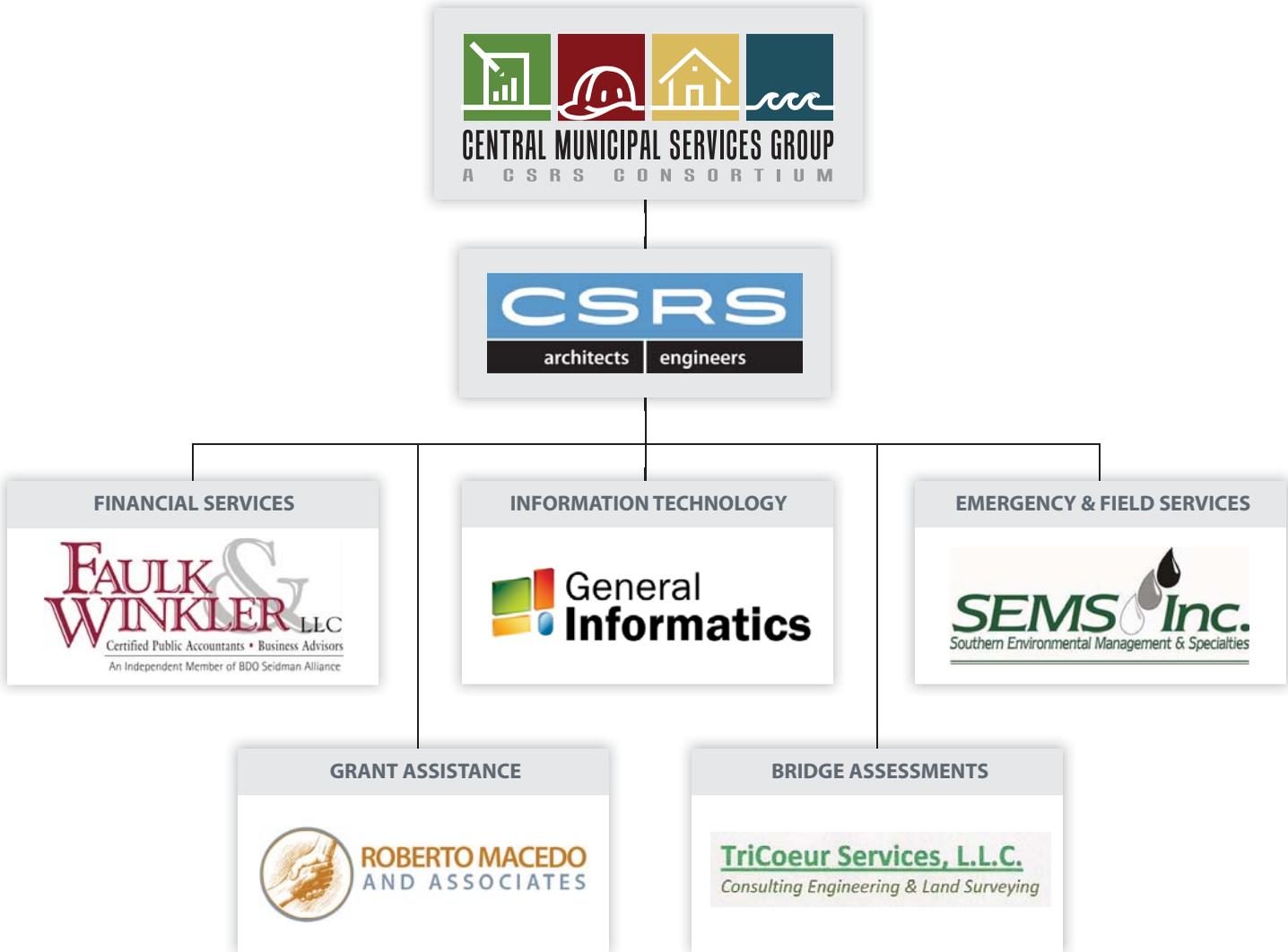
- the service provider must be viewed as cohesive and seamless with the City Council, Mayor's Office and Planning Commission
- the service provider must have a transparent attitude and be open to the citizens
- the service provider must be trusted, relative to decisions and policies brought forward to the elected officials
- the service provider must be able to guide and manage the projected growth of the community

"...Our community is growing significantly for all of the right reasons. Our superior school system; our low crime rate; our proximity to exceptional medical facilities; and our affordable cost of living are all driving this growth."

Excerpt from Mayor Shelton "Mac" Watts for the Central Economic Development Foundation

A Well-Crafted Team...

A successful partnership depends on all of the *people* involved with the project. CSRS is known for crafting a comprehensive team of firms and professionals, enhancing our services and providing a creative approach to delivering better services to our clients. The Central Municipal Services Group (CMSG) is a consortium of firms and professionals that are all **locally based and as diverse as the City itself**. We offer a blend of local businesses and large firms, built on the expertise of each partner, that best meets residents needs through an effective working relationship that will produce results and meet public accountability standards.



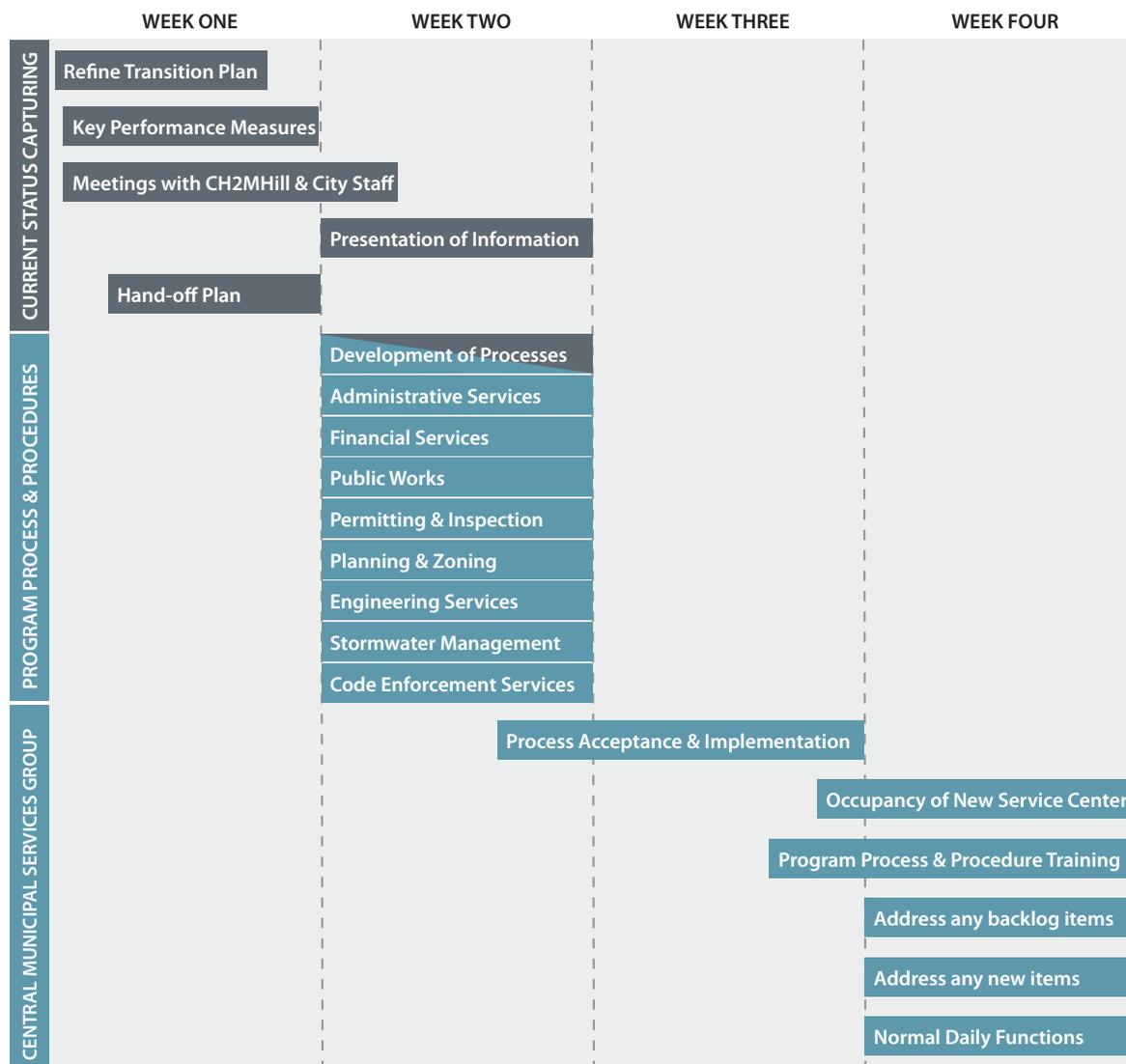
The Transition must be effortless...

The Transition Plan is a critical element for the successful partnership. The Central Municipal Services Group applies our proven methodologies to ensure a smooth, seamless transition. Indeed, from our perspective, a successful transition is the most important aspect of this project for maintaining stability and integrity and ensuring the highest degree of service to the Central Community.

Our Transition Plan focuses on four main areas:

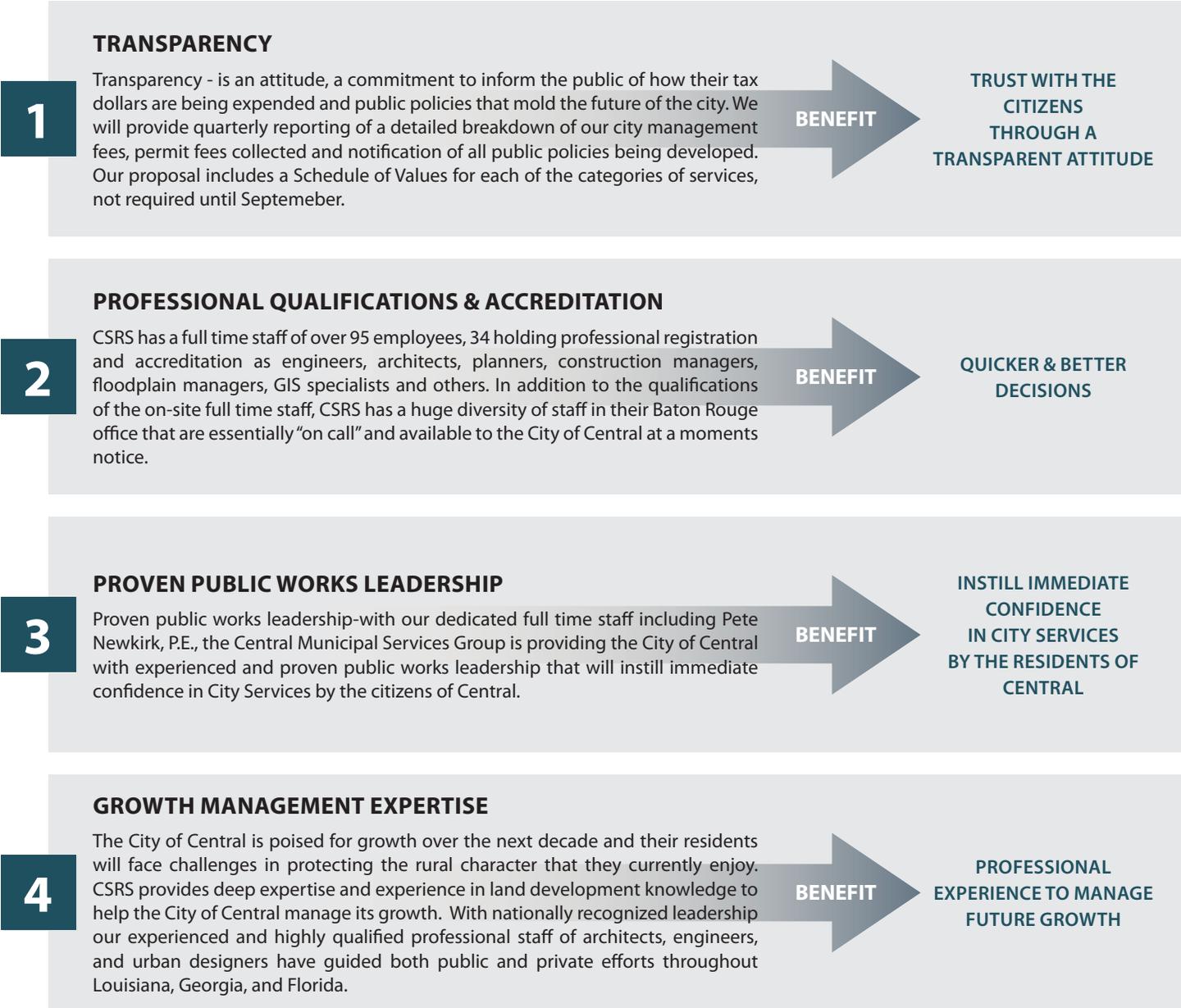
- **No Up Front Transition Cost** - our fee proposal does not present any up front transition cost.
- **Staffing** - focused on managing the Central City Services from the incumbent - for new staff and organizational structure.
- **Business Process** - focused on the City Services from the current state to new operations - how we will implement and deploy our solution.
- **Schedule Ready** - our transition plan and schedule is already developed and ready to implement.

Our Transition Plan will ensure the resources are in place to support the Central City Services priorities by facilitating innovative ideas, linking the right people and stakeholders together and leveraging local expertise and national assets with the ultimate commitment to be fully transitioned by July 1, 2011.



Our 4 Point Strategy... Tailored for You

To generate high levels of effectiveness among stakeholders, we will employ a cross-functional team and centrally coordinate our efforts to provide your leadership a common operational picture and strategic advice to inform your decision making. We will take on this assignment as a campaign with action based objectives.



EXECUTIVE SUMMARY

Summary of Qualifications and Ability to Meet Overall Requirements

The following provides a brief summary of our unique qualifications in accordance with your evaluation criteria.

LEGAL AND FINANCIAL QUALIFICATIONS

- ✓ CSRS is financially solvent with a long standing relationship with Hancock Bank as a valued customer
- ✓ Central Municipal Services Group meets the insurance requirements of the contract
- ✓ Central Municipal Services Group meets the bonding requirements of the contract
- ✓ Central Municipal Services Group is transparent in our business relationships and requests the City grant a waiver for perceived Conflict of Interest

TYPE OF ORGANIZATION AND NUMBER OF YEARS IN BUSINESS

- ✓ A consortium with 100+ years combined history in Louisiana that is fully compliant in every respect
- ✓ Capacity of more than 450 LOCAL resources for additional expertise and surge support
- ✓ Organization already positioned to redefine citizen services

RELEVANT EXPERIENCE

- ✓ Demonstrated competency and ability to manage and provide services of similar scope and complexity
- ✓ Successfully managed \$3.8B in active construction statewide
- ✓ Proven and measurable experience and capability, having worked on more than 8 major Capital Improvement Programs at \$450M+ each

STAFF RESOURCES

- ✓ Proven public works leadership, ready to run full stride with no learning curve
- ✓ Appropriate professional/technical expertise on board, licensed and certified
- ✓ Key staff on the ground and immediately available

INFORMATION TECHNOLOGY RESOURCES AND EQUIPMENT

- ✓ Ability to provide extensive array of IT resources, equipment and expertise for an effective and efficient municipal government
- ✓ Plan in place to ensure systems will be fully operational at the time of initiating services
- ✓ Already positioned to meet both on-site and off-site technology requirements

TRANSITION PLAN INCLUDING DURATION

- ✓ No transition risk, with proven methodologies to ensure a smooth, seamless transition
- ✓ No Up Front Transition Cost - our fee proposal does not present any up front transition cost
- ✓ Proven transition plan and schedule already developed and ready to implement

EMERGENCY AND CATASTROPHIC RESPONSE

- ✓ Expedited monitoring services and disaster debris removal services plan
- ✓ Proven Incident Command System (ICS) to manage emergency and disaster response measures
- ✓ Committed to being in the trenches during critical times

PRICING

- ✓ Transparency plan that preserves the value and integrity of City Services throughout the life of the contract
- ✓ Committed to informing the public of how their tax dollars are being expended with included Schedule of Values
- ✓ Competitive pricing to match structure of services

**CONTRACTOR'S
QUALIFICATIONS & EXPERIENCE**



Central Municipal Services Group

A successful partnership depends on all of the *people* involved with the project. CSRS is known for crafting a comprehensive team of firms and professionals, enhancing our services and providing a creative approach to delivering better services to our clients. The Central Municipal Services Group (CMSG) is a consortium of firms and professionals that are all **locally based and as diverse as the City itself**. We offer a blend of local businesses and large firms, built on the expertise of each partner, that best meets residents needs through an effective working relationship with great transparency and integrity.



CMSG Team Member Roles

Firm assignments are denoted as such on the organization charts and summarized in the figure below.

Central Municipal Services Group	Central City Services Scope of Work										PROFILE
	Years in Business	Louisiana Firm	ADMINISTRATIVE SERVICES	FINANCIAL SERVICES	PUBLIC WORKS AND EMERGENCY SERVICES	PERMIT AND INSPECTION SERVICES	PLANNING AND ZONING SERVICES	ENGINEERING SERVICES	STORMWATER MANAGEMENT	CODE ENFORCEMENT	
CSRS, Inc. Role: Program Lead	33	✓	✓	✓	✓	✓	✓	✓	✓	✓	PG. 7
Faulk & Winkler, Inc. Role: Financial Services	27	✓	✓	✓							PG. 8
General Informatics, Inc. Role: Information Technology	10	✓	✓								PG. 9
Roberto Macedo & Associates Role: Grant Assistance	31	✓	✓								PG. 10
SEMS, Inc. Role: Public Works & Emergency Services	19	✓			✓						PG. 11
TriCoeur Services, LLC Role: Bridge Assessments	33	✓			✓						PG. 12

CMSG provides a single source of professional talent and leadership to meet the demands of providing City Services. As your partner we will respond with leadership and technical execution for the delivery of efficient, reliable and cost effective services for the residents of Central.

CMSG, with consistently insightful, strategic and reliable leadership, offers Central a no risk City Services solution with the highest predictability of future success.

We are committed to establishing a long term relationship with the residents, City staff, City Council, and community stakeholders. We understand that these relationships are necessary for the successful delivery of our team-based professional services, because these stakeholders must have confidence and trust in our work.

To be successful in the position of the City's Partner, it is vital to have a competent professional team that can understand a City's multi-faceted perspective from the viewpoint of many stakeholders. We must work diligently to nurture strong relationships and must assimilate the culture of the community. Then the day-to-day services must be proactive, responsive, and cost-effective.

CONTRACTOR'S QUALIFICATIONS AND EXPERIENCE

CSRS, INC.



6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546 F | (225) 767-0060

CSRS, Inc., established in 1978, is a privately-held Louisiana based professional services firm providing program management, engineering, planning and surveying to our clients throughout the southeast. With nearly 100 employees, we deliver single source, integrated services to both public and private markets.

True to our mission, CSRS “LISTENS, CREATES AND IMPLEMENTS DESIGN AND MANAGEMENT SOLUTIONS IN PARTNERSHIP WITH OUR CLIENTS”. This message is the guiding element by which all of our business relationships are cultivated and maintained.

As a recognized leader in program management, as well as planning and engineering, CSRS provides leadership and technical assistance for our municipal clients to plan for strong, healthy communities, and to plan, design, construct, maintain, and operate their public infrastructure. We provide high quality professional services that are responsive to community stakeholders, are flexible in service approach, and are cost effective; adding value to your community.

CSRS is a vertically-integrated, full-service program management, consulting, planning, engineering and surveying services company. As such, we have the ability to provide any specialized professional services that may be required — including technical sub-specialties relative to project delivery.

Our surveyors, engineers, landscape architects, planners and architecture teams work side-by-side and office-to-office, combining the skills, energy and focus needed to create and implement design and management solutions in partnership with our clients.

Through our team based services approach, we assist community development, public works, engineering and municipal staff by providing:

- Establishment of sustainable management processes and policies
- Management of infrastructure for new development and growth
- Project planning, development, and financing (Feasibility Reports, Capital Improvement Planning, Environmental Studies)
- Multi-disciplinary infrastructure design services
- Full service engineering services (Preliminary and Final Design, Construction Administration and Staking, Construction Observation and Start-up)
- Specialized professional services (Planning, Hydrologists, Architecture and Landscape Architecture, Public Works Management and Operations Consulting)

CSRS, Inc. Statistics Central Municipal Services Group

SIZE OF FIRM:

- 95 Employees, 34 of which are accredited
- Program Management of \$3.8B in active construction statewide.

YEARS IN BUSINESS:

- Founded 1978 (33 Years)

OFFICE LOCATIONS:

- Baton Rouge and New Orleans

FIRM HIGHLIGHTS:

- Louisiana Based with National Expertise
- Specialized Professional Services
- Continuous Principal Involvement

RELEVANT EXPERIENCE:

- **Ascension Parish Engineering Review Agency**
- **Green Light Plan - Transportation Improvements Program**
- **LaDOTD American Recovery & Reinvestment Act**
- **Recovery School District**
- **Ascension Parish Development Codes & Subdivision Regulations**
- **Zachary Community School System**
- **Louisiana Department of Education School Renovation, IDEA & Technology Grant**
- **Terrebonne Parish Flood Damage Prevention Ordinance**
- **Iberia Parish Master Plan - Infrastructure Study & Implementation Plan**
- **Amite River Basin Commission Hydrographic Model Inventory**
- **East Baton Rouge Parish School System Tax Plan for Facilities & Technology**
- **Coastal Impact Assistance Program**
- **Village at Magnolia Square (TND)**

CONTRACTOR'S QUALIFICATIONS AND EXPERIENCE

FAULK & WINKLER, LLC



6811 Jefferson Highway
Baton Rouge, Louisiana 70806
P | (225) 927-6811

Faulk & Winkler, LLC is a 4-partner, 41-staff member firm located in Baton Rouge, Louisiana whose mission is to proactively impact the well-being of those they serve. As such, Faulk & Winkler believes in a service model that focuses on intellectual curiosity, accounting as a contact sport, and the unique characteristics of each individual client.

We have extensive experience in servicing the needs of the governmental industry. The focus of our service concept has been to provide in-depth services to a limited number of clients. Typically, such organizations are effective service providers that are seeking a proactive relationship with a CPA firm.

Historically, governmental services have represented a major industry specialization for the firm. Therefore, your engagement team has worked extensively with the governmental industry such that we have gained a thorough understanding of critical issues confronting governmental organizations in our community. Our focus is working with you to develop opportunities to secure your financial potential rather than reacting to historical circumstances.

We provide the highest quality of service, which is based upon our experience, training, and dedication to delivering a timely product. Since governmental organizations represent a major segment of our practice, we have a significant commitment to this industry. In this manner, we are able to address your unique needs in a timely and efficient manner. Additionally, we utilize the latest technology available to achieve efficient and effective analysis.

Our goals are client-oriented. We strive to consistently provide our clients with timely, quality service in such a manner that they achieve confidence and satisfaction in their pursuits. Where appropriate, we emphasize transferring knowledge and skills to your personnel, thereby enhancing their effectiveness.

Specifically, our experience includes long-term relationships with specific governmental entities that spans over 25 years. The distinguishing characteristic of our industry specialization, however, has been in areas beyond the traditional compliance audit that these organizations require. These services include the following:

- Compliance with GAAP, GASB, FASB accounting requirements.
- Quarterly and annual financial performance reviews.
- Monthly accounting services.
- Ability to assist in planning and administering a municipal budget.
- Financial Operations and Funding Compliance.

Faulk & Winkler, LLC Statistics Central Municipal Services Group

SIZE OF FIRM:

- 4 Partner, 41 Staff Members
- Extensive experience in servicing the needs of the governmental industry

YEARS IN BUSINESS:

- Founded 1984 (27 Years)

OFFICE LOCATIONS:

- Baton Rouge and Gonzales

FIRM HIGHLIGHTS:

- Providing proactive services founded on trust, integrity and objectivity
- 25 years of government experience

Finally, it has been the bedrock of our ability to maintain continuing relationships through changes of administrations over the long term.

Our long-term relationships with governmental organizations are primarily the result of objective and constructive communication with the elected officials responsible for governing these organizations.

For the two parishes, two school districts, and four municipalities that we provide management accounting services with such depth, we no longer perform the annual audits. These governmental units made this decision based on the trust that developed over the many years we have worked with them. Our current scopes of services covers a range of accounting and financial issues where our advice is frequently sought.

GENERAL INFORMATICS, INC.



8000 GSRI Ave., Building 3000
 Baton Rouge, Louisiana 70820
 P | (225) 578-7870

Formed in 2001, General Informatics, Inc. is a technology and business services firm that helps companies enable business processes by applying and managing technology. Our services help clients achieve success through the development of IT infrastructure and strategic software systems. General Informatics serves a wide range of industries with clients ranging from small to medium-sized businesses to local and state government agencies. Our consultants are experienced technology leaders and business managers who are skilled in systems, finance, operations and information technology.

By its 4th year of being operational General Informatics had become the 10th fastest growing company in Louisiana with an average annual growth rate of 269%. Microsoft acknowledged their solution as the best in the country, and General Informatics was listed twice consecutively in the 2009 and 2010 Inc.500 list of the 5000 Fastest-Growing Companies in America.

General Informatics currently operates as a shared Technology resource for 30+ organizations. It supports, manages, and implements their technology needs through standardized processes and best practices. Through a standard, yet deep understanding of the customer's core business, it aligns technology towards their growth, thus tying its future with that of its customers'.

General Informatics has offices in Baton Rouge and New Orleans. The company employs Louisiana educated and trained engineers and advisors. These are then backed by its shared resource center which houses 260 engineers operating 24 / 7.

General Informatics has created an award winning holistic services platform that is branded as TotalCARE™. The platform integrates a range of technologies such as hardware and software, business applications, programming and infrastructure. Having all these resources taken care of at one point allows for envisioning and implementing aligned and robust business solutions for its clients.

General Informatics is a Microsoft Gold certified partner and its solution in the past has won the Best Solution in the Country award from Microsoft. As such, our professionals have received specialized training and have access to additional Microsoft resources. General Informatics has been involved in numerous Microsoft technology implementations, data migrations, trainings and integration engagements.

General Informatics is also maintains certified IBM/Lenovo, DELL/Compellent, Brocade, Cisco, HP and Xerox partnerships and has implemented and supported 100+ managed servers. These systems run many mission critical applications.

General Informatics, Inc. Statistics Central Municipal Services Group

SIZE OF FIRM:

- 260 Technical Engineers
- 10th Fastest Growing Company in Louisiana, avg. annual growth rate of 269%

YEARS IN BUSINESS:

- Founded 2001 (10 Years)

OFFICE LOCATIONS:

- Baton Rouge and New Orleans

FIRM HIGHLIGHTS:

- Technology Resource for 30+ Organizations
- Microsoft Gold Certified Partner
- TotalCARE™ Platform

RELEVANT EXPERIENCE:

- **East Baton Rouge Sheriff's Office IT Services Outsourcing**
- **Green Light Plan Program Management Portal**
- **East Baton Rouge School System Facility Management Program**
- **PayAway™ Payment Processing Solutions**
- **Online Traffic Payment System/E-Ticketing**
- **Ascension Parish School System**
- **Jefferson Parish School System**
- **Zachary Community School System**
- **Lafayette Parish School System**
- **St. John's Parish School System**
- **Baton Rouge Community College**
- **Department of Natural Resources Inter-Agency Collaboration Portal**

CONTRACTOR'S QUALIFICATIONS AND EXPERIENCE

ROBERTO MACEDO & ASSOCIATES



**ROBERTO MACEDO
AND ASSOCIATES**

213 East Boulevard
Baton Rouge, Louisiana 70802
P | (225) 344-7187

Formed in May of 1980, Roberto Macedo and Associates is a consulting firm that specializes in the administration of Community Development Block Grants (CDBG) and Section 8 Rental Assistance Programs. Our staff consists of five full-time employees, all of whom have vast experience in the above referenced programs and have been with the firm an average of fifteen years.

AREAS OF EXPERTISE

LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT (LCDBG) PROGRAM. Funded by the U. S. Department of Housing and Urban Development and administered by the State of Louisiana, Division of Administration, Office of Community Development, the LCDBG Program provides, on a competitive basis, block grants to entities of local government for the improvement of existing infrastructure or the construction of new infrastructure in areas with concentration of low to moderate income residents. The LCDBG Program also offers housing and economic development programs.

Roberto Macedo and Associates, during its thirty-one (31) years of continuous operation, has successfully administered eighty-nine (89) LCDBG grants worth \$ 53.25 million dollars for twenty-three (23) Parishes, Cities, Towns and Villages in Louisiana.

SECTION 8 RENTAL ASSISTANCE PROGRAMS, Funded and administered by the U. S. Department of Housing and Urban Development, the Section 8 Rental Assistance Program provides rental assistance to eligible families/individuals of extremely low to low income.

Currently, Roberto Macedo and Associates administers the Section 8 Program for the Parishes of Ascension, Iberville and West Baton Rouge, the Cities of Donaldsonville, New Roads and Port Allen and the Town of White Castle. Our firm manages approximately five hundred (500) Section 8 Units with an annual budget of \$ 2.40 million dollars.

Roberto Macedo and Associates also administers the Disaster Housing Assistance Program (DHAP) in the Parishes of Ascension and West Baton Rouge. Funded by FEMA/HUD, this program is designed to provide rental assistance for eligible families displaced by Hurricanes Gustav and Ike.

Roberto Macedo & Associates Statistics Central Municipal Services Group

SIZE OF FIRM:

- 5 Employees
- Full-Service Grant Administration and Management Services

YEARS IN BUSINESS:

- Founded 1980 (31 Years)

OFFICE LOCATIONS:

- Baton Rouge

FIRM HIGHLIGHTS:

- Successfully administered 89 LCDB grants worth \$53.25M
- 23 Clients of Parishes, Cities, Towns and Villages

RELEVANT EXPERIENCE:

Roberto Macedo and Associates has managed LCDB grants for the following parishes, cities, towns and/or villages:

- Ascension Parish
- Bogalusa, Louisiana
- Donaldsonville, Louisiana
- Gonzales, Louisiana
- Iberville Parish
- Litcher, Louisiana
- Morganza, Louisiana
- New Roads, Louisiana
- Plaquemine, Louisiana
- Pointe Coupee Parish
- Port Allen, Louisiana
- Rayne, Louisiana
- Washington Parish

CONTRACTOR'S QUALIFICATIONS AND EXPERIENCE

SEMS, INC.



11628 South Choctaw Drive
Baton Rouge, Louisiana 70815
P | (225) 924-2002

SEMS, Inc. is a highly qualified, multi-disciplined specialty service firm and has maintained a business presence in the gulf south region since 1992. SEMS has developed and implemented regional emergency response plans for municipalities, electric power production and retail distributors, and clients in the business of petroleum and chemical refining, distribution, and retail sales.

SEMS maintains a highly skilled, diverse, and experienced staff of professionals and field technicians trained in mitigating emergency events and occurrences from situations including but not limited to:

- Hazardous/Non-Hazardous Materials Release;
- Fires and/or Explosions;
- Truck Rollovers/Transfers;
- Transformer explosions; and
- Natural Disasters

Response personnel and support services for proposed activities include project management, project financial tracking, field response efforts, and administrative support. Technical and administrative support is immediately available from our Baton Rouge location. SEMS support available includes major disaster incident command support, engineering support, additional fiscal support, and public relations support.

Disaster response and management of recent natural disasters in Louisiana and other gulf coast regions has brought to the public interest many issues and concerns regarding how government and contractor response efforts are managed. SEMS is sensitive to these issues and will assist in developing and/or implementing a comprehensive public information program to keep concerned citizens informed of how the response efforts are effectively meeting defined objectives of the operational plan, and where response efforts will be scheduled throughout remedial efforts.

SEMS, Inc. Statistics Central Municipal Services Group

SIZE OF FIRM:

- 51 Employees
- Trained in mitigating emergency events and occurrences

YEARS IN BUSINESS:

- Founded 1992 (19 Years)

OFFICE LOCATIONS:

- Baton Rouge, New Orleans, TN & AL

FIRM HIGHLIGHTS:

- Local Emergency Response
- Over 25 Field Maintenance Service Clients
- Environmental Modeling Capabilities

RELEVANT EXPERIENCE:

- **State of Louisiana Department of Environmental Quality**
- **State of Alabama Department of Environmental Management**
- **East Baton Rouge City-Parish**
- **Lake Charles, Louisiana**
- **City of Tupelo, MS**
- **Archdiocese of New Orleans**
- **DEMCO, Central, LA**
- **MAPCO, Williams, LA**
- **Waste Management, Inc.**
- **Entergy**

CONTRACTOR'S QUALIFICATIONS AND EXPERIENCE

TRICOEUR SERVICES, LLC

TriCoeur Services, L.L.C.
Consulting Engineering & Land Surveying

7516 Bluebonnet Blvd, Suite 160
Baton Rouge, Louisiana 70810
P | (225) 266-7507

TriCoeur Services, LLC is a local Engineering Consulting and Services firm in Baton Rouge specializing in engineering assessments, structural, hydraulic and hydrologic and roadway design and value engineering.

Our Engineers are specialists in Bridges (conventional reinforced concrete, pre-stressed concrete and composite steel girder systems), Bridge Replacement Hydraulics and Bridge Inspections and Load Capacity Ratings.

Our firm has been established since 2010 and is backed by over three decades of professional and practical experience. A seasoned team of highly skilled and dedicated professionals staffs the firm. The years of experience and state-of-the-art technical knowledge allows them to effectively provide services on a variety of projects.

Our firm's principal, Mr. Barry Gahagan, P.E., P.L.S., has over 33 years of civil engineering design, land surveying, program and project management experience working primarily for State Agencies and Municipalities of Louisiana in planning, designing, assessing and improving the infrastructure. His design experience ranges from project coordination of Interstate highway systems to providing roadway, drainage and structural designs, right-of way and utility coordination for the full spectrum of transportation projects. He works effectively and diligently to serve the Clients' interests, understand their needs and concerns and assist in meeting objectives.

TriCoeur Services, LLC Statistics Central Municipal Services Group

SIZE OF FIRM:

- 6 Employees
- Engineering Services has helped deliver over \$500M dollars in projects Statewide

YEARS IN BUSINESS:

- Founded 2010 (Over 33 Years for Principal)

OFFICE LOCATIONS:

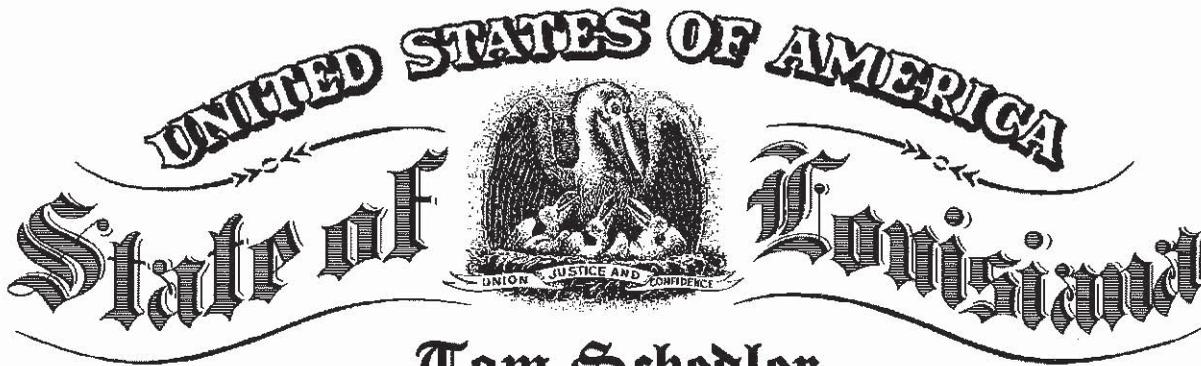
- Baton Rouge

FIRM HIGHLIGHTS:

- Specialist in Bridges and Structural Engineering
- Bridge Replacement Hydraulic Expertise

RELEVANT EXPERIENCE:

- **Perkins Road Overpass at Kansas City Southern Railway**
- **1-49 LaDOTD**
- **US 167 (I-10 to Fenton)**
- **LA HWY 66 Bridge Replacements**
- **I-49 & I-20 Interchange**
- **US 84 Mississippi River Bridge**
- **I-210 Calcasieu Ship Channel | Prien Lake Bridge**
- **LaDOTD Off System Bridge Replacement Projects**
- **LaDOTD Bridge Load Capacity Ratings**
- **Iberville Parish Bayou Sorrell Bridge Repairs**
- **Iberville Parish LA 1148 Spur Crossing of Bayou Plaquemine**
- **I-10 West Floodwall Closure Design**



Tom Schedler

SECRETARY OF STATE

As Secretary of State of the State of Louisiana, I do hereby Certify that

CSRS, INC., A LOUISIANA CORPORATION, located at 6767 PERKINS ROAD, SUITE 200, BATON ROUGE, LA 70808,

Has filed for record in this department an application for the trade name

CENTRAL MUNICIPAL SERVICES GROUP

Which was first used in the State of Louisiana on March 23, 2011,

Said application was filed and recorded in this Office on March 31, 2011, which recordation is for a term of ten years from the date hereof.

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

March 31, 2011

Secretary of State

PA 62-8673



Certificate ID: 10154055#YNJ62

To validate this certificate, visit the following web site, go to **Commercial Division, Certificate Validation**, then follow the instructions displayed.
www.sos.louisiana.gov

CONTRACTOR'S QUALIFICATIONS AND EXPERIENCE



March 31, 2011

Mayor Shelton "Mac" Watts
City of Central
1324 Hooper Road, Suite 8
Central, LA. 70818

RE: CSRS, Inc.

Dear Mayor Watts,

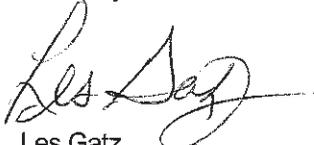
I am very happy to share my experience with the above referenced valued customer of Hancock Bank. The following is the latest information on this customer as of this date:

Checking Accounts:
Opened: October 1999
Average Balances:
Current: Medium Six
12 Months: Medium Six
Account Status: Very Satisfactory

Line Of Credit:
Opened: October 1999
Line Amount: High Six
Current Balance: 0
Account Status: Very Satisfactory

It has been a pleasure working with the owners of the company and look forward to helping them as they continue to grow their business. As mentioned, this is a valued customer of the bank and all accounts have been handled in a very satisfactory manner. If any additional information is needed, please feel free to contact me at 225-248-7226

Sincerely,



Les Gatz
Vice President

Administrative Services Experience

During the last 5 years, we have worked on more than 8 major administrative services assignments including \$3.8B in active construction statewide. As one of the leading Louisiana services providers, Administrative Services is a prime competency for our firm.

The table below relates our Management and other Administrative Services experience to the Central City Services Scope of Work and other relevancy factors. References and descriptions follow for our most relevant programs.

Relevant Experience Matrix

We bring statewide Management and \$3.8B in Administrative Services experience from several assignments comparable in size, scope and function to the proposed contract.

Administrative Services Experience	Program Value	Year of Completion	Central City Services Scope of Work								Page
			Capital Program Administration	Forecasting and Policy Implementation	Contract Administration	Communications and Public Relations	Departmental Support	IT, Website Maintenance and Technology	Geographic Information Systems (GIS)	Grant Assistance	
Ascension Parish Engineering Review Agency <i>Ascension Parish, LA</i>	\$800K	2008	✓	✓			✓		✓		25
Green Light Transportation Improvement Program <i>East Baton Rouge City-Parish, LA</i>	\$650M	2012	✓	✓	✓	✓	✓	✓		✓	26
LaDOTD American Recovery & Reinvestment Act <i>Statewide, LA</i>	\$430M	2012	✓	✓			✓	✓		✓	27
Recovery School District <i>New Orleans, LA</i>	\$1.8B	2014	✓	✓	✓	✓	✓			✓	28
Zachary Community Facilities Improvement Program <i>Zachary, LA</i>	\$89M	2012	✓	✓	✓			✓			30
LDOE School Renovation, IDEA & Technology Grant <i>Statewide, LA</i>	\$18.5M	2005	✓	✓	✓					✓	31
East Baton Rouge Parish Schools Tax Plan for Facilities <i>East Baton Rouge City-Parish, LA</i>	\$400M	2014	✓	✓	✓	✓	✓	✓			35
Coastal Impact Assistance Program <i>19 Coastal Parishes, LA</i>	\$500M	2012	✓	✓	✓		✓	✓		✓	36

Administrative Services Approach

We believe a properly staffed and executed Administrative Services function is absolutely vital to a successful partnership. Our firm's experience in administering over \$3.8B in local capital improvement programs will allow us to assist the City in developing a robust capital improvements program that is consistent with City needs. In order effectively plan capital improvements, our professionals stay apprised of economic trends and can assist the City in preparing financial forecasts.

As the level of activity continues to increase in the City, so will the number of contracts. Our team has administered over 600 contracts in the last 5 years alone. By accurate and expedient contract administration, we will be able to ensure that the City is deemed an owner of choice by the various service providers thereby increasing the level of competition which will result in a lower cost for services to the City.

Communications and public relations must be executed in such a way that the community perceives the Contractor to be an integral part of the support staff of the mayor. In order to accomplish this task, our firm will draw upon our experience interacting with the public across most of our program management engagements. By taking a pro-active approach in providing information through the City website and other digital media as authorized by the Mayor, we will reinforce our commitment to making sure that our actions are open and transparent to all interested parties.

The table below relates our Administrative Services assigned personnel experience to the Central City Services Scope of Work and other relevancy factors.

Personnel Experience Matrix

Key Personnel	Years of Experience	Louisiana Resident	Central City Services Scope of Work								Resume
			Capital Program Administration	Forecasting and Policy Implementation	Contract Administration	Communications and Public Relations	Departmental Support	IT, Website Maintenance and Technology	Geographic Information Systems (GIS)	Grant Assistance	
Michael B. Songy, P.E., P.L.S. <i>Principal-In-Charge</i>	31	✓	✓	✓	✓	✓	✓	✓	✓	✓	56
Peter T. Newkirk, P.E. <i>Program Director</i>	32	✓	✓	✓	✓	✓	✓		✓	✓	57
Anthony R. Matheny <i>Director of Operations & Planning & Zoning Administrator</i>	18	✓	✓			✓	✓		✓	✓	58
David C. Cobb, CBO <i>Public Works Director</i>	28	✓		✓	✓		✓		✓		59
Thomas "Brad" Ponder, P.E. <i>Program Administrator & Contracting Officer</i>	23	✓	✓	✓	✓	✓	✓	✓		✓	60
Sharon L. Thomas <i>Assistant City Clerk</i>	18	✓				✓	✓				66
Bert Faulk, CPA <i>Deputy Director of Financial Services</i>	40	✓		✓			✓				82
Justin Thornton <i>GIS Specialist</i>	6	✓							✓		65
Mohit "Mo" Vij, CISA <i>Information Technology Director</i>	15	✓						✓			79
Roberto A. Macedo <i>Grant Assistance Director</i>	36	✓								✓	79

Additionally, the support staff we provide for the various City functions will provide a professional public face to City Services. The outcome of this approach is that the citizens of Central will begin to view government as a single cohesive unit rather than simply the Mayor's staff and a private contractor.

We have teamed with a premier local company, General Informatics, to provide IT and website support. Their experience in serving governmental clients will benefit the City by allowing us to implement best practices as part of our transition plan. By installing state of the art hardware and software, our team will be able to efficiently serve the needs of the City. Additionally, the City website will be modified to become an even more effective means of communicating with the citizens in today's rapidly changing technological climate. Finally, we have identified an extremely competent GIS technician that will not only maintain existing data, but review the current data and identify any potential problems or opportunities to leverage various datasets.

CSRS has been very effective on our capital programs in administering grants. In order to administer the grants, the City first has to receive the award. We have teamed with Roberto Macedo, an accomplished grant writer with experience working with mid-sized communities such as Central. He will help us sell the highlights of the City to the various agencies that fund municipal grants in order for us to leverage the resources of the City with external funding.

Financial Services Experience

During the last 5 years, we have worked on more than 3 major financial services assignments including procedures and records maintenance, budgeting and reporting of \$1.5B in public funds. As one of the leading Louisiana services providers, Financial Services is a competency for our firm.

In addition to CSRS' Financial Services experience, our team member Faulk & Winkler has extensive experience in servicing the needs of the governmental industry. The focus of their service concept has been to provide in-depth services to a limited number of clients.

Historically, governmental services has represented a major industry specialization for the firm. Therefore, your engagement team has worked extensively with the governmental industry, such that we have gained a thorough understanding of critical issues confronting governmental organizations in our community. Our focus is working with you to develop opportunities to secure your financial potential rather than reacting to historical circumstances.

Relevant Experience Matrix

We bring statewide Management and \$1.5B in Financial Services experience from several PM assignments comparable in size, scope and function to the proposed contract.

Financial Services Experience	Program Value	Year of Completion	Central City Services Scope of Work								Page
			Procedures & Records Maintenance	Fees & Revenue Administration	Payment Enforcement	Funding & Other Accounting	Departmental Support	Budgeting	Preparing Financial Statements	Purchasing	
LaDOTD American Recovery & Reinvestment Act Statewide, LA	\$430M	2012	✓				✓	✓		✓	27
Green Light Transportation Improvement Program East Baton Rouge City-Parish, LA	\$650M	2012	✓			✓		✓			26
Coastal Impact Assistance Program 19 Coastal Parishes, LA	\$500M	2012	✓			✓	✓	✓	✓		36
Faulk & Winkler Baton Rouge, LA	-	-	✓	✓	✓	✓	✓	✓	✓	✓	8

Financial Services Approach

Faulk & Winkler is our partner, providing Financial Services. Their expertise in providing financial services and administration to Louisiana municipalities will allow the City to have governmental accounting experts administering the financial affairs of the City. One of the benefits of using Faulk & Winkler is that they are already very familiar with the financial processes and policies in place as they have served as the City's auditor for the last 5 years.

As part of our work, we will maintain a fund accounting system that tracks all inflows and outflows in accordance with applicable standards. Additionally, we will account for all City assets as required. Our grant administrator will work with the financial services team to ensure that all required accounting of grant funding is provided.

An accurate City budget is vital to efficient operation of the City and long-term planning for capital improvements. Faulk & Winkler will assist the Finance Director with the budget preparation process and ensure that the end product is a workable budget that addresses current needs while planning for the future. Assistance preparing annual financial statements will also be provided.

The purchasing function will be approached with transparency as a foundation. We will assist the City in developing and implementing consistent policies and procedures for procurement of vendors, including cooperative purchasing arrangements. We will also provide our expertise in drafting procurement documents (RFQ's/RFP's) as directed by the City.

Public Works Experience

Central Municipal Services Group is headed by a former Public Works Director, Peter T. Newkirk, P.E., whose background includes an expertise in public works projects encompassing general infrastructure, sewer, water and storm drain work. Our team consists of experienced public works professionals who possess the ability and knowledge to methodically support municipal staff. We are equipped with first hand knowledge of management practices and procedures and are thoroughly familiar with municipal processes from board reviews to resident and business notifications.

Relevant Experience Matrix

Our Group brings Public Works experience from several assignments comparable in size, scope and function to the proposed contract.

Public Works Experience	Central City Services Scope of Work										Page
	Drainage Maintenance	Grass Cutting & Weed Control	Litter Control	Bridge Assessments	Bridge Repairs	Roadway Repairs & Striping	Sign Maintenance & Special Services	Traffic Signals	Utility Coordination	Emergency Services	
Green Light Transportation Improvement Program East Baton Rouge City-Parish, LA				✓		✓		✓	✓		26
SEMS, Inc. Baton Rouge, LA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	11
TriCoeur Services, LLC Baton Rouge, LA				✓							12

Personnel Experience Matrix

In addition, our personnel bring over 60 years of experience in Public Work Services.

Key Personnel	Central City Services Scope of Work										Resume
	Drainage Maintenance	Grass Cutting & Weed Control	Litter Control	Bridge Assessments	Bridge Repairs	Roadway Repairs & Striping	Sign Maintenance & Special Services	Traffic Signals	Utility Coordination	Emergency Services	
Peter T. Newkirk, P.E. Program Director	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	57
David C. Cobb, CBO Public Works Director	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	59
Brian E. Smith, P.E. Public Works Team	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	85

Public Works Approach

Our team brings proven Public Works Leadership Experience, lead by Peter T. Newkirk, P.E., as our Program Director. Not only as the former Director of Public Works for the East Baton Rouge City-Parish, Mr. Newkirk provides 32 years of Public Works experience. Under his leadership, our staff will manage and conduct all public works activities.

Additionally, SEMS, Inc. will provide the required field services. As a local contractor, they recognize the unique needs of the City. SEMS will provide drainage maintenance, grass cutting and weed control, litter control, roadway repairs, roadway striping, sign maintenance, special services, and traffic signal repair.

The personnel of TriCoeur Services will provide the City with the experience and expertise required to successfully inspect and maintain the City’s bridges. Their past experience in working with other governmental entities will prove invaluable by allowing the City to make informed decisions based on sound engineering judgement when it comes to its bridges.

SEMS will also provide Emergency Services. As one of the preferred local emergency services providers, SEMS has developed a reputation for providing swift, immediate response and has not had their record tarnished by any alleged malfeasance when seeking reimbursement from FEMA for eligible activities. In addition to the field response provided by SEMS, our management team will work hand in glove with the Mayor and his staff to provide an extremely high level of service during any disaster or catastrophe.

As a partner, we are committed to being in the trenches during critical times.

Permitting & Inspection Services Experience

Our previous work experience includes serving as the Engineering Review Agency for Ascension Parish responsible for performing review and approval of 70 commercial development plans as a part of the commercial permit review process; review and approval of drainage and traffic impact studies; review of approximately 275 family partitions and 108 residential subdivision construction plans and provide tracking and/or conducting inspections for approximately 109 maintenance bond projects for subdivision performance as defined in the Ascension Parish Unified Land Development Code.

The table below relates our Permitting & Inspection Services experience to the Central City Services Scope of Work and other relevancy factors. References and descriptions follow for our most relevant programs.

Relevant Experience Matrix

We bring Permitting & Inspection Services experience from assignments comparable in size, scope and function to the proposed contract.

Permitting & Inspection Experience	Central City Services Scope of Work										Page
	Program Value	Year of Completion	Code Compliance	Building & Permit Inspections	Trade Permits	Occupancy Permits	Departmental Support	Plan Approval & Permits	Residential Plan Reviews	Commercial Plan Reviews	
Ascension Parish Engineering Review Agency Ascension Parish, LA	\$800K	2008	✓	✓			✓	✓	✓	✓	25

Personnel Experience Matrix

In addition, our personnel bring over 100 years of experience in Permitting & Inspection Services.

Key Personnel	Years of Experience	Louisiana Resident	Code Compliance	Building & Permit Inspections	Trade Permits	Occupancy Permits	Departmental Support	Plan Approval & Permits	Residential Plan Reviews	Commercial Plan Reviews	Resume
Michael B. Songy, P.E., P.L.S. Principal-In-Charge	31	✓	✓	✓			✓	✓	✓	✓	56
Peter T. Newkirk, P.E. Program Director	32	✓	✓	✓	✓	✓	✓	✓	✓	✓	57
Anthony R. Matheny Director of Operations & Planning & Zoning Administrator	18	✓	✓	✓	✓	✓	✓	✓	✓	✓	58
David C. Cobb, CBO Public Works Director	28	✓	✓	✓	✓	✓	✓	✓	✓	✓	59

Permitting & Inspection Services Approach

By utilizing local, highly qualified staff, our team will deliver an extraordinarily professional and efficient permitting and inspection operation. By dedicating a full time, on-site position to administer permitting, we will be able to not only provide a very high level of service to the community, but also build relationships with other interested parties such as the Planning & Zoning Commission, the Board of Adjustments, the Construction Board of Appeals, the State Fire Marshall, and the Department of Public Health.

Plan reviews will be led by on site staff supported by our Baton Rouge office. Our familiarity with the relevant codes combined with experience and training will allow our staff to make expedient decisions while maintaining the quality required to protect the public interest.

Our staffing model includes full time, on-site staff to conduct all required building inspections. The qualifications and accreditation of staff being deployed will benefit the City and the citizens by providing immediate response to inspection request and rapidly identifying any deficiencies and/or issuing permits when the work is complete. There will be no delay between an inspection request and the inspection itself.

Planning & Zoning Services Experience

During the last 5 years, we have served 3 parishes in Louisiana responsible for developing land use and master plans, establishing policies and procedures and administering and enforcing zoning and subdivision regulations.

The table below relates our Planning & Zoning Services experience to the Central City Services Scope of Work and other relevancy factors. References and descriptions follow for our most relevant programs.

Relevant Experience Matrix

We bring Planning & Zoning Services experience from 4 assignments comparable in size, scope and function to the proposed contract.

Planning & Zoning Experience	Program Value	Year of Completion	Central City Services Scope of Work								Page
			Zoning Activity Management	Policies & Procedures	Land Use & Zoning Map Oversight	Municipal Addressing System	Board of Adjustments Activities	New Development Review & Approval	Plan Reviews	Code Updates	
Ascension Parish Engineering Review Agency <i>Ascension Parish, LA</i>	\$800K	2008	✓	✓	✓		✓	✓	✓	✓	25
Ascension Parish Development Codes <i>Ascension Parish, LA</i>	\$201K	2007	✓	✓	✓					✓	29
Terrebonne Flood Damage Prevention Ordinance <i>Terrebonne Parish, LA</i>	\$220K	2012		✓	✓					✓	32
Iberia Parish Master Plan <i>Iberia Parish, LA</i>	\$144K	-	✓	✓	✓					✓	33

Personnel Experience Matrix

In addition, our personnel bring over 70 years of experience in Planning & Zoning Services.

Key Personnel	Years of Experience	Louisiana Resident	Central City Services Scope of Work								Resume
			Zoning Activity Management	Policies & Procedures	Land Use & Zoning Map Oversight	Municipal Addressing System	Board of Adjustments Activities	New Development Review & Approval	Plan Reviews	Code Updates	
Michael B. Songy, P.E., P.L.S. <i>Principal-In-Charge</i>	31	✓	✓	✓	✓		✓	✓	✓	✓	56
Anthony R. Matheny <i>Director of Operations & Planning & Zoning Administrator</i>	32	✓	✓	✓	✓	✓	✓	✓	✓	✓	58
J. Shaun Sherrow, P.E. <i>Plan Reviewer & Inspection and Regulations</i>	18	✓		✓	✓			✓	✓	✓	62

Planning & Zoning Services Approach

Our team will provide highly qualified professionals to lead all aspects of planning and zoning for the City. In order to effectively lead these activities, we will establish strong working relationships with the City Planner, the City’s Economic Development Consultant, and the Planning Commission.

The quality of our staff will allow us to not only provide services in preparation for and documentation of meetings, but it will also allow us to provide professional level support and leadership in developing and implementing the policies and procedures that will guide the growth of the City. We will also provide expertise to the City in considering national best practices as the City continues to update the UDC, Zoning Code, and Subdivision Regulations. Our land use and planning expertise will allow us to generate user friendly land use and zoning maps that are user friendly and easy to interpret. In addition, we will manage the City’s municipal address system and coordinate new addresses with the appropriate agencies.

We will develop and implement a fully operational Board of Adjustments including all meeting preparation and documentation activities. Furthermore, we will utilize experienced, accredited inspectors to inspect all new developments. This will be done in conjunction with our permitting activities described in the previous section. Additionally, we will utilize our engineering review staff at our Baton Rouge office to complete reviews of all residential and commercial site plans.

Engineering & Stormwater Services Experience

Our previous work experience includes providing engineering and stormwater management services to the Amite River Basin Commission in connection with maintaining existing flood protection agreements, preserving wetlands and restoring and improving the stability of the aquatic and terrestrial habitats. One of the goals of the Commission was to improve the quality of surface waters by reducing the amount of pollutants potentially contained in the storm water runoff.

The table below relates our Engineering & Stormwater Management Services experience to the Central City Services Scope of Work and other relevancy factors. References and descriptions follow for our most relevant programs.

Relevant Experience Matrix

We bring Engineering & Stormwater Management Services experience from assignments comparable in size, scope and function to the proposed contract.

Engineering & Stormwater Experience	Central City Services Scope of Work										Page
	Program Value	Year of Completion	Floodplain Management	Community Rating System	Construction Plan Review & Inspection	Land Development Approval & Inspection	Best Practice Inspection	SWPPP	Regulation Assistance	Reporting	
Amite River Basin Commission <i>Amite River & Tributaries, LA</i>	\$33K	2005	✓	✓			✓	✓	✓	✓	34

Personnel Experience Matrix

In addition, our personnel bring over 50 years of experience in Engineering & Stormwater Services.

Key Personnel	Central City Services Scope of Work										Resume
	Years of Experience	Louisiana Resident	Floodplain Management	Community Rating System	Construction Plan Review & Inspection	Land Development Approval & Inspection	Best Practice Inspection	SWPPP	Regulation Assistance	Reporting	
Michael Clark, CFM <i>Floodplain Management</i>	17	✓	✓	✓			✓	✓	✓	✓	63
Thomas "Brad" Ponder, P.E. <i>Program Administrator & Contracting Officer</i>	23	✓	✓	✓	✓	✓	✓	✓	✓	✓	60
J. Shaun Sherrow, P.E. <i>Plan Reviewer & Inspection and Regulations</i>	18	✓	✓	✓	✓	✓	✓	✓	✓	✓	62

Engineering & Stormwater Management Services Approach

As part of our commitment to providing local professional staff, we have identified 8 Louisiana licensed professional engineers that will be available, either on-site on in our Baton Rouge office to serve the City. By utilizing professionals familiar with the local area, we will be able to provide prompt expertise to address engineering issues as they arise.

As part of our engineering services, we will provide a Certified Floodplain Manager to determine flood zones and base flood elevations for all proposed structures. Additionally, this person will maintain all records associated with the Community Rating System and will serve as the City's liaison with FEMA for related issues.

Working in tandem with our planning and zoning as well as permitting staff, our engineering staff will assist in conducting construction plan reviews and site visits. The quality of our staff will allow us to make informed engineering judgments that will ultimately ensure the safety and well being of the general publics.

In conjunction with our Engineering Services, we will provide Stormwater Management Services. Our inspectors are trained to inspect Best Management Practices (BMP's) and will ensure that BMP's are adhered to on all construction sites. Our engineers will oversee the annual reporting on BMP's that is required by EPA. In addition to BMP's, SWPPP's will be reviewed as part of the plan review process.

Our staff will assist the City in Clean Water Act compliance activities. One of the major components of these activities is the Storm Water Management Plan. Our team will use the City's recommended software package (MS4 Permit Manager) to track our Storm Water Management Plan activities. The reports generated from the software will be used in preparation of the Annual Report that we will prepare and file with EPA.

Project References

PROJECT NAME & DESCRIPTION	CLIENT CONTACT & PHONE NUMBER	ANNUAL CONTRACT VALUE	NUMBER OF EMPLOYEES
Ascension Parish Engineering Review Agency <i>Engineering Review Services</i>	Mr. Tommy Martinez P (225) 621-5709	\$245K	4
Green Light Plan <i>Transportation Improvements Program</i>	Mr. Bryan Harmon, P.E. P (225) 389-3158	\$4.5M	15
LaDOTD American Recovery & Reinvestment Act <i>Program & Financial Management</i>	Mr. Brian Kendrick, P.E. P (225) 379-1338	\$1.1M	5
Recovery School District <i>Facilities Improvement Program</i>	Ms. Lona Edwards Hankins P (504) 592-0166	\$4M	16
Ascension Parish Development Codes & Subdivision Regulations <i>Ordinance & Master Plan Development</i>	Mr. Tommy Martinez P (225) 621-5709	\$148K	4
Zachary Community School System <i>Facilities Improvements Program</i>	Mr. H. Warren Drake, Jr. P (225) 658-4969	\$393K	4
Louisiana Department of Education School Renovation, IDEA Grant <i>Grant Program Management</i>	Ms. Pamela Wall P (225) 342-4147	\$106K	3
Terrebonne Parish Flood Damage Prevention Ordinance <i>Ordinance & Land Use Plan Development</i>	Mr. Patrick Gordon P (985) 873-6565	\$23K	3
Iberia Parish Master Plan <i>Infrastructure Study & Implementation Plan</i>	Mr. Mike Tarantino P (337) 367-0834	\$144K	3
Amite River Basin Commission <i>Hydrographic Model Inventory</i>	Mr. Dietmar Rietschier P (225) 296-4900	\$33K	3
East Baton Rouge Parish School System <i>Tax Plan for Facilities & Technology</i>	Ms. Charlotte Placide P (225) 572-2015	\$619K	3
Coastal Impact Assistance Program <i>Program Management & Engineering</i>	Mr. Chris Williams, P.E. P (225) 342-6412	\$1.34M	5
Village at Magnolia Square <i>Master Plan Development</i>	Mr. James Nunnally P (225) 757-1970	\$250K	5

We invite you to contact any/all of the references provided in our proposal. Our record of integrity, judgment, and performance on our management assignments is best demonstrated by the feedback of our references.

CSRS has achieved unparalleled success and achievement in the delivery of the \$3.8B in active construction for the State of Louisiana. Much of the success has resulted from an efficient and harmonious work environment established by the firms and individuals working together on the programs. To date, our firm or any subsidiary or related entity has never been terminated prior to the end of the contract term.



Transition and Startup Activities

RECOVERY SCHOOL DISTRICT

New Orleans, Louisiana

CSRS was engaged in April 2007 to help the RSD map out and implement an emergency reconstruction plan to provide adequate and functional learning spaces for a returning population of elementary school students. Starting with a two-day interactive planning session, the PMCM team outlined a project execution plan that would provide adequate space to accommodate returning students, transform dilapidated restrooms and food service facilities into decent and functional spaces, kick-start the delivery of five new schools and establish a plan to develop adequate and predictable funding sources to finance a facility improvement program, including working with FEMA and GOSHEP in building the funding models to finance the projects contemplated in the interim recovery plan.

GREEN LIGHT PLAN TRANSPORTATION IMPROVEMENTS PROGRAM

East Baton Rouge City-Parish, Louisiana

In the spring of 2006, CSRS was retained to manage the program, included in the startup of the program we programmed and prioritized the total program and facilitated City/Parish Council approval within 120 days of the start of the contract, established a program schedule and budget and milestone dates for all activities key to advancing each project from engineering to construction to completion. Traffic modeling and the preparation of individual project concept reports were completed for each of the 42 individual projects. A public participation design charrette was held on many of the roadway projects to develop a vision for the project and to ensure community engagement to help develop micro-scale policy approaches that fit the area of the project and its particular resources and preferred approaches.

JEFFERSON PARISH PUBLIC SCHOOL SYSTEM HURRICANE KATRINA RECOVERY PROGRAM

Jefferson Parish, Louisiana

Immediately after Hurricane Katrina damaged all 91 of the school district's facilities, CSRS was selected by the Jefferson Parish Public School System to conduct extensive facility assessments and provide management oversight of the rebuilding effort. Our team is responsible for managing the design, procurement, and construction of necessary repairs and replacement of damaged or destroyed schools. CSRS mobilized immediately upon being called just 60 days after Katrina and completed assessments of all 91 facilities within 120 days. Because our assessment findings were so thorough, both the insurance company and FEMA used our findings to write their scopes of work. This resulted in very few disputes over storm damaged facilities. The CSRS assessments and detailed studies on three significantly damaged facilities were instrumental in changing the FEMA designation from repair to replacement. This resulted in an additional \$48 million for construction.

**ASCENSION PARISH
ENGINEERING REVIEW AGENCY**
Ascension Parish, Louisiana



In 2004, the Ascension Parish Council, Parish President and Planning Commission retained CSRS to serve as the Engineering Review Agency, providing engineering review services in connection with the implementation of the Ascension Parish Unified Land Development Code.

The Engineering Review Agency was established to assist the Planning Commission in project level land development reviews. The Engineering Review Agency served as the governing body responsible for performing review and approval of 70 commercial development plans as a part of the commercial permit review process; review and approval of drainage and traffic impact studies; review of approximately 275 family partitions and 108 residential subdivision construction plans and provide tracking and/or conducting inspections for approximately 109 maintenance bond projects for subdivision performance as defined in the Ascension Parish Unified Land Development Code.

CSRS worked in collaboration with Ascension Parish to develop policy submittal checklists for pre-application meeting request, preliminary plat reviews, construction plat submittals, final plat reviews, testing lab requirement for construction projects, PUD concept plans, PUD final development plans and SPUD final development plans.

CSRS served as the Planning Commission’s professional representative and advisor in relation to land development, with a key responsibility for monitoring up to 175 residential subdivision projects through various phases, attending Planning Commission meetings to address engineering questions from the commission and public and developing, maintaining and facilitating the implementation of the Unified Code ensuring a sustainable, long-term community that provides economic opportunity and environmental and social equity for the residents.

SERVICES PROVIDED

Engineering Review Agency

PROGRAM VALUE

\$800K

REFERENCE

Mr. Tommy Martinez
Ascension Parish President
Parish of Ascension, Louisiana
208 E. Railroad Avenue
Gonzales, Louisiana 70707
P | (225) 621-5709

SCHEDULE

2004 - 2008

ANNUAL CONTRACT VALUE

\$245K

KEY PERSONNEL

Michael B. Songy, P.E., P.L.S.
J. Shaun Sherrow, P.E.

NUMBER OF EMPLOYEES

4



“CSRS has proven to be a trusted partner and we look forward to our continued relationship for many years to come.”

Mr. Tommy Martinez
Ascension Parish President

PROJECT EXPERIENCE

SERVICES PROVIDED

Program Management

PROGRAM VALUE

\$650M

REFERENCE

Mr. Bryan Harmon, P.E.
Deputy Director of Public Works
East Baton Rouge City-Parish
P.O. Box 1471
Baton Rouge, Louisiana 70084
P | (225) 389-3158

SCHEDULE

2006 - 2012

ANNUAL CONTRACT VALUE

\$4.5M

KEY PERSONNEL

Michael B. Songy, P.E., P.L.S.
Thomas "Brad" Ponder, P.E.
J. Shaun Sherrow, P.E.
Mark M. Gauthier, RLA

NUMBER OF EMPLOYEES

15

GREEN LIGHT PLAN TRANSPORTATION IMPROVEMENTS PROGRAM East Baton Rouge City-Parish, Louisiana



The Green Light Plan is a comprehensive transportation program to improve roadway infrastructure and citizen safety throughout East Baton Rouge Parish. On October 15, 2005 the citizens of East Baton Rouge Parish voted and passed an extension to the current one-half of one percent (1/2%) sales and use tax for 42 individual local street and roadway improvement projects. 70% of the proceeds will be used for transportation improvements including the construction of new roads, widening of existing roads, intersection improvements and upgrades to traffic signalization and synchronization.

In the spring of 2006, CSRS was retained to manage the program, included in the startup of the program we programmed and prioritized the total program and facilitated City/Parish Council approval within 120 days of the start of the contract, established a program schedule and budget and milestone dates for all activities key to advancing each project from engineering to construction to completion. Traffic modeling and the preparation of individual project concept reports were completed for each of the 42 individual projects. A public participation design charrette was held on many of the roadway projects to develop a vision for the project and to ensure community engagement to help develop micro-scale policy approaches that fit the area of the project and its particular resources and preferred approaches.

Our services include management of the entire program process including scoping of projects, budgeting, prioritizing, financial models to determine bond sales, oversight of the design process, acquisition of right of way, public outcome reporting (website), bidding and contracting and monitoring of construction activity.

As part of our public outreach, CSRS designed, developed and maintains an interactive program website to enhance public participation and communication. The unique program website provides up-to-date information and acts as a multi-faceted feedback mechanism. In addition to the website, customer service personnel manage all public, media and client inquiries received from phone calls, emails and website based forms. Quarterly reporting is prepared for the client and distributed to program stakeholders and the public.



AMERICAN RECOVERY & REINVESTMENT ACT LOUISIANA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT Statewide, Louisiana



The American Recovery and Reinvestment Act of 2009 (i.e., the Federal Economic Stimulus Bill), provides \$430 million in highway funding and \$66 million in transit funding for Louisiana. Many of the projects funded by the ARRA program are roadway rehabilitation projects in urban and rural areas. A number of the projects also include intersection improvements, bridges, signalization, utility relocations, and right-of-way acquisitions. To ensure compliance with the federal government’s oversight, transparency, and accountability requirements, DOTD selected CSRS to provide program assistance.

CSRS was selected to provide management with “real time” financial tracking, analysis, reporting and auditing services. These services included accounting reviews, systems development, compliance reviews, deadline and reporting monitoring, performance evaluation, and performance measures. The project resulted in the types of data collection and reporting that will ultimately provide post-audit entities, the federal government, the State, and the public with useful information regarding ARRA projects in Louisiana. Further, the project required “real time” financial analysis and tracking assistance to project managers throughout the state. Our Team’s responsibilities included financial tracking, analysis, reporting of ARRA funded DOTD, MPO, Enhancement, Transit Projects and all competitive funding allocations.

The diverse assortment of projects, processes and stakeholders required CSRS to establish clear lines of authority and responsibility among funding recipients, including agencies, consultants and contractors. The implementation of a robust, user friendly and efficient information management system ensured transparency and accurate “real time” reporting in accordance with ARRA requirements to interested parties.

SERVICES PROVIDED

Program Management
Financial Services

PROGRAM VALUE

\$430M

REFERENCE

Mr. Brian Kendrick, P.E.
LaDOTD
1201 Capitol Access Road
Baton Rouge, Louisiana 70802
P | (225) 379-1338

SCHEDULE

2010 - 2012

ANNUAL CONTRACT VALUE

\$1.1M

KEY PERSONNEL

Michael B. Songy, P.E., P.L.S.
Thomas “Brad” Ponder, P.E.
Andrew Brown, CPA
G. Adam Kurz, EI

NUMBER OF EMPLOYEES

5



PROJECT EXPERIENCE

SERVICES PROVIDED

Program | Construction Management

PROGRAM VALUE

\$1.8B

REFERENCE

Ms. Lona Edwards Hankins
Director of Capital Improvements
Recovery School District
909 Poydras Street, Suite 1200
New Orleans, Louisiana 70112
P | (504) 592-0166

SCHEDULE

2007 - 2014

ANNUAL CONTRACT VALUE

\$4M

KEY PERSONNEL

Michael Clark, CFM
Franklin J. LaCourse

NUMBER OF EMPLOYEES

16



"Following the unprecedented events surrounding Hurricane Katrina, CSRS has been instrumental in guiding us through the complicated maze of Federal Regulations and Policies.

Their leadership and expertise have helped to identify and secure over \$900M in Federal funding through the FEMA Public Assistance Program and is currently leading our effort to design and rebuild the New Orleans Public School System.

Their tenacious and often innovative approach to FEMA negotiations and project delivery has secured a better future for all New Orleans school children."

Mr. Paul G. Pastorek
Louisiana State
Superintendent of Education

RECOVERY SCHOOL DISTRICT

New Orleans, Louisiana



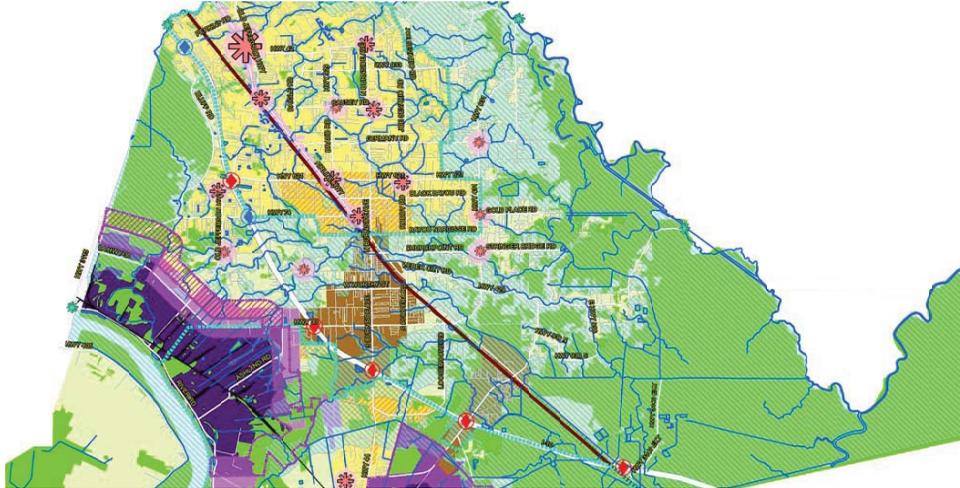
When Hurricane Katrina blew through New Orleans it decimated one of the nation's worst performing public school systems. Never has a failing urban public school system experienced the near total destruction of resources and responded with such radical change. As a result of Katrina, more than two-thirds of the district's 300 plus buildings were considered to be in "poor" or "very poor" condition due to storm damage and long-neglected maintenance. Following Hurricane Katrina, the federal government committed \$196 million in federal "restart" grants to reopen schools in New Orleans.

In 2007, State Department of Education Superintendent Paul Pastorek and RSD Superintendent Paul Vallas developed a plan to erect five new schools from existing FEMA settlement dollars. The "quick start" schools were the first part of a larger initiative to rebuild the school facility infrastructure of the city. After an extensive public planning process, in 2008 the OPSB and the RSD adopted a comprehensive plan to renovate, rebuild, or land bank existing buildings over the next 10 years. The School Facilities Master Plan for Orleans Parish will cost approximately \$2 billion dollars and proposes six phases of construction and renovation.

In a joint venture, Jacobs Engineering and CSRS has worked with the Recovery School District (RSD) of the Louisiana Department of Education to provide program and construction management services for a multi-site facilities program originally estimated at \$550 million over the last three years channeling the energy and creative spirit of a city as it defines the educational future for its children. Together, in partnership with the RSD, we have resourced the expertise and funding to realize the vision and build out the School Facilities Master Plan, while carefully preserving the integrity of the \$1.8B landmark FEMA settlement.

The program management scope consists of the planning and management of the project delivery of facilities outlined in a facilities master plan that will result in 112 new and renovated facilities.

ASCENSION PARISH DEVELOPMENT CODES & SUBDIVISION REGULATIONS Ascension Parish, Louisiana



In the late spring of 2005, the Ascension Parish Council, Parish President and Strategic Planning Committee of the parish planning commission commissioned a three-fold study effort to develop certain ordinances including greenspace, corridor preservation and planned unit developments that would help improve the quality of development and hence quality of life in Ascension Parish, amend certain subdivision construction specifications and drainage ordinance leading to a drainage master plan, and initiate the framework for a vision and conceptual land use plan for Ascension Parish in an effort to guide future growth and development.

CSRS, Inc. conducted an extensive existing conditions analysis, prepared guiding principles, and inventoried planned improvements for developing the vision and conceptual framework for the land use plan. In addition, the team managed and recommended ordinance and code changes and defined the guiding principles, which were formulated on the desire to change the undesirable and maximize the desirable existing conditions and most importantly, assisted in developing the conceptual land use plan.

In collaboration with the Council, Parish President and Strategic Planning Committee, CSRS conducted a study and drafted the following ordinances to fit within the framework of a new Unified Development Code: specifically a Planned Unit Development (PUD) Ordinance, Transportation Impact Fees, Traditional Neighborhood Development Zoning District Ordinance, Drainage Ordinances, Green Space, Corridor Preservation, and Subdivision Construction Specifications.

SERVICES PROVIDED

Ordinance & Master Plan Development

PROGRAM VALUE

\$201K

REFERENCE

Mr. Tommy Martinez
Ascension Parish President
Parish of Ascension, Louisiana
208 E. Railroad Avenue
Gonzales, Louisiana 70707
P | (225) 621-5709

SCHEDULE

2005 - 2007

ANNUAL CONTRACT VALUE

\$148K

KEY PERSONNEL

Michael B. Songy, P.E., P.L.S.
J. Shaun Sherrow, P.E.

NUMBER OF EMPLOYEES

4



PROJECT EXPERIENCE

SERVICES PROVIDED

Master Planning & Program Management

PROGRAM VALUE

\$89M

REFERENCE

Mr. H. Warren Drake, Jr
Superintendent
Zachary Community School System
3755 Church Street
Zachary, Louisiana 70791
P | (225) 658-4969

SCHEDULE

2004 - 2012

ANNUAL CONTRACT VALUE

\$393K

KEY PERSONNEL

Christopher J. Pellegrin, AIA
Thomas "Brad" Ponder, P.E.

NUMBER OF EMPLOYEES

4



"Even in these unprecedented times following Hurricanes Katrina and Rita, CSRS has been able to successfully guide us through some critical decision making processes. Their leadership has helped us to avoid pitfalls that could have cost our system valuable time and money.

Their experience and expertise has been very valuable to the citizens of the Zachary Community and we highly recommend their program management services to anyone considering a large capital construction program."

Mr. H. Warren Drake, Jr.
Superintendent
Zachary Community School System

ZACHARY COMMUNITY SCHOOL SYSTEM FACILITIES IMPROVEMENTS PROGRAM Zachary, Louisiana



CSRS provides Educational Program Management Services to the Zachary Community School System in connection with a \$39-million bond issue to improve their K-12 facilities passed in 2004. Subsequent extensions approved by voters in 2006 and 2008 added an additional \$50 million to the total being planned and managed. Our team is responsible for overseeing the design and construction of over \$89 million in capital improvements covering five school campuses.

Tax plan projects include two new schools, school additions to all existing schools, renovations and alterations, correction of code deficiencies, and technology, HVAC and energy conservation upgrades. Our services include managing the entire process from facility assessments, master planning, project programming and budgeting, through design, construction and project close-out.

The Zachary Community School System was created in 2003 as a new district. Consequently, they also had no facilities department and no infrastructure to implement any type of capital improvement projects. As program manager, CSRS developed all of the tools necessary for the school system to operate a facilities department including standard contracts, design standards, management guidelines, procedure manuals for architects, and educational specifications for all projects.

CSRS has been a good steward of the public funds through difficult times in the construction market. We have been successful in adjusting scope to accommodate escalating construction costs while still accomplishing all projects in the original master plan.

LOUISIANA DEPARTMENT OF EDUCATION SCHOOL RENOVATION, IDEA & TECHNOLOGY GRANT PROGRAM Statewide, Louisiana



The Louisiana Department of Education (LDOE) received a federal grant award for School Renovation, IDEA and Technology Grants authorized in 2002. Seventy-five percent (75%) of the available funds under this program was awarded to Louisiana local educational agencies (LEAs) for school repair and renovation. Twenty-five percent (25%) was distributed to LEAs within Louisiana for technology activities carried out in connection with the school repair and renovation.

Louisiana LEAs competed for the grant funding through a RFP process, statewide technical assistance and regional training sessions were conducted to assist in the proposal and grant preparation. The RFP process resulted in the award of eleven (11) renovation projects and nine (9) technology projects.

CSRS was retained by the Department of Education to provide procurement and inspection services for the School Renovation, IDEA and Technology Program. Specifically, CSRS assisted the Louisiana school districts in facility improvement and ensured quality implementation of School Renovation, IDEA, and Technology projects for the one-time federal school repair and renovation funding to be administered by the Department of Education.

In order to achieve this we assembled our team to assist the LDOE in fair and equitable monitoring of LEAs selected for renovation and technology projects, ensure quality implementation of projects in the early stages through the production and dissemination of a post grant award instruction package, schedule and conduct site visits to selected project sites as part of quality assurance and to make sure timelines and construction scopes were adhered to by the selected LEAs on an annual basis and provided an annual report on the status of the projects funded.

SERVICES PROVIDED

Program Management
Grant Administration & Implementation

PROGRAM VALUE

\$18.5M

REFERENCE

Ms. Pamela Wall
Louisiana Department of Education
P.O. Box 94064
Baton Rouge, Louisiana 70804
P | (225) 342-4147

SCHEDULE

2002 - 2005

ANNUAL CONTRACT VALUE

\$106K

KEY PERSONNEL

Curtis D. Soderberg, AIA

NUMBER OF EMPLOYEES

3



PROJECT EXPERIENCE

SERVICES PROVIDED

Ordinance & Land Use Plan Development

PROGRAM VALUE

\$220K

REFERENCE

Mr. Patrick Gordon
Director of Planning & Zoning
Terrebonne Parish Consolidated Government
8026 Main Street, Suite 401
Houma, Louisiana 70360
P | (985) 873-6565

SCHEDULE

2011 - 2012

ANNUAL CONTRACT VALUE

\$23K

KEY PERSONNEL

Michael B. Songy, P.E., P.L.S.
Michael K. Medick, AIA

NUMBER OF EMPLOYEES

3

TERREBONNE PARISH FLOOD DAMAGE PREVENTION ORDINANCE Terrebonne Parish, Louisiana



Hurricanes and heavy rains threaten much of the housing stock built in the last fifty years at increasing rates in Terrebonne Parish. Three hurricanes have damaged over 2,000 houses each in the past eight (8) years. Some of the risk is attributable to the changing coastlines and weather patterns. Other factors include building practices that do not account for the risk of flood.

The goal of the floodplain ordinance amendment is to decrease the loss of natural protection from hurricanes and storm events through better land use planning in the flood zone. By changing the way Terrebonne develops and redevelops property, as will be outlined in the updated floodplain ordinance, significant storage capacity will be preserved or recaptured. Affordable, safe housing is in demand in Terrebonne Parish and this ordinance will ensure that future growth is sustainable and resilient.

Terrebonne recently retained CSRS to work in partnership with the Recovery Assistance and Mitigation Planning Division of the Department of Planning and Zoning to develop the Land Use Plan. The approach to developing the ordinance amendment includes conducting an analysis of the current ordinance to model ordinances in coastal areas, stakeholder and public outreach, and the final drafting of the proposed ordinance amendment, while will confronting a wide variety of issues, including the development of forward-thinking plans related to land use, economic development, resiliency and water management and development of local zoning ordinances that will help prevent or dramatically minimize business, housing and infrastructure damage from future storm events.



IBERIA PARISH MASTER PLAN INFRASTRUCTURE STUDY & IMPLEMENTATION PLAN Iberia Parish, Louisiana



In 2000, the Iberia Parish Industrial Development Foundation, the Iberia Parish Government and the City of New Iberia embarked on a mission to develop an economic forecast and master plan for the parish.

The completed master plan would contain elements that give detailed information about the status of each type of infrastructure in the parish and within the three local communities of Delcambre, Jeanerette, and Loureauxville. The plan would also detail deficiencies, potential funding methods, overall recommendations, and recommendations on future ordinances.

CSRS conducted all research and analysis of existing wastewater, drainage and transportation systems and related environmental factors for the development of future projected improvements and prepared probable estimates of construction cost for the identified improvements in connection with preparing the infrastructure master plan.

In the effort to keep the momentum going and to establish a plan for moving forward, CSRS is providing professional services relative to the update of the previously prepared Infrastructure Master Plan. CSRS is managing the master plan update and development of specific planning initiatives outlined in the master plan, with emphasis on identifying and implementing the planning initiatives that will benefit the parish over the long term. The initiatives include strategies for increased state and federal funding for transportation, planning guidelines to enhance the aesthetic appearance of new developments and measures to reduce storm water runoff impacts.

SERVICES PROVIDED

Master Plan Development
Implementation Strategy

PROGRAM VALUE

\$144K

REFERENCE

Mr. Mike Tarantino
Iberia Industrial Development Foundation
101 Burke Street
New Iberia, Louisiana 70560
P | (337) 367-0834

SCHEDULE

2000 - Ongoing

ANNUAL CONTRACT VALUE

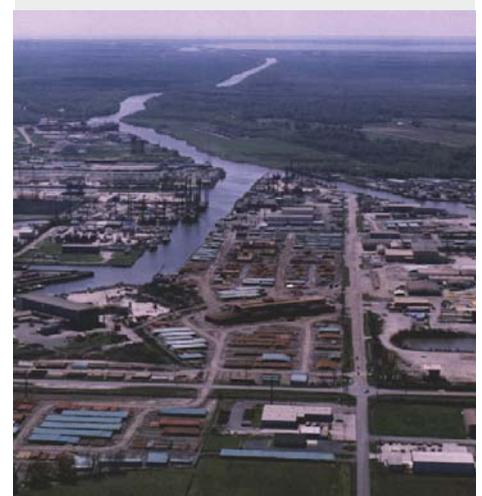
\$144K

KEY PERSONNEL

Michael B. Songy, P.E., P.L.S.
Michael K. Medick, AIA

NUMBER OF EMPLOYEES

3



PROJECT EXPERIENCE

SERVICES PROVIDED

Flood Management
Engineering Services

PROGRAM VALUE

\$33K

REFERENCE

Mr. Dietmar Rietschier
Amite River Basin Conservation District
3535 S. Sherwood Forest Blvd., Suite 135
Baton Rouge, Louisiana 70816
P | (225) 296-4900

SCHEDULE

2004 - 2005

ANNUAL CONTRACT VALUE

\$33K

KEY PERSONNEL

Ronald J. Rodi, P.E.

NUMBER OF EMPLOYEES

3

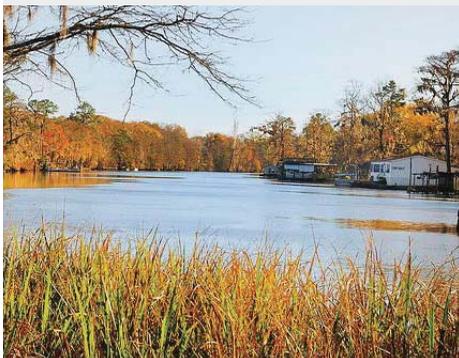
AMITE RIVER BASIN COMMISSION HYDROGRAPHIC MODEL INVENTORY Amite River & Tributaries, Louisiana



In 2004, the Amite River Basin Commission began the initiative to restore the Amite River and Tributaries to values similar to those that existed prior to the era of gravel mining and to accomplish flood control measures. The Amite River Basin comprises approximately 348 square miles (900 km²) and includes portions of Wilkinson and Amite Counties in Mississippi, and East Feliciana and East Baton Rouge Parishes in Louisiana.

During storms and heavy rains, the water that pounds the hills and piney forest in the Felicianas drains down into this usually shallow and calm river and quickly transforms it. During such flooding, the water flows southwards sometimes flooding homes in outlying areas east of Baton Rouge.

CSRS conducted an inventory and assessment of current hydrologic and hydraulic models of the Amite River and tributaries. The objective of this assignment was to identify all viable existing hydrologic/hydraulic models, evaluate the potential use of those models for future modeling efforts, and develop a consistent set of parameters for future models, in connection with maintaining existing flood protection agreements, preserving wetlands and restoring and improving the stability of the aquatic and terrestrial habitats.



EAST BATON ROUGE PARISH SCHOOL SYSTEM TAX PLAN FOR FACILITIES AND TECHNOLOGY Baton Rouge, Louisiana



In 1999, the East Baton Rouge Parish School System selected CSRS/Facility Group to provide comprehensive program management services in connection with the passage of a sales tax referendum to fund a district wide facility and technology improvement program.

Since 1999, CSRS has managed the design and construction of over \$400M in facility improvements covering over 90 school campuses. Completed projects include 12 new schools, 9 major renovations, 22 classroom wing additions, 85 roof replacements and numerous repair and maintenance projects. Phase III of the program is currently underway headlined by a \$ 50M historic renovation and addition to the Baton Rouge Magnet High School, the flagship school of the EBR system.

CSRS has provided continuous program management services since the inception of the program. We also assisted the district in disaster recovery activities from Hurricanes Katrina, Rita and Gustav as well as managing facility construction funded under the Qualified Construction Bond Program as part of the American Recovery and Reinvestment Act of 2009.

CSRS developed the School District’s first comprehensive set of design standards, design and construction procurement policies and educational specifications. We also formed and managed multi-discipline academic and facility operations teams to participate in design reviews and provide design input for each project.

CSRS helped to form and lead community based advocate groups to participate in the preparation of facility master plans and to raise public awareness and support for the funding tax referendums.

SERVICES PROVIDED

Program Management

PROGRAM VALUE

\$400M

REFERENCE

Ms. Charlotte Placide
Retired Superintendent
East Baton Rouge Parish School System
2533 Creek Hollow Ave.
Zachary, Louisiana 70791
P | (225) 572-2015

SCHEDULE

1999 - 2014

ANNUAL CONTRACT VALUE

\$619K

KEY PERSONNEL

Curtis D. Soderberg, AIA

NUMBER OF EMPLOYEES

3



PROJECT EXPERIENCE

SERVICES PROVIDED

Program Management and Engineering

PROGRAM VALUE

\$500M

REFERENCE

Mr. Chris Williams, P.E.
Louisiana Office of Coastal
Protection and Restoration
P.O. Box 44027
Baton Rouge, Louisiana 70084
P | (225) 342-6412

SCHEDULE

2007 - 2012

ANNUAL CONTRACT VALUE

\$1.34M

KEY PERSONNEL

Ronald J. Rodi, P.E.
Andrew Brown, CPA

NUMBER OF EMPLOYEES

5

COASTAL IMPACT ASSISTANCE PROGRAM LOUISIANA DEPARTMENT OF NATURAL RESOURCES 19 Coastal Parishes, Louisiana



The Coastal Impact Assistance Program (CIAP) was established by Section 384 of the Energy Policy Act of 2005 to help producing states and their coastal political subdivisions to mitigate impacts from Outer Continental Shelf (OCS) oil and gas production. The CIAP component is projected to provide up to \$497 million to Louisiana for fiscal years 2007 through 2010. The state worked with the coastal parishes to prepare the Louisiana Coastal Impact Assistance Plan that identifies restoration, conservation and infrastructure projects to be supported by the state and each coastal parish for the four years of CIAP funding.

CSRS is providing services to the state and the parishes in complying with the CIAP requirements, preparing grant applications, budgeting and scheduling, preparing plan amendments and revisions, planning and project decision making assistance and many other administrative roles.

CSRS is heading up a team of professionals to program, schedule, budget and manage the implementation of 11 state, 75 parish projects and 17 state-parish shared projects. Our financial resource staff performed research and coordination with Louisiana DNR Fiscal & Budget Division to develop financial statements and revenue forecasts in conjunction with the preparation of the FY2011 Annual Plan.

Our team provided direct project management of three state CIAP projects: Long Distance Sediment Pipeline; Central Wetlands Assimilation and the Coastal Forest Initiative.



VILLAGE AT MAGNOLIA SQUARE TRADITIONAL NEIGHBORHOOD DEVELOPMENT Central, Louisiana



The Village at Magnolia Square is a 185 acre traditional neighborhood development designed to improve the quality of living of its inhabitants by allowing people to live, work, shop and recreate within the development.

The development is specifically designed to promote daily interaction and easy efficient living by locating shopping, cafés, restaurants, offices, entertainment and exercise facilities within a ten minute walk of most homes. The use of larger sidewalks and numerous parks adds to the enjoyment of the development.

Some of the elements that are universally addressed in the Master Plan of Magnolia Square are the control of building techniques, materials, on street parking and utility line placement. Equally as important is the flow of traffic through a network of interconnecting street grids. The idea is to eliminate dead-end roads and cul-de-sacs which limit access and breed confusion.

CSRS developed and managed the submittal of the Planned Unit Development (PUD) concept plan and supporting documents and served as the Owner Representative for meetings and public hearings.

Our firm conducted a traffic and drainage impact study for the development and worked with the client in refining the architectural master plan for engineering design, construction phasing and establishing preliminary cost estimates. CSRS prepared the Landscape Plan and Final Development Plan in preparation of construction. Additional services provided include surveying, construction management and utility coordination.

SERVICES PROVIDED

Master Plan Development
Project and Construction Management

PROGRAM VALUE

\$5M

REFERENCE

Mr. James Nunnally
Nunnally Pollard Development
P.O. Box 84680
Baton Rouge, Louisiana 70884
P | (225) 757-1970

SCHEDULE

2006 - Ongoing

ANNUAL CONTRACT VALUE

\$250K

KEY PERSONNEL

Michael B. Songy, P.E., P.L.S.
Taylor M. Gravois, P.E., P.L.S.
Brandon S. Hebron, EI
G. Adam Kurz, EI

NUMBER OF EMPLOYEES

5



PROPOSED PROJECT STAFF



**CENTRAL
HIGH SCHOOL**

The image shows a large brick sign for Central High School. The sign is made of red bricks and has a white rectangular panel in the center. On the white panel, the words "CENTRAL" and "HIGH SCHOOL" are written in a bold, dark, serif font. The sign is set in a landscaped area with green bushes and a circular stone border. In the background, there are large, leafy trees under a clear blue sky.

Explanation of Organizational Structure

A successful partnership depends on all of the *people* involved with the project. Our comprehensive team of firms and professionals provides a unique combination of professional skills - skills that include:

- knowledge of local laws and processes
- an understanding of local culture
- innovative thinking and foresight
- proven public works leadership
- working collaboratively and collegiately with other partners in the team

City Services are not only important to the function of the City Government itself, but also to the livability of the City's residents. The Central City Services requires a team that has the ability, expertise and trust of all of the stakeholders in the delivery of financial, managerial and operational objectives, also one who can continue the momentum with reliable, responsive and cost-effective services.

Our team does just that. By bringing personnel who are experienced in similar programs together with people who have many years of experience working within the State of Louisiana and in the City of Central, we are able to bring to the Central City Services that unique combination... Central Municipal Services Group!!

At all levels of our team, we are committing locally and nationally-experienced professionals. Their resumes reflect similar roles for providing Administrative, Financial, Public Works and Emergency, Permit and Inspection, Planning and Zoning, Engineering, Stormwater Management and Code Enforcement Services.

One of the substantial benefits that CSRS brings to each of our clients is that we can assign skilled people from any one of our offices to assist on any given challenge. This gives CSRS the flexibility to customize our services to satisfy precise project requirements; to direct manpower and resources to meet emergency, unexpected, or additional service needs; and to provide project management capabilities to handle all types of projects. Most importantly, we bring the right people at the right time, for the right duration, maximizing our efficiency in serving our client.

Key leadership staff is as follows:

Michael B. Songy, P.E., P.L.S., Principal-In-Charge - provides executive level oversight of our services and brings his program management experience to provide leadership and strategic guidance and monitors our team performance. Mr. Songy ensures that our team has access to the full breadth of available resources and the authority to commit them as needed. He has nearly 30 years of experience in program delivery with a resume of strategic planning and programming of capital improvement programs and strategies and techniques for municipal and local communities.

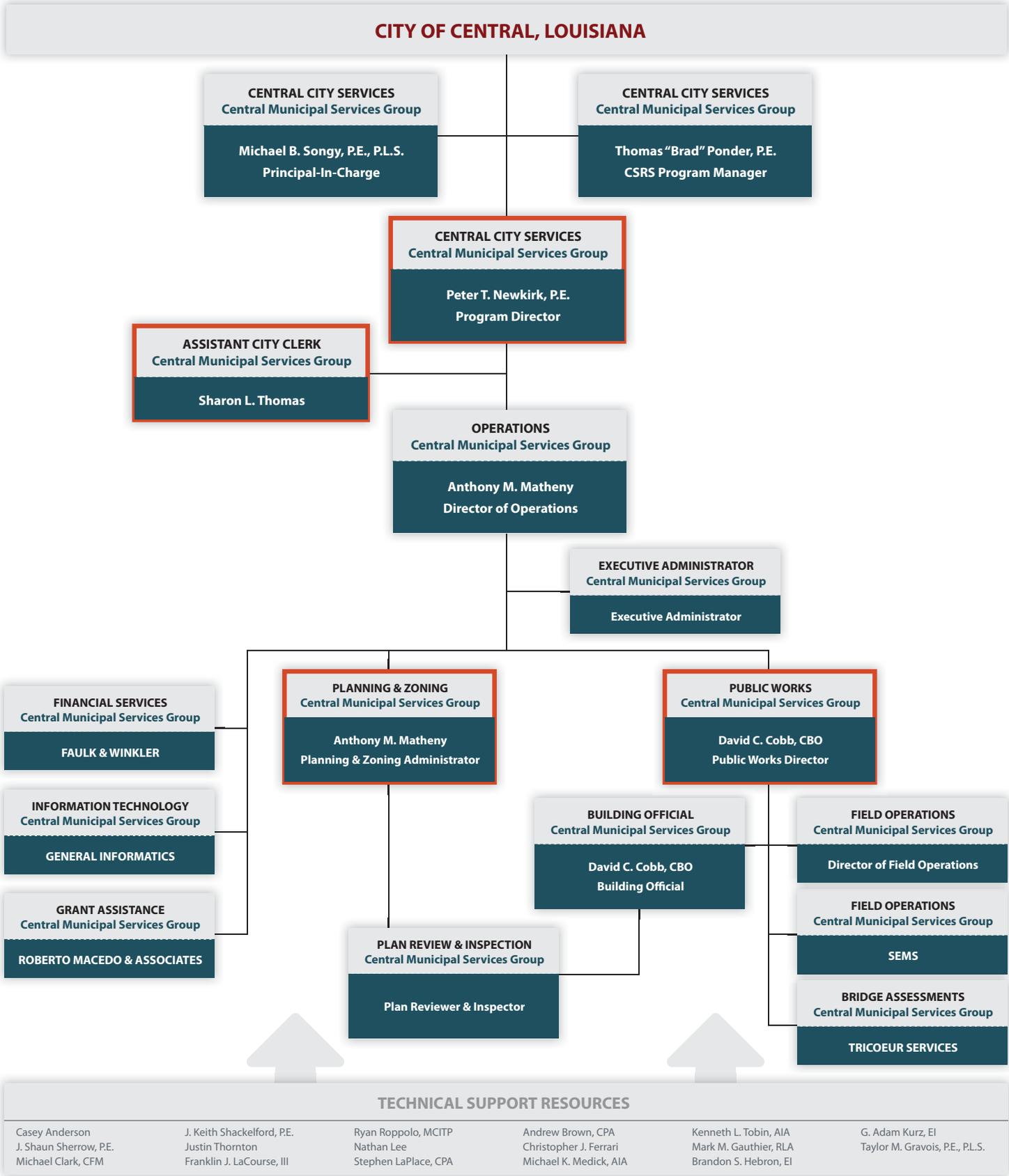
Peter T. Newkirk, P.E., Program Director - provides leadership and coordination of our management team administering all functions and services normally provided by a municipality to its citizens. He has proven public works leadership experience, including 32 years of extensive experience in maintenance of streets and roads, maintenance and operation of drainage facilities, building code enforcement, construction inspection and approval, maintenance of public buildings, and engineering services for construction projects.

Anthony R. Matheny, Director of Operations & Planning and Zoning Administrator, provides oversight management of the Administrative Services, Financial Services, Permit & Inspections, Stormwater Management and Engineering Services Teams, as well as detailed involvement in the Planning & Zoning Services delivery and process. He brings 18 years of national knowledge in operations and planning and zoning, having served various counties and municipalities throughout Mississippi, Georgia and Florida in planning and economic development.

David C. Cobb, CBO, Public Works Director, takes primary responsibility for the management of Permitting and Inspection Services and Code Enforcement Services, in addition, provides oversight and leadership of the Public Works Team. He has over 28 years of experience in permitting processes and procedures, contract negotiations, cost estimating, purchasing and serving as floodplain administrator and regulatory representative for municipalities.

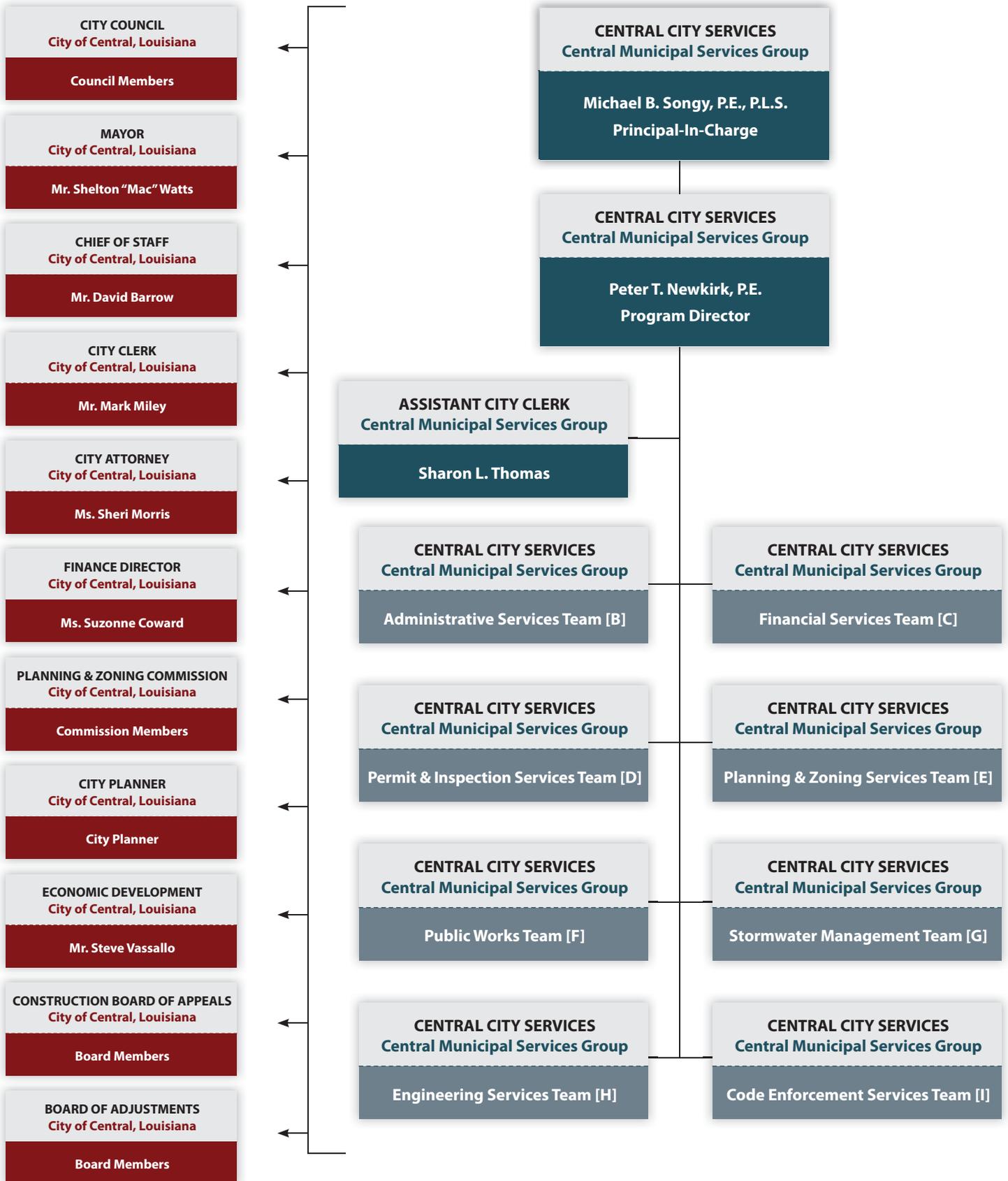
Our organizational chart details our team including subconsultant partners, followed by functional roles and responsibilities of key staff. Based on our experience in delivering similar services, we have proposed an efficient and responsive organization to deliver the scope of services without overlapping the efforts provided elsewhere in the team organization.

Central Municipal Services Group

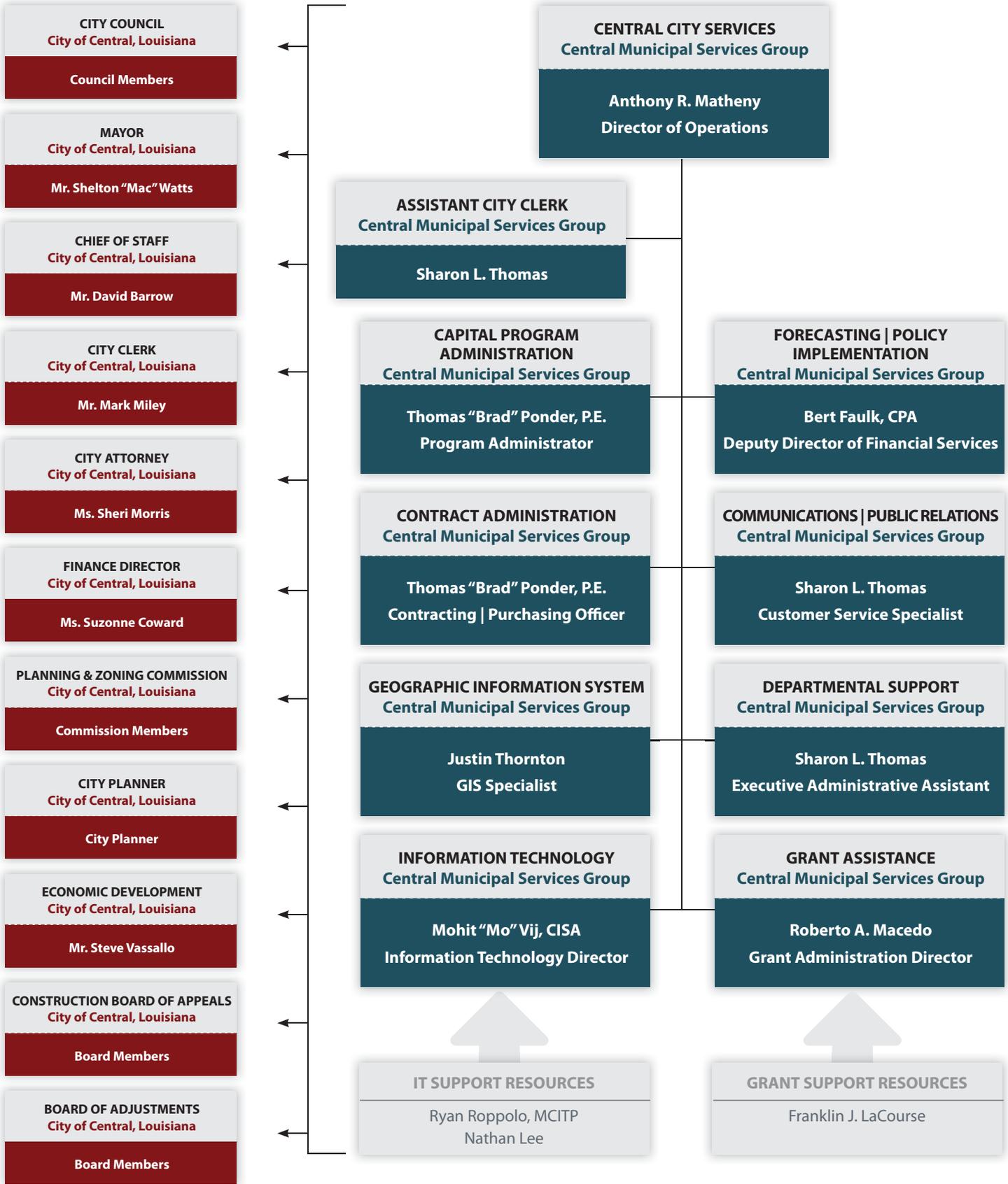


ORGANIZATION CHART

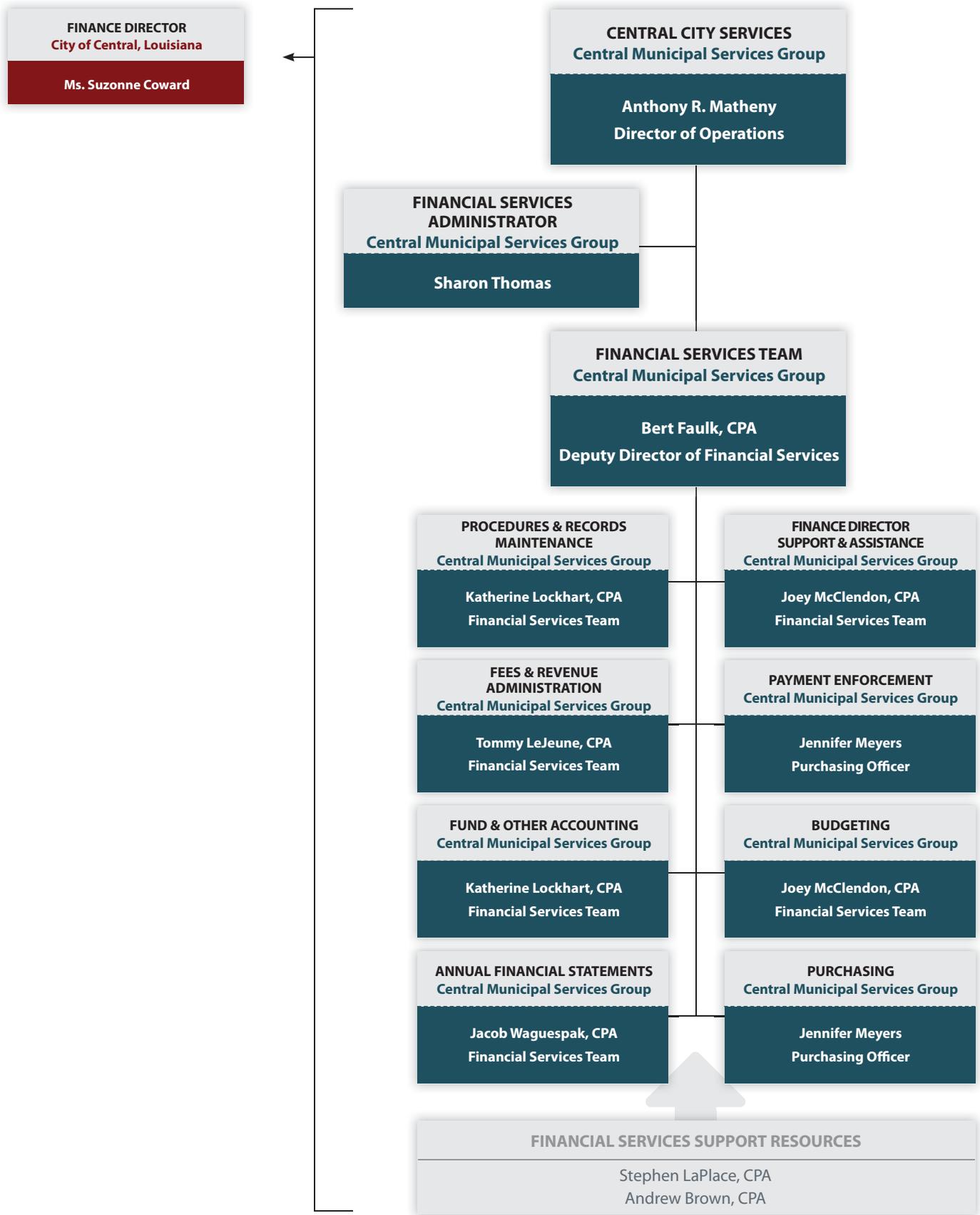
A. Central City Services Executive Team



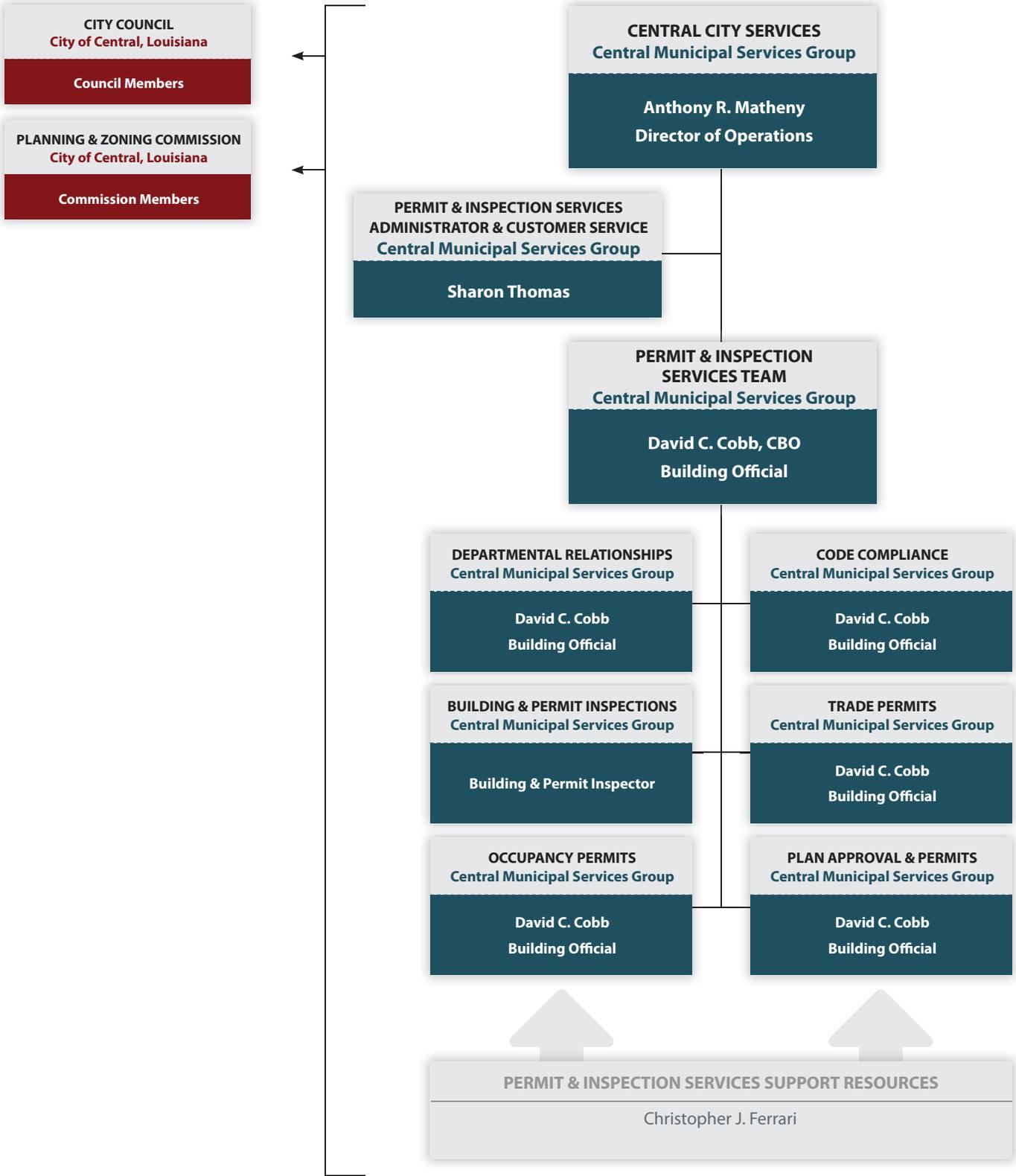
B. Administrative Services Team



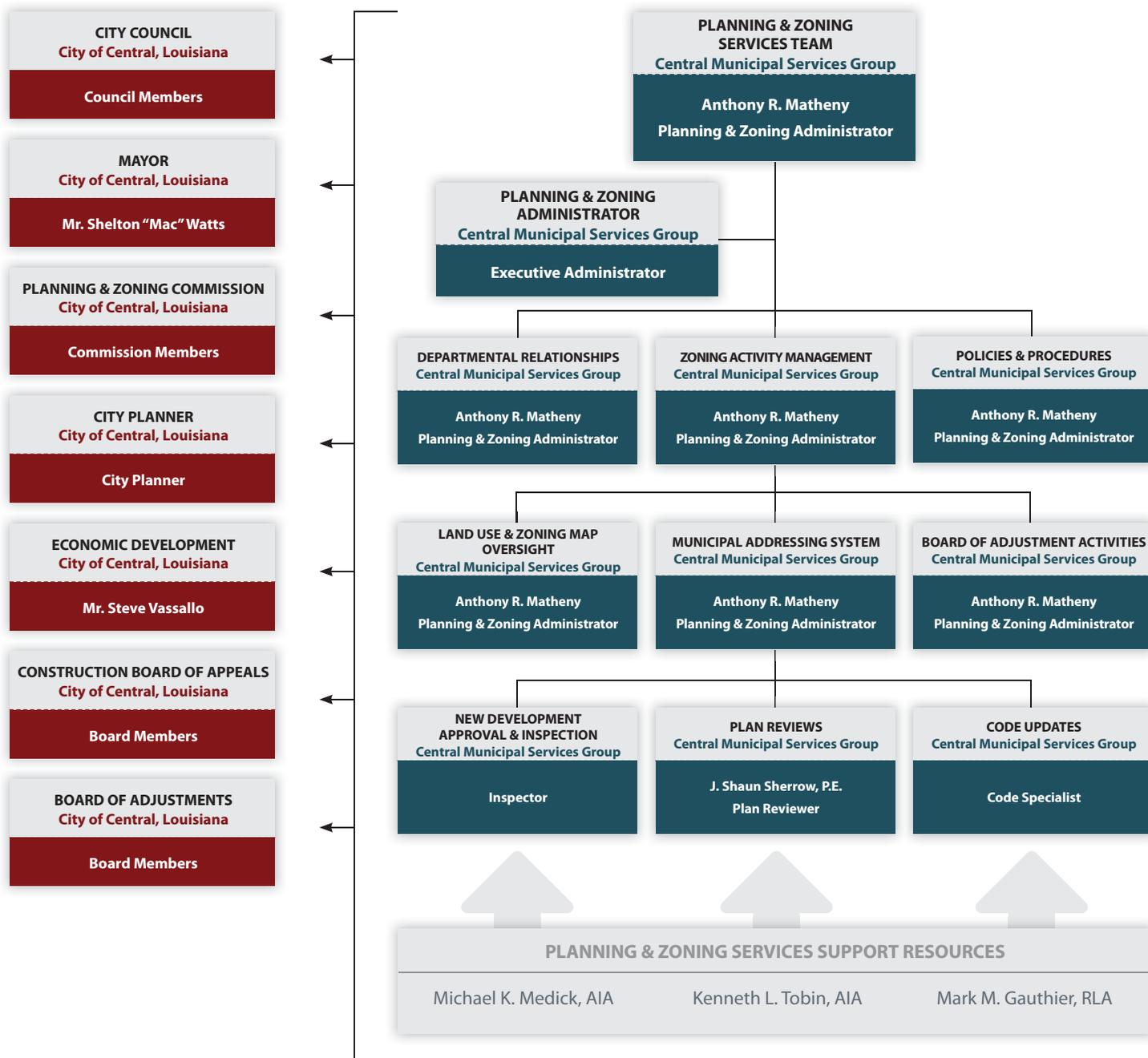
C. Financial Services Team



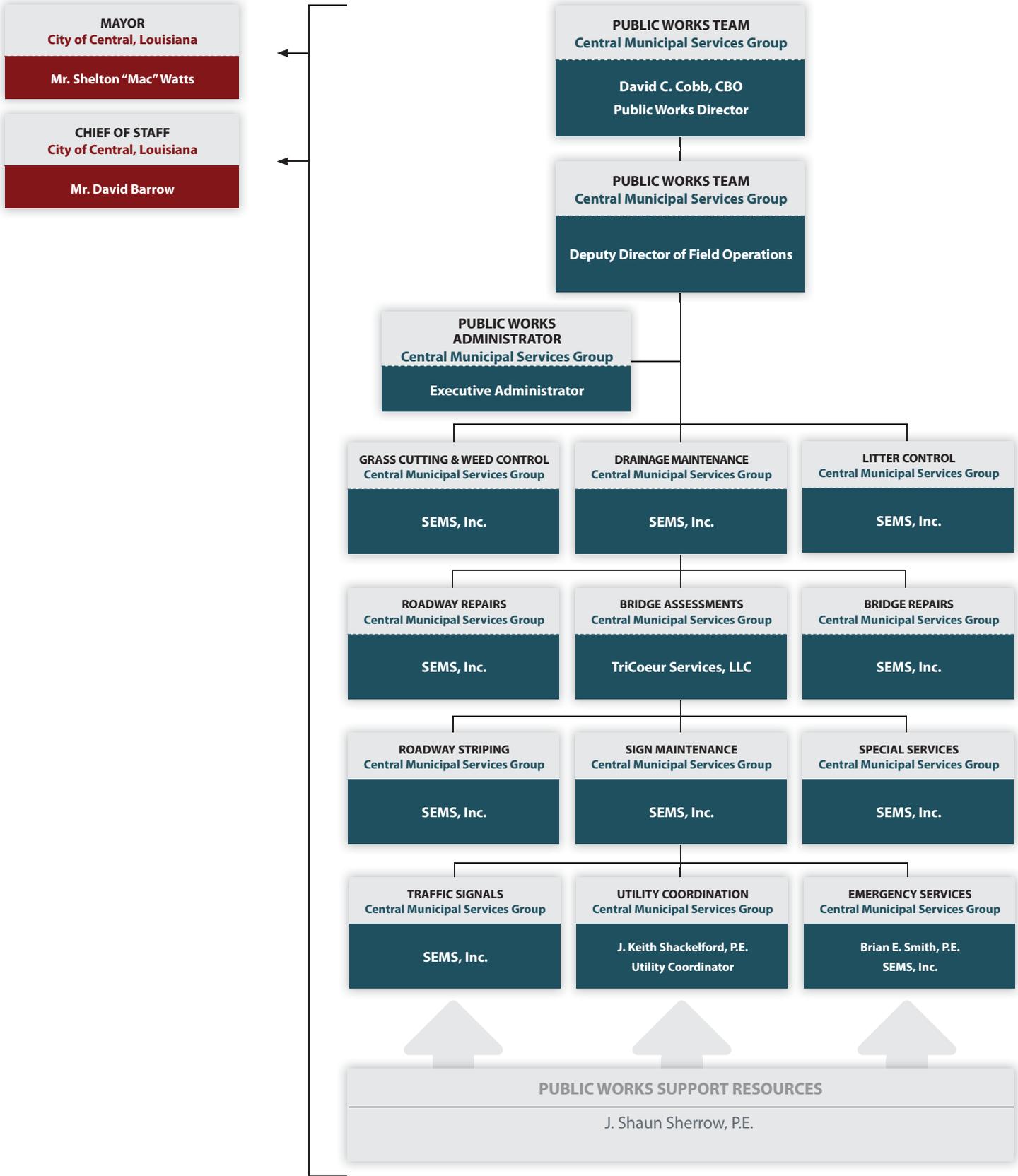
D. Permit & Inspection Services Team



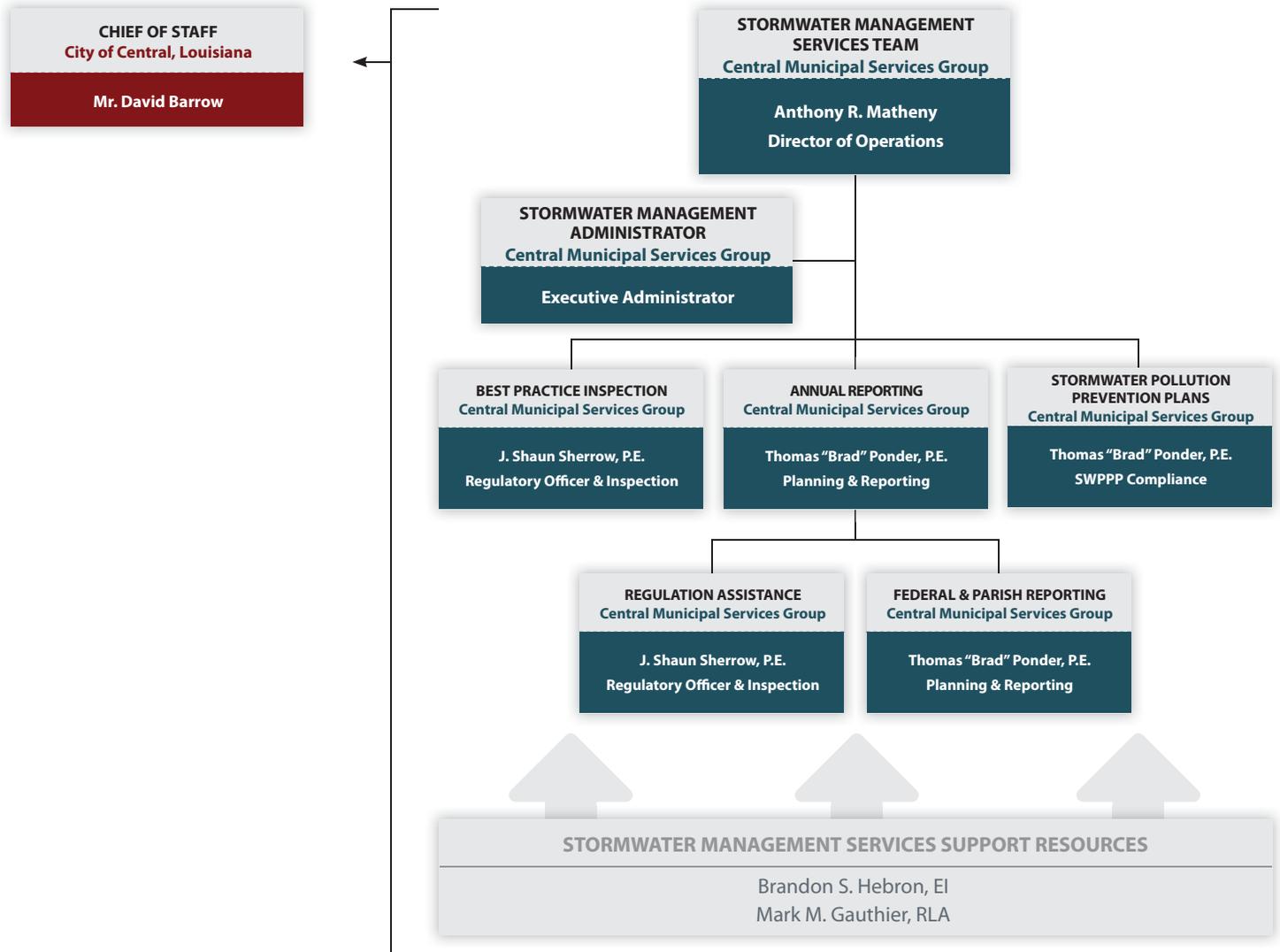
E. Planning & Zoning Services Team



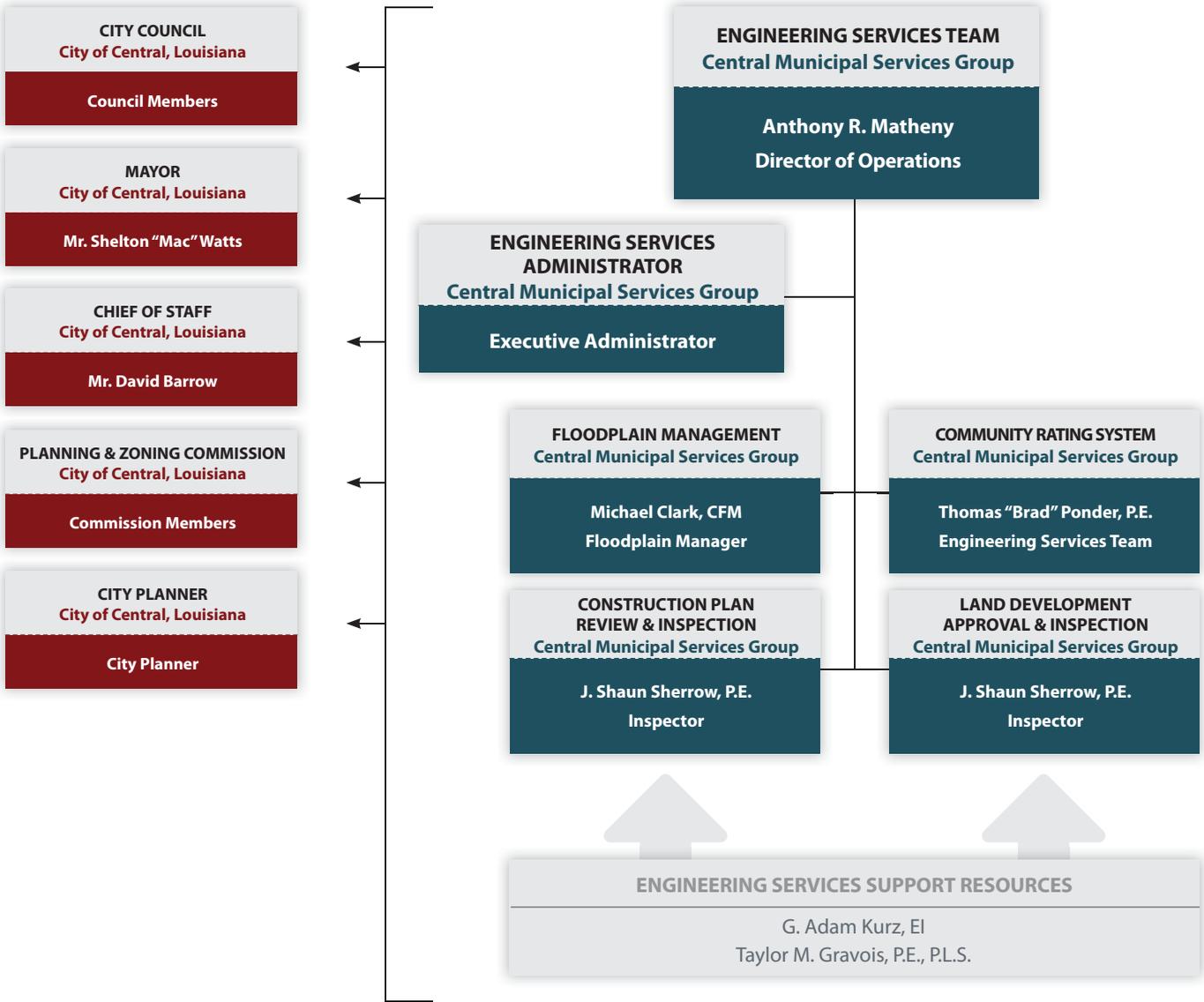
F. Public Works Team



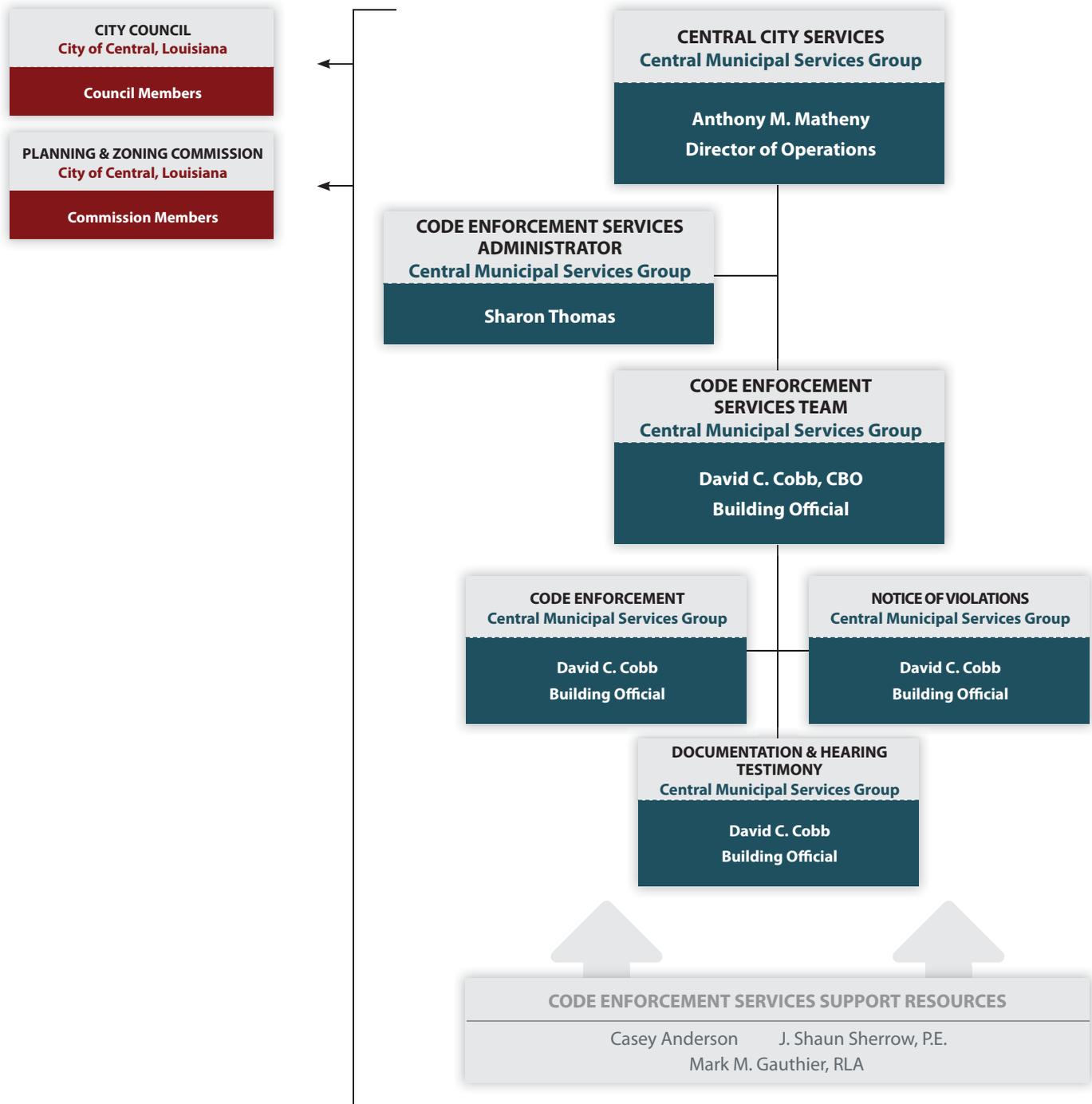
G. Stormwater Management Services Team



H. Engineering Services Team



I. Code Enforcement Services Team



Functional Roles & Responsibilities

EXECUTIVE TEAM - Executive level oversight and strategic input is provided by Michael Songy and overall program leadership comes from Peter Newkirk as Program Director and central point of contact for the City.

ADMINISTRATIVE SERVICES TEAM - Led by Anthony Matheny, Director of Operations, is directly responsible for the delivery of Capital Program Administration, managed by Brad Ponder; Forecasting and Policy Implementation, managed by Bert Faulk; Contract Administration, managed by Brad Ponder; Communications and Public Relations, managed by Sharon Thomas; Departmental Support, provided by Sharon Thomas; Information Technology, Website Maintenance and Technology Support, managed by Mo Vij; Geographic Information System Services, provided by Justin Thornton and Grant Assistance, managed by Roberto Macedo. The Administrative Services Team is supported with additional resources, including Ryan Roppolo and Nathan Lee for Information Technology and Franklin LaCourse for Grant Assistance.

FINANCIAL SERVICES TEAM - Led by Bert Faulk, Deputy Director of Financial Services, is directly responsible for the delivery of Procedures and Records Maintenance, managed by Katherine Lockhart; Support and Assistance to Ms. Suzonne Coward, Finance Director, provided by Joey McClendon; Fees and Revenue Administration, managed by Tommy LeJeune; Payment Enforcement, managed by Jennifer Meyers; maintenance of the Fund Accounting System and Financial Reporting, managed by Katherine Lockhart; Budgeting, managed by Joey McClendon; the preparation of Annual Financial Statements, provided by Jacob Waguespack and Purchasing, managed by Jennifer Meyers. The Financial Services Team is supported with additional resources, including 2 certified public accountants, Stephen LaPlace and Andrew Brown.

PERMIT & INSPECTION SERVICES TEAM - Led by David Cobb, Building Official, is directly responsible for establishing relationships with the Planning and Zoning Commission, Board of Adjustments, Construction Board of Appeals, local fire departments and the State Fire Marshall and for the delivery of Residential and Commercial Plan Reviews; issuing all permits required for development, including occupancy and trade permits; providing code compliance; performing building and permitting inspections; management of the Customer Service Office for accepting applications and processing permits, supported by Sharon Thomas. The Permit and Inspection Services Team is supported with additional resources, including Christopher Ferrari.

PLANNING & ZONING SERVICES TEAM - Led by Anthony Matheny, Planning & Zoning Administrator, is directly responsible for establishing relationships with the City Planner and Mr. Steve Vassallo; develop, implement, manage and conduct planning and zoning activities; develop and recommend policies and procedures for all planning and zoning activities; oversee development and use of Land Use Maps and Zoning Maps; establish and maintain the municipal addressing system; develop, implement, manage and conduct Board of Adjustment activities; manage new development approval and inspections; oversee review and approval of commercial and residential plans, managed by Shaun Sherrow; and assist with updating the Unified Development Code, Zoning Code and Subdivision Regulations. The Planning & Zoning Services Team is supported with additional resources, including Michael Medick, Ken Tobin and Mark Gauthier.

PUBLIC WORKS TEAM - Led by David Cobb, Public Works Director, is directly responsible for field services, including drainage maintenance, grass cutting and weed control, and litter control, performed by multiple field crews consisting of up to 4 personnel per crew; traffic services, including roadway repairs, roadway striping, sign maintenance and traffic signal maintenance, performed by multiple field crews consisting of up to 4 personnel per crew; assessing bridges within the city, managed by Barry Gahagan; performing minor bridge repairs, managed by Brian Smith; providing special services such as hanging banners and decorations, performed by field crews; provide utility coordination with respect to work within right-of-ways, managed by Keith Shackelford; and provide emergency and catastrophic response services, managed by Brian Smith. The Public Works Team is supported with additional resources, including Shaun Sherrow.

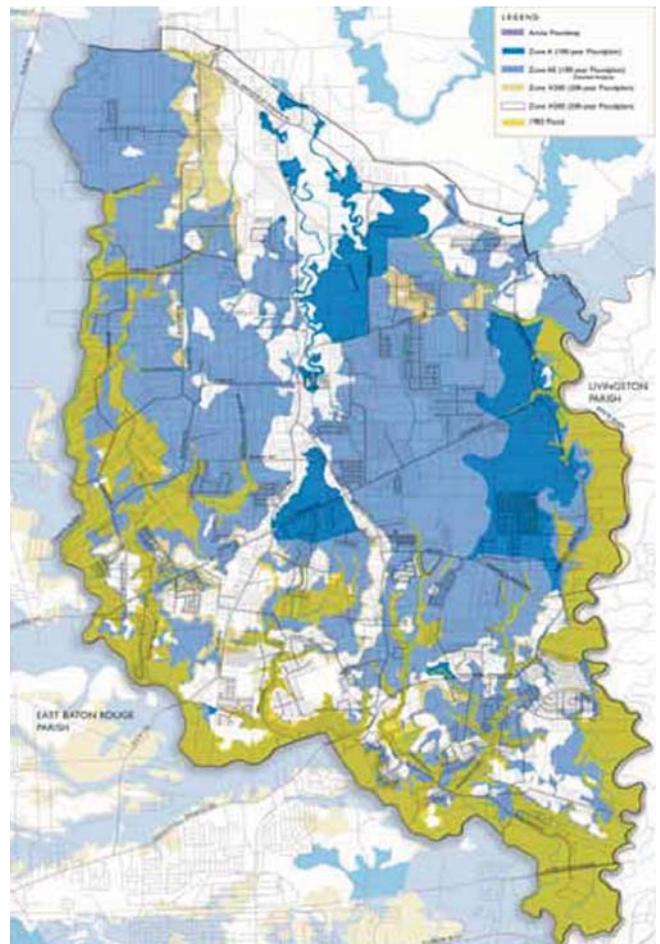


Functional Roles & Responsibilities

STORMWATER MANAGEMENT SERVICES TEAM - Led by Anthony Matheny, Director of Operations, is directly responsible for conducting inspections on construction sites to ensure Best Management Practices, performed by Shaun Sherrow; reporting of Stormwater Management Practices to meet all local, state and federal regulations, managed by Brad Ponder; review and approve Stormwater Pollution Prevention Plans, managed by Brad Ponder; assist with compliance of the Clean Water Act and associated federal and state regulations, managed by Shaun Sherrow; assist in preparing and implementing the required Storm Water Management Plan, managed by Brad Ponder; and prepare required annual reporting for submittal to EPA and the City/Parish, managed by Brad Ponder. The Stormwater Management Services Team is supported with additional resources, including Brandon Hebron and Mark Gauthier.

ENGINEERING SERVICES TEAM - Led by Anthony Matheny, Director of Operations, consists of a team of Louisiana licensed civil engineers and are available to be on-site during normal business hours within one hour. The Engineering Services Team is familiar with zoning and building codes and provides expertise in drainage, sewer and traffic and is directly responsible for the delivery of Floodplain Management, performed by Michael Clark, Certified Floodplain Manager; maintain records to meet compliance and coordinate with FEMA for Community Assistance Visits, with annual reporting to maintain Community Rating System, managed by Brad Ponder; perform Construction Plan Review & Inspection, managed by Shaun Sherrow; approve, inspect and issue required permits regarding all Land Development, managed by Shaun Sherrow. The Engineering Services Team is supported with additional resources, including Adam Kurz and Taylor Gravois.

CODE ENFORCEMENT SERVICES TEAM - Led by David Cobb, Building Official, is directly responsible for enforcement of construction codes, building regulations, use regulations, land use restrictions and sign ordinance; issuance of violation notices; and documentation of violations, including providing testimony in enforcement hearings. The Code Enforcement Services Team is supported with additional resources, including Casey Anderson, Shaun Sherrow and Mark Gauthier.



Personnel Resume Index

ROLE	NAME	PAGE NO.
Executive Team		
Principal-In-Charge	Michael B. Songy, P.E., P.L.S.	56
Program Director	Peter T. Newkirk, P.E.	57
Administrative Services Team		
Director of Operations	Anthony R. Matheny	58
Assistant City Clerk and Departmental Support	Sharon L. Thomas	66
Capital Program Administration	Thomas "Brad" Ponder, P.E.	60
Forecasting Policy Implementation	Bert Faulk, CPA	82
Contract Administration	Thomas "Brad" Ponder, P.E.	60
Communications and Public Relations	Sharon L. Thomas	66
Geographic Information System	Justin Thornton	65
Information Technology	Mohit "Mo" Vij, CISA	79
IT Support Resources	Ryan Roppolo, MCITP	68
IT Support Resources	Nathan Lee	69
Grant Assistance	Roberto A. Macedo	79
Grant Support Resources	Franklin J. LaCourse, III	67
Financial Services Team		
Director of Operations	Anthony R. Matheny	58
Financial Services Administrator	Sharon L. Thomas	66
Deputy Director of Financial Services	Bert Faulk, CPA	82
Procedures & Records Maintenance	Katherine Lockhart, CPA	84
Finance Director Support & Assistance	Joey McClendon, CPA	83
Fees & Revenue Administration	Tommy LeJeune, CPA	82
Payment Enforcement	Jennifer Meyers	84
Fund & Other Accounting	Katherine Lockhart, CPA	84
Budgeting	Joey McClendon, CPA	83
Annual Financial Statements	Jacob Waguespak, CPA	83
Purchasing	Jennifer Meyers	84
Financial Services Support Resources	Stephen LaPlace, CPA	70
Financial Services Support Resources	Andrew Brown, CPA	71

PROPOSED PROJECT STAFF

Personnel Resume Index

ROLE	NAME	PAGE NO.
Permit & Inspection Services Team		
Director of Operations	Anthony R. Matheny	58
Customer Services and Team Administrator	Sharon L. Thomas	66
Public Works Director	David C. Cobb, CBO	59
Departmental Relationships	David C. Cobb, CBO	59
Code Compliance	David C. Cobb, CBO	59
Trade Permits	David C. Cobb, CBO	59
Occupancy Permits	David C. Cobb, CBO	59
Plan Approval & Permitting	David C. Cobb, CBO	59
Permit & Inspection Services Support Resources	Christopher J. Ferrari	72
Planning & Zoning Services Team		
Planning & Zoning Administrator	Anthony R. Matheny	58
Departmental Relationships	Anthony R. Matheny	58
Zoning Activity Management	Anthony R. Matheny	58
Policies and Procedures	Anthony R. Matheny	58
Land Use & Zoning Map Oversight	Anthony R. Matheny	58
Municipal Addressing System	Anthony R. Matheny	58
Board of Adjustment Activities	Anthony R. Matheny	58
Plan Reviews	J. Shaun Sherrow, P.E.	62
Planning & Zoning Support Resources	Michael K. Medick, AIA	73
Planning & Zoning Support Resources	Kenneth L. Tobin, AIA	74
Public Works Team		
Public Works Director	David C. Cobb, CBO	59
Field Services	Mark L. Morgan, P.E. and Field Crews	85
Traffic Services	Mark L. Morgan, P.E. and Field Crews	85
Bridge Assessments	Barry P. Gahagan, P.E., P.L.S.	86
Bridge Repairs	Mark L. Morgan, P.E. and Field Crews	85
Special Services	Mark L. Morgan, P.E. and Field Crews	85
Utility Coordination	J. Keith Shackelford, P.E.	64
Emergency Services	Brian E. Smith, P.E. and Field Crews	85

PROPOSED PROJECT STAFF



PROPOSED PROJECT STAFF

Personnel Resume Index

ROLE	NAME	PAGE NO.
Stormwater Management Services Team		
Director of Operations	Anthony R. Matheny	58
Best Practice Inspection	J. Shaun Sherrow, P.E.	62
Annual Reporting	Thomas "Brad" Ponder, P.E.	60
Stormwater Pollution Prevention Plans	Thomas "Brad" Ponder, P.E.	60
Regulation Assistance	J. Shaun Sherrow, P.E.	62
Federal and Parish Reporting	Thomas "Brad" Ponder, P.E.	60
Stormwater Management Services Support Resources	Brandon S. Hebron, EI	76
Stormwater Management Services Support Resources	Mark M. Gauthier, RLA	75
Engineering Services Team		
Director of Operations	Anthony R. Matheny	58
Floodplain Management	Michael Clark, CFM	63
Community Rating System	Thomas "Brad" Ponder, P.E.	60
Construction Plan Review & Inspection	J. Shaun Sherrow, P.E.	62
Land Development Approval & Inspection	J. Shaun Sherrow, P.E.	62
Engineering Services Support Resources	G. Adam Kurz, EI	77
Engineering Services Support Resources	Taylor M. Gravois, P.E., P.L.S.	78
Code Enforcement Services Team		
Director of Operations	Anthony R. Matheny	58
Public Works Director	David C. Cobb, CBO	59
Code Enforcement	David C. Cobb, CBO	59
Notice of Violations	David C. Cobb, CBO	59
Documentation & Hearing Testimony	David C. Cobb, CBO	59
Code Enforcement Services Support Resources	Casey Anderson	61
Code Enforcement Services Support Resources	J. Shaun Sherrow, P.E.	62
Code Enforcement Services Support Resources	Mark M. Gauthier, RLA	75



MICHAEL B. SONGY, P.E., P.L.S.
President & CEO

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | songy@csrsonline.com

CSRS, Inc.

Team Role | **PRINCIPAL-IN-CHARGE**

Mr. Songy is a founding principal and president of CSRS. He participates directly as the principal-in-charge on a significant number of the firm’s project assignments.

Mr. Songy’s consulting assignments vary widely and include: strategic planning and programming of capital improvement programs; development and feasibility analyses for planning and zoning initiatives; land planning and development strategies and techniques for municipal and local communities; engineering and stormwater management consulting; and development planning for municipalities including neighborhood revitalization, community and neighborhood planning and the development of comprehensive plans.

Relevant Project Experience

ASCENSION PARISH ENGINEERING REVIEW AGENCY

Ascension Parish, LA. *Principal-In-Charge* - CSRS served as the governing body responsible for performing review and approval of commercial and multi-family site plans, drainage and traffic impact studies, subdivision preliminary and final plats, subdivision construction plans and bond amounts for subdivision performance and maintenance bonds as defined in the Ascension Parish Unified Land Development Code.

GREEN LIGHT PLAN TRANSPORTATION IMPROVEMENT PROGRAM

East Baton Rouge City-Parish, LA. *Principal-In-Charge* - CSRS was selected to provide program management services for the start-up and implementation of the East Baton Rouge Parish \$650M Green Light Plan (GLP). As Program Director, Mr. Songy worked to establish all GLP program management protocols and procedures for 42 individual projects to reconstruct existing two lane open ditch roadways into new four lane curb and gutter boulevards. Mr. Songy worked closely with the Program Manager and State and Local Governments regarding conceptual design and public involvement for each of the projects. Through planning and foresight, Mr. Songy managed staffing requirements in response to the changing needs of the program.

IBERIA PARISH MASTER PLAN UPDATE AND IMPLEMENTATION STRATEGY

Iberia Parish, LA. *Principal-In-Charge* - CSRS is providing professional services relative to an update of the previously prepared Infrastructure Master Plan. Mr. Songy is leading the CSRS staff, managing the development of specific planning initiatives outlined in the master plan, with emphasis on identifying and implementing the planning initiatives that will benefit the parish over the long term. The initiatives include strategies for increased state and federal funding for transportation, planning guidelines to enhance the aesthetic appearance of new developments and measures to reduce storm water runoff impacts.

EDUCATION | TRAINING

B.S., Civil Engineering, Louisiana State University, 1979

PROFESSIONAL CERTIFICATIONS

1984, Professional Engineer
LA License No. 21029
1988, Professional Land Surveyor
LA License No. 04609

YEARS OF EXPERIENCE

With Firm: 27 Years
Total: 31 Years

PROFESSIONAL MEMBERSHIPS

American Society of Civil Engineers
Louisiana Engineering Society
Louisiana Society of Professional Land Surveyors
Baton Rouge Growth Coalition
Baton Rouge Area Chamber

CSRS, Inc.

PETER T. NEWKIRK, P.E.
Program Director

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
newkirk@csrsonline.com | E



Team Role | **PROGRAM DIRECTOR**

EDUCATION | TRAINING

B.S., Mechanical Engineering, Union College,
Schenectady, NY, 1979

PROFESSIONAL CERTIFICATIONS

1984, Professional Engineer
LA License No. 21847

YEARS OF EXPERIENCE

Total: 32 Years

PROFESSIONAL MEMBERSHIPS

American Society of Civil Engineers
Louisiana Engineering Society
American Public Works Association

Mr. Newkirk has 32 years of experience as a professional engineer, primarily for the East Baton Rouge City-Parish Department of Public Works (DPW), to which he dedicated 30 years of service, recently retiring from his position as Director.

Mr. Newkirk's career with the DPW includes extensive experience in maintenance of streets and roads, maintenance and operation of drainage facilities, sewer collection lines, maintenance and operation of sewer treatment facilities, coordination of environmental activities, building code enforcement, construction inspection and approval, maintenance of public buildings, operation of a central garage, engineering services for construction projects including design and supervision, traffic control device maintenance, traffic control engineering. During Mr. Newkirk's tenure, the City-Parish launched the Sanitary Sewer Overflow (SSO) and the Green Light Plan (GLP) Roads Improvements Programs. In addition, he managed the implementation of the "311 Call Center," providing citizens with a hotline to communicate public works concerns directly to the DPW, achieving up to a 90% completion rate for incoming complaints.

Relevant Project Experience

EAST BATON ROUGE CITY-PARISH DEPARTMENT OF PUBLIC WORKS

East Baton Rouge City-Parish, LA. 2005-2011 Public Works Director - Mr. Newkirk managed \$200 million budget and over 1000 employees within 14 divisions to perform construction and maintenance on streets, drainage, sewer, landfill, public buildings, Central Garage, and related engineering activities. He worked daily with elected officials, including the Mayor's Office and Councilmembers, regarding major departmental activities and furnished technical engineering advice on public works problems within the 12 districts in East Baton Rouge City-Parish. Mr. Newkirk was responsible for conferring with representatives of federal and state agencies on varied public works problems and engineering activities. He also attended meetings with professional societies and regularly spoke with the news media, professional and civic organizations on varied phases of public works programs and activities.

EAST BATON ROUGE CITY-PARISH DEPARTMENT OF PUBLIC WORKS

East Baton Rouge City-Parish, LA. 1995-2004 Professional Engineer IV/Building Official - Mr. Newkirk managed the Permit and Inspection Division with 76 employees and a \$6M budget to generate approximately \$4M in fees annually. He worked with Informational Services to implement an Oracle permit database system to increase services to public, reduce overhead and personnel costs, and standardize all permit data for compatibility with City-Parish GIS. Mr. Newkirk also established positions and pay classes for mechanical, electrical, plumbing and building inspectors and chiefs to perform multiple inspections and tasks with one employee rather than four. He also standardized and computerized DPW Subdivision plan review process to increase efficiency and reduce review time by 75%.



ANTHONY R. MATHENY
Planning & Community Development Director

CSRS, Inc.

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | matheny@csrsonline.com

Team Role | **DIRECTOR OF OPERATIONS & PLANNING & ZONING**

Mr. Matheny has 18 years experience serving various counties and municipalities throughout Mississippi, Georgia and Florida in planning and economic development. He has expertise in comprehensive planning, land development codes, community and workforce development, zoning and code enforcement, and marketing and tourism development.

Mr. Matheny has dedicated his career to improving the quality of life in the communities for which he has served by attracting new industry, assisting in the growth of established businesses, long-term planning, and fund sourcing for various community undertakings. Mr. Matheny has accomplished these tasks through close coordination with various local, state and federal agencies as well as area chambers and planning and development organizations.

Relevant Project Experience

GADSDEN COUNTY FLORIDA

Gadsden County, FL. 2010-2011 Planning & Community Development Director - Mr. Matheny was responsible for all planning and community development activities for a rural Florida county of approximately 50,000 residents. In his role, Mr. Matheny managed a staff of six professionals while performing site plan reviews, grant administration, coordination with local, state and federal agencies, County Chamber of Commerce and other planning and community development allies. He was responsible for updating and amending the County Comprehensive Plan and Land Development Code. He also served as administrator of the County's Tourism Development Council.

CITY OF GAUTIER MISSISSIPPI

Gautier, MS. 2007-2010 Community Services Director - Mr. Matheny managed a staff of ten professionals and a budget of nearly \$500,000. He was responsible for all planning, economic & community development, environmental compliance, zoning, code enforcement and building activities for a community of approximately 18,000 residents. Mr. Matheny worked closely with consultants to write new Comprehensive Plan and new Unified Development Ordinance.

EDUCATION | TRAINING

M.S., Urban & Regional Planning, Florida State University, 2007
M.S., Economic Development, University of Southern Mississippi, 1993
B.S., Geography, University of Southern Mississippi, 1985

PROFESSIONAL CERTIFICATIONS

National Excellence Award Winner- National Association of Development Organizations
1997 Graduate- Economic Development Institute, Norman Oklahoma

YEARS OF EXPERIENCE

With Firm: <1 Years
Total: 18 Years

CSRS, Inc.

Team Role | **PUBLIC WORKS &
BUILDING OFFICIAL**

DAVID C. COBB, CBO
Building Official

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
cobb@csrsonline.com | E



EDUCATION | TRAINING

B.S., Business Administration,
University of New Orleans

PROFESSIONAL CERTIFICATIONS

International Code Council
Certified Building Official
Certified Residential Building Inspector
Certified Commercial Building Inspector
Louisiana Licensed Building Contractor
(Commercial & Residential)

YEARS OF EXPERIENCE

With Firm: <1 Years
Total: 28 Years

PROFESSIONAL MEMBERSHIPS

International Code Council Member
Building Official Association of Louisiana
Louisiana Floodplain Management Association

Mr. Cobb has over 28 years of combined experience in public, private and governmental public works and construction. His experience includes management, enforcement and oversight of building and zoning codes, performing and supervising commercial and residential inspections, conducting plan review and approval, serving as floodplain administrator and regulatory representative for municipalities.

Mr. Cobb is familiar with permitting processes and procedures, contract negotiations, cost estimating, and purchasing, specifically noted is his past experience working with the City of Harahan, Louisiana where he was responsible for administering the City's laws, enforcing all building and zoning codes and serving as the recovery coordinator, specifically for increased cost compliance and hazard mitigation.

Relevant Project Experience

CITY OF HARAHAH LOUISIANA

Harahan, LA. *Zoning Board Member and Regulatory Director* - Since 1985, Mr. Cobb has served as a Zoning Board Member for the City of Harahan and from 2002 to 2004 he was the chairman of the board. As a consultant to the City, Mr. Cobb provided financial management services for recording and reporting all federal, state and local taxes and qualified firms for contractor licensing.

In 2004, Mr. Cobb assisted the City as the Regulatory Director, providing representation for the City, Mayor and City Council for the regulation and enforcement of building and zoning codes, balancing environmental protection with social and economic considerations. By issuing permits, approvals and certifications, Mr. Cobb ensured facilities were legally constructed and operated and to healthful standards established by law. Beyond this, Mr. Cobb enabled citizens to stay informed and involved as decisions are made about proposed activities affecting the quality of their community.

In addition, Mr. Cobb performing commercial and residential inspections, reviewing plans, investigating complaints and other activities pertinent to the Regulatory Department, preparing reports, recommendation and City ordinances.



THOMAS "BRAD" PONDER, P.E.

Business Unit Leader

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | ponder@csrsonline.com

CSRS, Inc.

Team Role | **PROGRAM ADMINISTRATOR & CONTRACTING & PURCHASING OFFICER**

Mr. Ponder currently serves as the Business Unit Leader in Infrastructure Program Management and has over 23 years of civil engineering experience encompassing program management, large-scale project management, construction management, project engineering & inspection and contract administration. He has extensive agency involvement in Louisiana, Arizona, New Mexico and West Texas.

Mr. Ponder's project experience includes public and private roadways; utility infrastructure; special assessment districts; water treatment, storage, and distribution; wastewater collection, treatment, and disposal; airports, public and private buildings and facilities and land development for residential and commercial subdivisions.

Relevant Project Experience

GREEN LIGHT PLAN TRANSPORTATION IMPROVEMENT PROGRAM

East Baton Rouge City-Parish, LA. *Program Manager* - CSRS was selected to provide program management services for the start-up and implementation of the East Baton Rouge Parish \$650M Green Light Plan (GLP). As Program Manager, Mr. Ponder worked to establish all GLP program management protocols and procedures, including internal and external communications; document management strategies; development of a consultant management system; program website development; public relations; corridor preservation activities; program-wide contract administration; project schedule development; program financial systems; and development of all program work plans. Mr. Ponder oversaw the preparation of individual project conceptual studies and concept plans, the preparation of preliminary construction cost estimates, and the preparation of the original program priority matrix which was used to determine the project delivery schedule. In addition to Mr. Ponder's role as Program Manager, he also chairs several program committees responsible for program decisions, technical reviews, financial auditing, public relations, and information management. Mr. Ponder has been responsible for agency coordination including various City-Parish and DOTD departments, USCOE, State Historical Preservation Officer, Wildlife and Fisheries, DEQ, DHH, railroad and utility companies.

LADOTD AMERICAN RECOVERY AND REINVESTMENT ACT PROGRAM

STATEWIDE, LA. *Program Manager* - CSRS was selected to provide program assistance to the DOTD for project coordination, project authorization, database development, website design and implementation, development of reporting processes and procedures, training processes, recipient training statewide, program and project financial auditing, compliance with Federal reporting requirements, budget control and document management. Many of the projects in the program are roadway rehabilitation projects in urban and rural areas, which include intersection improvements, bridges, signalization, utility relocations and right-of-way acquisitions.

EDUCATION | TRAINING

B.S., Civil Engineering, University of New Mexico, 1995

PROFESSIONAL CERTIFICATIONS

2003, Professional Engineer
LA License No. 30965
2000, Professional Engineer
NM License No. 14931

YEARS OF EXPERIENCE

With Firm: 7+ Years
Total: 23 Years

PROFESSIONAL MEMBERSHIPS

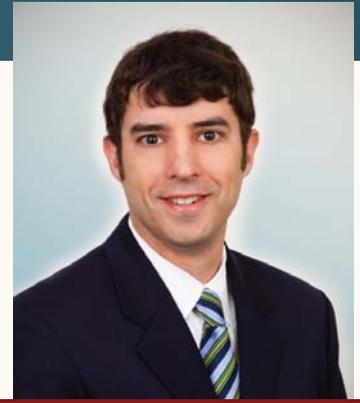
American Society of Civil Engineers
Louisiana Engineering Society
National Society of Professional Engineers
American Public Works Association

CSRS, Inc.

Team Role | **PLAN APPROVAL &
PERMITTING**

CASEY ANDERSON
Business Unit Leader

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
anderson@csrsonline.com | E



EDUCATION | TRAINING

B.Arch, Architecture, Louisiana Tech
University, 2001

PROFESSIONAL CERTIFICATIONS

Currently completing IDP
Intern Architect

YEARS OF EXPERIENCE

With Firm: 8 Years
Total: 10 Years

Mr. Anderson has over 8 years of experience in the field of architecture, PMCM and Owner Representative Services. Mr. Anderson serves as the Business Unit Leader for Owner Representative Services, providing planning, design, and construction management for new facilities as well as renovations, rehabilitations, modifications, and repairs, to existing facilities, systems and equipment.

Mr. Anderson's project experience includes both residential and commercial facilities, providing project and construction management, conditions assessments, permitting preparation, site plan development, code review and serving as the interface between clients and the Louisiana based architectural/engineering community and private sector general contractors.

Relevant Project Experience

SUNAMERICA AFFORDABLE HOUSING PARTNERS

Louisiana and Mississippi. *Project Manager* - Mr. Anderson managed \$105 million worth of construction for 15 rural and urban projects, providing project and construction management services. His project and construction management services consisted of reviewing construction documents, performing and documenting site inspections and verification of the contractors pay applications and photographs of the construction site.

CAPITAL CITY PRESS FACILITY PROGRAM

Baton Rouge, LA. *Project Manager* - CSRS provided project management and design services for the \$40 million Capital City Press Facility Development Program, which included a 152,031 s.f. administration office and six distribution facilities. CSRS also provided site acquisition and due diligence services to assist the client in locating, acquiring and developing the site for the production plant and the distribution facilities. Mr. Anderson prepared construction documents including due diligence, interior demolition, re-roofing, and interior finish-out. Also responsible for coordination with interior designers, structural engineers, electrical, and mechanical engineers.

RAISING CANES RESTAURANTS

Southern United States. *Project Manager* - CSRS was retained to provide construction and project management services for new restaurants located throughout the southern United States. Mr. Anderson has been responsible for project management of 42 restaurants to date by performing site investigation/due diligence; management of civil, mechanical, and electrical engineers; development of construction documents, permitting and construction administration. For franchisee development, Mr. Anderson helped develop site standards, specifications and guide plans for four building prototypes and managed, reviewed and maintained prototype documents.



J. SHAUN SHERROW, P.E.

Project Manager

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | sherrow@csrsonline.com

CSRS, Inc.

Team Role | **PLAN REVIEWER & INSPECTION
& REGULATION ASSISTANCE**

Mr. Sherrow has over 9 years of experience in project management, permitting, plan review and preparation for residential and commercial developments, construction management and inspection and civil engineering in both the public and private sectors. He has been directly responsible for conceptual design and management of infrastructure and improvement projects totaling \$95 million in capital improvement construction costs.

Mr. Sherrow has expertise in hydraulic & hydrology computations, engineering design, managing and implementing resources in roadway, drainage and land development projects, including the review of all proposed drainage systems, stormwater storage routing and detention pond outfall structures related to construction of residential subdivisions in Ascension Parish.

Relevant Project Experience

ASCENSION PARISH ENGINEERING REVIEW AGENCY

Ascension Parish, LA. *Project Manager* - CSRS was retained to provide engineering review services in connection with the implementation of the Ascension Parish Unified Land Development Code. Mr. Sherrow provided administrative and technical reviews of all traffic studies, drainage studies, preliminary and final plats, and construction plans for all subdivisions developed in Ascension Parish. He also tracked and conducted inspections for approximately 109 maintenance bond projects; organized and lead pre-construction meetings; and conducted routine field inspections. In addition, he reviewed 70 site plans for commercial permit applications and developed construction monitoring procedures for private and public developments from early concept design approvals through construction and through post warranty inspections.

GREEN LIGHT PLAN - TRANSPORTATION IMPROVEMENTS PROGRAM

East Baton Rouge City-Parish, LA. *Project Manager* - CSRS was selected to provide Program Management services for the start-up and implementation of the East Baton Rouge Parish \$650M Green Light Road Improvements Program (GLP). Mr. Sherrow has served as the program's hydrology and hydraulics reviewer and project manager for approximately 10 of the 42 roadway projects. His project management role with the program has required extensive involvement in the conceptual design phase, public input process and construction management of each project. As the hydrology and hydraulics reviewer within the Green Light Plan, Mr. Sherrow has gained extensive experience in analyzing projects. This analysis is to not only confirm minimum drainage design requirements have been met, but also to look for possible alternatives to the design that may reduce overall costs, minimize right of way impacts, limit adverse drainage impacts, and ease construction efforts, all of which are all key components of having a successful capital improvements project.

EDUCATION | TRAINING

B.S., Civil Engineering, University of Kentucky, 2002

PROFESSIONAL CERTIFICATIONS

2007, Professional Engineer
LA License No. 33651

YEARS OF EXPERIENCE

With Firm: 6+ Years
Total: 9 Years

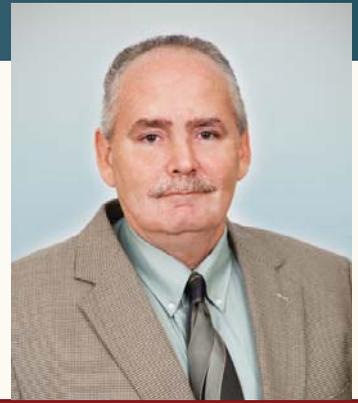
PROFESSIONAL MEMBERSHIPS

American Society of Civil Engineers
Louisiana Engineering Society

CSRS, Inc.

MICHAEL CLARK, CFM
Project Manager

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
clark@csrsonline.com | E



Team Role | **FLOODPLAIN MANAGEMENT**

EDUCATION | TRAINING

B.S., Coastal Environmental Science,
Louisiana State University

PROFESSIONAL CERTIFICATIONS

Certified Floodplain Manager (CFM)

SPECIALIZED TRAINING

Emergency Management Institute (EMI):
Engineering Principles and Practices
for Retrofitting Flood-Prone Residential
Structures
Introduction to Residential Coastal
Construction
Introduction to Hazard Mitigation
National Incident Management System
Critical Infrastructure and Key Resources
Support

FEMA Classroom Training:
Public Assistance Operations I
Public Assistance Operations II
Section 406 Hazard Mitigation
FEMA Cost Estimating Format (CEF)
FEMA ERO Trilogy

YEARS OF EXPERIENCE

With Firm: 2 Years
Total: 17 Years

PROFESSIONAL MEMBERSHIPS

Association of State Floodplain Managers
Louisiana Floodplain Management
Association

Mr. Clark is a Project Manager and FEMA Senior Policy Advisor, with 17 years of experience consulting for and overseeing a variety of disaster recovery programs related to facilities severely damaged by Hurricanes including Andrew, Katrina, Rita, Gustav, and Ike. Mr. Clark draws from his experience as a Certified Floodplain Manager (CFM) advising FEMA TRO management on all floodplain related issues, including the recent policy revisions on construction in coastal high hazard areas (V-zones). He has provided verbal interaction and written reporting to all levels of government, including the FEMA Administrator, DHS Secretary, the Louisiana Congressional Delegation and White House Staff.

Relevant Project Experience

RECOVERY SCHOOL DISTRICT

New Orleans, LA. FEMA Senior Policy Advisor - CSRS is providing disaster recovery and program management services to the Recovery School District (RSD) to assist with the rebuilding of their school facilities damaged by Hurricane Katrina. Mr. Clark supports these efforts (involving \$1.3B in federal grants) on multiple levels. His responsibilities include providing the entire CSRS team with on-demand defensible FEMA policy positions, reviewing FEMA project worksheets and estimates for accuracy, advising outside legal counsel on FEMA related insurance issues, and preparing & presenting appeals on scope items and projects deemed ineligible by FEMA.

ORLEANS PARISH SCHOOL BOARD

New Orleans, LA. FEMA Senior Policy Advisor - CSRS is providing disaster recovery and program management services to the Orleans Parish School Board to assist them with the rebuilding of their school facilities damaged by Hurricane Katrina. Mr. Clark often employs many of the same skills he uses in support of the RSD, to support CSRS projects and initiatives involving storm-damaged facilities owned by the Orleans Parish School Board (OPSB). On behalf of the OPSB, Mr. Clark is currently managing the joint CSRS/FEMA reassessment of the 170,000 SF Timbers Office complex; as well as developing the \$38M alternate-project funding package for the reconstruction of the Edward Hynes school campus, the first new OPSB School to be built in New Orleans since Hurricane Katrina.

FEMA LOUISIANA TRANSITIONAL RECOVERY OFFICE

New Orleans, LA. Project Specialist - As a Project Specialist, Mr. Clark served a 3 year term at the FEMA Transitional Recovery Office (TRO) in New Orleans. Initially appointed QA/QC Lead for FEMA's education group, Mr. Clark was responsible for review and approval of over \$500M in hurricane Katrina and Rita related projects statewide.



J. KEITH SHACKELFORD, P.E.

Project Manager

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | shackelford@csrsonline.com

CSRS, Inc.

Team Role | **UTILITY COORDINATOR**

Mr. Shackelford has over 34 years of experience in the areas of utility design and construction administration with particular expertise in stormwater, wastewater and natural gas utility fields including engineering evaluations (appraisals), design of new facilities, rehabilitation of existing facilities, relocation of utilities and in-place abandonment of obsolete facilities. Mr. Shackelford is very knowledgeable in stormwater best practices for procedures and standards through his work as project engineer on numerous projects both for public and private sector clients.

Mr. Shackelford has storm and wastewater expertise in master planning, hydraulic analyses, equipment selection, and detailed design. He is extremely knowledgeable in the development and evaluation of system-head curves, wet well sizing analysis, force main design and pump, motor and control selection and specifications, and of standard procedures for capacity analysis and overall pump station and force main design.

Relevant Project Experience

GREEN LIGHT PLAN - TRANSPORTATION IMPROVEMENTS PROGRAM

East Baton Rouge City-Parish, LA. *Utility Coordinator* - CSRS was selected to provide Program Management services for the start-up and implementation of the East Baton Rouge Parish \$650M Green Light Road Improvements Program (GLP). Mr. Shackelford serves as the utility coordinator, managing the utility relocation efforts of as many as 12 separate utilities on any of the 42 projects. Responsibilities include determining which utilities are present in each of the project corridors, acquiring maps of the individual utility facilities for use by the project design consultants, engaging the various utilities at a very early stage in the design process to help avoid conflicts where possible and to assist the utilities in scheduling relocations where conflicts are unavoidable, assistance in determining right of way requirements to facilitate utility relocation, acquisition of "Agreements" from utilities when the program is responsible for a portion of the relocation costs and monitoring of actual relocation efforts by the various utilities.

SORRENTO MUNICIPAL WATER SYSTEM

Sorrento, LA. *Project Engineer* - CSRS provided boundary surveying, construction and grant administration and civil engineering design for a new, \$700K CDBG-funded municipal water system. The project provided the residents of the Town with a community based water supply and distribution system capable of conveying a reliable supply of quality potable water and nominal fire protection. Mr. Shackelford served as Project Engineer for the construction of 8,500 linear feet of sewage collection lines, 2,600 linear feet of force main, a pump station and a 3-cell aerated lagoon treatment facility. A subsequent CDBG grant was obtained to install a community potable water system, which included nearly 10,000 linear feet of water mains and a 50,000 gallon elevated water storage tank.

EDUCATION | TRAINING

B.S., Civil Engineering, Louisiana State University, 1974

PROFESSIONAL CERTIFICATIONS

1982, Professional Engineer
LA License No. 22176

YEARS OF EXPERIENCE

With Firm: 15+ Years
Total: 34 Years

PROFESSIONAL MEMBERSHIPS

American Society of Civil Engineers
Louisiana Engineering Society

CSRS, Inc.

JUSTIN THORNTON
GIS Specialist

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
thornton@csrsonline.com | E



Team Role | **GIS SPECIALIST**

EDUCATION | TRAINING

M.S., Geographic Information Systems,
Florida State University, 2006
B.S., Geography and Environmental Studies,
Florida State University, 2005

YEARS OF EXPERIENCE

With Firm: <1 Years
Total: 6 Years

SPECIALIZED TRAINING

Environmental Systems Research Institute:
ArcGIS Business Analyst
Geodatabases for ArcGIS Desktop
Cartographic Representations at ArcGIS
Cartography and Animation at ArcGIS
International Users Conference (2007)

PROFESSIONAL MEMBERSHIPS

American Society of Photogrammetry and
Remote Sensing

Mr. Thornton has over 5 years of experience working with associated software and programs to generate and keep information and maps that are used to combine with geographically referenced information.

The majority of Mr. Thornton's experience in his professional career has required him to provide advice on the framework for collecting raw data, structuring and geo-referencing the data; developing a GIS database which meets project requirements; and developing the design of planning products using features such as themes and layers to facilitate client initiatives and development projects.

Relevant Project Experience

Mr. Thornton has overseen collection operations and mission planning for over 50 Mobile LiDAR projects operating Optech's Lynx Mobile Mapper System inclusive of POS LV 2.7 and LynxSurvey; Completed Disk Extraction, OPUS Processing, and SBET Trajectories (POSPac MMS 5.3) for post-processing; Maintained vehicle mileage log and adequate field supplies for Mobile LiDAR vehicle operation; Performed multiple Mobile LiDAR presentations in front of prospective/existing clients and conference attendees (2010 PAGIS and 2010 TFMA); Carried out complimentary Mobile LiDAR ground control surveys using traditional and GPS practices (Trimble Equipment and Software) and Executed 2 digital leveling projects as Crew Chief (TOPCON DL-101c).

TALLAHASSEE LAND OWNERSHIP PROJECT

Tallahassee, FL. GIS Technician - Mr. Thornton worked as part of a small team to produce a comprehensive database of land ownership and spearheaded an effort to acquire and log land ownership data from multiple vendors. He managed the processing and reconciliation of more than one million records and identified top priority parcels, utilizing a plotter to generate land maps. Mr. Thornton worked in tandem with Department of Environmental Protection to conduct record audits. He also gained surveying experience through on-site participation in crew surveying projects

FLORIDA NATURAL AREA INVENTORY

Tallahassee, FL. GIS Data Processing Manager - Mr. Thornton coordinated processing of GPS-captured data of Florida's invasive plant species utilizing both Excel and ArcMap and integrated data into state's proprietary informational database, delivered PowerPoint presentation outlining research findings on tree characterization and learned how to capture and collect environmental data points with Trimble GPS technology.



SHARON L. THOMAS
Public Service Administrator

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | sthomas@csrsonline.com

CSRS, Inc.

Team Role | **ASSISTANT CITY CLERK**

Ms. Thomas has 18 years of experience as a municipal clerk, with specific expertise in performing for and working directly with the public; recording, editing and distributing meeting minutes; planning and directing the maintenance of all municipal documents; preparing meeting agendas and packets of related information; preparing ordinances, resolutions, and proclamations for execution; responding to requests for information from the public, other municipalities, state officials, and state and federal legislative offices; maintenance of documents such as municipal codes and city charters; and director support for the Mayor’s Office, City Council and City Boards and Commissions.

Ms. Thomas has a strong knowledge of laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the political process, in addition of the functions, services and funding sources of a municipal government.

Relevant Project Experience

CITY OF SEATTLE WASHINGTON - OFFICE OF THE MAYOR

Seattle, WA. 1993-2009 *Mayoral Staff Assistant, Correspondence Manager and Administrative Specialist* - Ms. Thomas served the City of Seattle Washington as the Mayoral staff assistant, correspondence manager and administrative specialist. She was directly responsible for all electronic and physical correspondence received by the Mayor; finalization of letters, memos and proclamations; supervision of the writing and reviews of all correspondence from the Mayor. In addition, she coordinated constituent responses with over 24 City departments and supervised a city-wide correspondence team, ensuring a consistent messages and statements to the public, utilizing a correspondence management system to accurately track citizen correspondence, mayoral responses, and proactive communications. She drafted correspondence, memos, Boards and Commission informational packets, and mayoral documents, including dissemination and provided administrative backup to the Mayor’s scheduler. Ms. Thomas served as the first line of communication between public officials, city departments, residents and businesses for inquiries and requests for public services, furthermore she prepared and distributed press releases to the media and city departments. Additionally, Ms. Thomas was directly responsible for the preparation and distribution of the Boards & Commission packets to City Council – City Clerks office and review of mayoral appointment packets for 52 citywide boards and commissions staffed by over 400 citizens.

YEARS OF EXPERIENCE

With Firm: <1 Years
Total: 18 Years

PROFESSIONAL MEMBERSHIPS

International Institute of Municipal Clerks

CSRS, Inc.

FRANKLIN J. LACOURSE, III
Business Unit Leader

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
lacourse@csrsonline.com | E



Team Role | **GRANT SUPPORT RESOURCES**

EDUCATION | TRAINING

B.A., Emergency & Disaster Management,
American Military University
A.S., Mechanical & Electrical Technology,
Community College of the Air Force

SPECIALIZED TRAINING

Emergency Management Institute (EMI):
State Disaster Management
Hazardous Weather and Community Risk
Community Emergency Response Team
Guiding Citizens to Disaster Assistance
Emergency Program Manager
Emergency Planning
Roll of Emergency Operation Center in
Community Preparedness

FEMA Classroom Training:
Public Assistance Operations I
Public Assistance Operations II
Hazard Mitigation

Other Relevant Certifications:
HAZMAT Emergency Response Manager
OSHA 40-Hour HAZWOPER Training

YEARS OF EXPERIENCE

With Firm: 3+ Years
Total: 21 Years

Mr. LaCourse has over 21 years of experience in oversight for disaster recovery operations. His experience includes disaster recovery program management, client representation, facilities damage assessments, grant/funding assistance and fiscal management, scope/funding alignment, hazard mitigation, and FEMA and CDBG policy negotiation.

Mr. LaCourse has participated in recovery efforts for severely damaged facilities due to Hurricanes Katrina, Rita, Gustav, and Ike. Mr. LaCourse successfully performed re-assessment of over 30 damaged facilities in New Orleans, negotiated and obtained FEMA's agreement on reimbursement, resulting in excess of \$150M in additional obligated federal funds to his client. He implemented a successful funding strategy for \$700M in design and construction resulting 100% cost reimbursement from FEMA.

Relevant Project Experience

RECOVERY SCHOOL DISTRICT

New Orleans, LA. *Senior Project Manager* - CSRS is providing disaster recovery and program management services to the Recovery School District to assist them with the rebuilding of their school facilities damaged by Hurricane Katrina. Mr. LaCourse leads these efforts which include day to day operations of staff and sub-consultants, performing client representation, facilities damage assessments, funds and fiscal management of over \$1.3B in federal grants, scope/funding alignment, funding source alignment, hazard mitigation, Federal Section 106 process management, and FEMA and CDBG policy negotiation.

FEMA EDUCATIONAL FACILITIES GROUP LEAD

New Orleans, LA. *Project Manager* - As lead for the Educational Facilities Group at the TRO in New Orleans, Mr. LaCourse managed day to day operations of over 80 professional architects and engineers responsible for the creation, processing, and management of \$2.5B in Federal FEMA Grants for hurricanes Katrina and Rita. Responsibilities included personnel management, scheduling, progress reporting to FEMA HQ, responding to White House Inquiries, process management, concept and process development, public engagement and applicant management.

SANTA FE | GALVESTON INDEPENDENT SCHOOL DISTRICTS

League City, TX. *Senior Project Manager* - CSRS successfully developed the eligible scope of work for over 25 school campuses, stadiums, and administrative facilities in conjunction with designers, FEMA, and the State Office of Emergency Management totaling nearly \$50M. Mr. LaCourse provides overall strategic planning and direction for disaster recovery from Hurricane Ike. Mr. LaCourse has successfully developed, implemented, and executed multiple strategies for the negotiation of major issues surrounding floodplain management, NFIP regulatory requirements, section 106 historic preservation exemptions, and FEMA's direct administrative cost policy.



RYAN ROPPOLO, MCITP
IT Director

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | roppolo@csrsonline.com

CSRS, Inc.

Team Role | IT SUPPORT RESOURCES

Mr. Roppolo has over 20 years of experience leading the design, development and implementation of high-performance technology solutions. He has a strong record of success in managing robust IT High Reliable Organizations (HRO), with a proven ability to bring the benefits of IT to solve business issues while delivering applications, infrastructure, costs and risks. Mr. Roppolo provides strategic direction to CSRS, Inc. in technology and has led projects for infrastructure delivery to improve program control applications and databases for our clients.

Mr. Roppolo serves as the IT Director for CSRS, responsible for all aspects of strategic IT planning and information systems delivery. He is also responsible for program and project management, budgeting, contract manager/negotiator, design and support of all technology for our clients and our offices in Baton Rouge and New Orleans.

Relevant Project Experience

RECOVERY SCHOOL DISTRICT

New Orleans, LA. IT Director - CSRS is providing disaster recovery and program management services to the Recovery School District (RSD) to assist with the rebuilding of their school facilities damaged by Hurricane Katrina. In support of these efforts, Mr. Roppolo is responsible for the information systems throughout the Recovery School District Office, consisting of 4 servers and 50 workstations. Mr. Roppolo is also responsible for overall systems applications deployment and delivery success.

GREEN LIGHT PLAN TRANSPORTATION IMPROVEMENT PROGRAM

East Baton Rouge City-Parish, LA. IT Director - CSRS was selected to provide program management services for the start-up and implementation of the East Baton Rouge Parish \$650M Green Light Plan (GLP). As IT Director, Mr. Roppolo has been responsible for end-to-end technology initiatives. He serves as the direct liaison and IT manager between technical consulting firms and the program management team. He leads the day-to-day operations of the help desk, application delivery and development, network administration and data center management operations.

EAST BATON ROUGE PARISH SCHOOL SYSTEM FACILITIES TAX PLAN

East Baton Rouge City-Parish, LA. IT Director - CSRS was selected to provide comprehensive program management services in connection with the passage of a sales tax referendum to fund a district wide facility and technology improvement program. Since 1999, CSRS has managed the design and construction of over \$400M in facility improvements covering over 90 school campuses. In support of these efforts, Mr. Roppolo is responsible for the information systems throughout the program's office, consisting of 2 servers and 12 workstations. Mr. Roppolo is also responsible for overall systems applications deployment and delivery success.

EDUCATION | TRAINING

B.S., Finance, Southeastern, 1996

PROFESSIONAL CERTIFICATIONS

Microsoft Systems Engineer
Microsoft Certified Professional
Cisco Certified Network Administrator

SPECIALIZED TRAINING

Cisco Advanced Routing and Switching
Cisco Advance Firewall

YEARS OF EXPERIENCE

With Firm: 10 Years
Total: 20 Years

CSRS, Inc.

NATHAN LEE
IT Specialist

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
lee@csrsonline.com | E



Team Role | **IT SUPPORT RESOURCES**

EDUCATION | TRAINING

B.S., Information Systems and Decision Sciences, Louisiana State University, 2006

PROFESSIONAL CERTIFICATIONS

Comp TIA A+ Certification

YEARS OF EXPERIENCE

With Firm: 2 Years
Total: 3 Years

PROFESSIONAL MEMBERSHIPS

Association of IT Professionals (AITP)

Mr. Lee has 3 years of experience as a certified IT professional, solving complex problems and integrating new technologies. He has been directly responsible for comprehensive preventative maintenance services, including spam filters and anti-virus protection services, tracking of software and hardware assets and providing problem resolution and hardware and systems implementations. He provides IT help desk support for the firm, supporting over 90 employees, in addition to our clients who utilize our IT services.

Mr. Lee conducts server maintenance, ensuring maximum uptime for critical business applications, monitoring of core applications, hardware thresholds and overall system performance to ensure access to files and applications in support of our clients and their programs.

Relevant Project Experience

RECOVERY SCHOOL DISTRICT

New Orleans, LA. IT Support Specialist - CSRS is providing disaster recovery and program management services to the Recovery School District (RSD) to assist with the rebuilding of their school facilities damaged by Hurricane Katrina. In support of these efforts, Mr. Lee is providing technical support to users and the hardware for the Recovery School District Office, consisting of 4 servers and 50 workstations. Mr. Lee is responsible for solving both hardware and software problems, diagnosing and resolving network connectivity issues and assist with system updates.

JEFFERSON PARISH SCHOOLS HURRICANE KATRINA RECOVERY PROGRAM

Jefferson Parish, LA. IT Support Specialist - CSRS was selected by the Jefferson Parish Public School System to conduct extensive facility assessments and provide management oversight of the rebuilding effort. Our team is responsible for managing the design, procurement, and construction of necessary repairs and replacement of damaged or destroyed schools. In support of these efforts, Mr. Lee is providing technical support to users and the hardware for the Recovery Program, including email support, printing and scanning issues, server maintenance and support, new workstation setup, phone support and new system installations.



STEPHEN LAPLACE, CPA
Chief Financial Officer

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | laplace@csrsonline.com

CSRS, Inc.

Team Role | **FINANCIAL SERVICES
SUPPORT RESOURCES**

Mr. LaPlace has over 35 years of experience in both public and private accounting, with specific expertise in financial accounting management, banking, cash management, budgeting, insurance - risk management, tax - regulatory compliance, internal controls, operational management, revenue growth, productivity, business planning, systems technology and staff development.

As Chief Financial Officer (CFO) for CSRS, Inc., Mr. LaPlace is responsible for strategic financial planning, development and leadership of the entire finance function, as well as day-to-day operations management. In addition to his role as CFO, Mr. LaPlace provides financial administration and oversight and strategic financial planning to optimize benefits for our clients and in support of the programs managed by CSRS.

Relevant Project Experience

EAST BATON ROUGE PARISH SCHOOL SYSTEM FACILITIES TAX PLAN

East Baton Rouge City-Parish, LA. *Financial Oversight* - CSRS was selected to provide comprehensive program management services in connection with the passage of a sales tax referendum to fund a district wide facility and technology improvement program. Since 1999, CSRS has managed the design and construction of over \$400M in facility improvements covering over 90 school campuses. In support of these efforts, Mr. LaPlace is responsible for the reviewing, advising and implementing policy recommendations on matters related to the financial operations within the program. In addition, Mr. LaPlace provides coordination and oversight of all accounting functions within the school system, as well as the accounting functions of the program team.

ZACHARY COMMUNITY SCHOOL SYSTEM FACILITIES IMPROVEMENT PROGRAM

Zachary, LA. *Financial Oversight* - CSRS provides Educational Program Management Services to the Zachary Community School System in connection with a \$39-million bond issue to improve their K-12 facilities passed in 2004. Subsequent extensions approved by voters in 2006 and 2008 added an additional \$50 million to the total being planned and managed. Our team is responsible for overseeing the design and construction of over \$89 million in capital improvements covering five school campuses. Mr. LaPlace is responsible for the accounting policies and practices, publication of official financial reports and oversight of fiscal management functions for the program.

EDUCATION | TRAINING

B.S., Accounting, Louisiana State University, 1975

PROFESSIONAL CERTIFICATIONS

1981, Certified Public Accountant
LA License No. 15255

YEARS OF EXPERIENCE

With Firm: 16 Years
Total: 35 Years

PROFESSIONAL MEMBERSHIPS

American Institute of Public Accounting
Society of Louisiana Certified Public Accountants

CSRS, Inc.

Team Role | **FINANCIAL SERVICES**
SUPPORT RESOURCES

ANDREW BROWN, CPA
Accountant

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
brown@csrsonline.com | E



EDUCATION | TRAINING

B.S., Accounting, Louisiana Tech
University, 1998

PROFESSIONAL CERTIFICATIONS

2002, Certified Public Accountant
LA License No. 24735

YEARS OF EXPERIENCE

With Firm: 2 Years
Total: 13 Years

Mr. Brown has over 13 years of combined experience in public, private and governmental accounting and auditing. His experience includes working within various industries, including but not limited to governmental departments, public hospitals, food and nutrition programs, non-profit organizations, and construction.

Mr. Brown is familiar with grant related audits and formal reporting processes and procedures, specifically noted is his past experience working with the Louisiana State Department of Education where he was responsible for auditing various grants received by the department and distributed to local education agencies, with emphasis placed on internal control procedures and compliance with those procedures.

Relevant Project Experience

LOUISIANA COASTAL IMPACT ASSISTANCE PROGRAM

19 Coastal Parishes, LA. Grants Coordinator - CSRS is providing services to the state and the parishes in compliance with the CIAP requirements, preparing grant applications, budgeting and scheduling, preparing plan amendments and revisions, planning and project decision making assistance and many other administrative roles. In addition, CSRS is heading up a team of professionals to program, schedule, budget and manage the implementation of 11 state, 75 parish projects and 17 state-parish shared projects. Mr. Brown performed research and coordination with Louisiana DNR Fiscal & Budget Division to develop financial statements and revenue and expense forecasts in conjunction with the preparation of the program's FY2011 Annual Plan.

LADOTD AMERICAN RECOVERY AND REINVESTMENT ACT PROGRAM

STATEWIDE, LA. Accountant - CSRS was selected to provide program assistance to the DOTD for project coordination, project authorization, database development, website design and implementation, development of reporting processes and procedures, training processes, recipient training statewide, program and project financial auditing, compliance with Federal reporting requirements, budget control and document management. Many of the projects in the program are roadway rehabilitation projects in urban and rural areas, which include intersection improvements, bridges, signalization, utility relocations and right-of-way acquisitions. Mr. Brown was responsible for establishing risk-based financial monitoring processes and procedures and the implementation throughout various DOTD Departments.



CHRISTOPHER J. FERRARI

Intern Architect

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | ferrari@csrsonline.com

CSRS, Inc.

*Team Role | PERMIT & INSPECTION
SUPPORT RESOURCES*

Mr. Ferrari is an architect intern with CSRS and has an extensive background in architectural design, construction documents and construction administration.

Mr. Ferrari’s experience includes a specialization in commercial office design and construction administration and management. Primary responsibilities are to develop and maintain client relationships, manage design consultants and teams and provide design direction and management, including budgets and project finances.

Relevant Project Experience

RECOVERY SCHOOL DISTRICT

New Orleans, LA. *Project Architect* - CSRS is providing disaster recovery and program management services to the Recovery School District to assist them with the rebuilding of their school facilities damaged by Hurricane Katrina. Mr. Ferrari’s responsibilities include oversight of facility design, including plan reviews, and master plan support and compliance. Also responsible for participating in public design workshops to seek community input for each major facility project in the program.

RAISING CANES RESTAURANTS

Southern United States. *Project Architect* - CSRS was retained to provide construction and project management services for new restaurants located throughout the southern United States. Mr. Ferrari is responsible for performing site investigation/ due diligence; development of construction documents, permitting and construction administration. For franchisee development, Mr. Ferrari helped develop site standards, specifications and guide plans for four building prototypes and managed, reviewed and maintained prototype documents.

EDUCATION | TRAINING

B.Arch, Architecture, Louisiana State University, 2007

PROFESSIONAL CERTIFICATIONS

Currently completing IDP
Intern Architect

YEARS OF EXPERIENCE

With Firm: 2 Years
Total: 5 Years

PROFESSIONAL MEMBERSHIPS

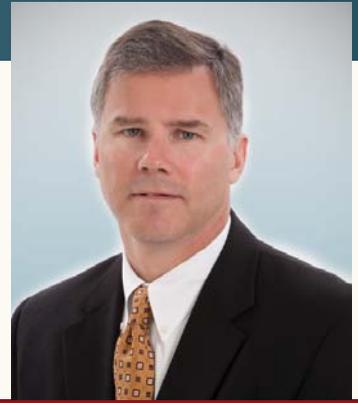
American Institute of Architects

CSRS, Inc.

Team Role | **PLANNING & ZONING
SUPPORT RESOURCES**

**MICHAEL K. MEDICK, AIA
Business Unit Leader**

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
medick@csrsonline.com | E



EDUCATION | TRAINING

B.Arch, Architecture, University of
Maryland, 1983

PROFESSIONAL CERTIFICATIONS

1988, Architect, MD License No. 7801
1988, Architect, VA License No. 0401
1988, Architect, DC License No. 16260

YEARS OF EXPERIENCE

With Firm: 1 Years
Total: 23 Years

PROFESSIONAL MEMBERSHIPS

CPEX Land-use Toolkit Advisory Committee
American Institute of Architects
Urban Land Institute
Congress for the New Urbanism
National Association of Homebuilders

Mr. Medick, a nationally recognized and experienced architect and urban designer, has extensive experience in the design, development and revitalization of cities, communities, college campuses, and neighborhoods.

His architectural, urban design and master planning experience spans all segments of public and private development. This experience includes campus master planning, student housing, military base housing, mixed-use, retail, commercial, Traditional Neighborhood Development (TND), Transit Oriented Development (TOD) and design guidelines.

Relevant Project Experience

GADSDEN NEIGHBORHOOD DEVELOPMENT PLAN AND COMMUNITY GUIDELINES

Gadsden, AL. Land Planner - Mr. Medick served as the land planner for the development, which was created through the initiative of the City of Gadsden, AL and the Airport Board Authority. Concern for the continued out-migration from the City and few opportunities for new mixed-use construction, the agencies identified a suitable tract of land owned by the Gadsden Airport. A master plan and development guidelines were created to provide new residential and mixed-use opportunities within the City limits of Gadsden. The agencies combined to create a public-private partnership to develop a new mixed-use neighborhood based on the principles of Smart Growth, Sustainable Development and Traditional Neighborhood Design.

SOUTH GATE AT WOODSTOCK MASTER PLAN

Woodstock, GA. Land Planner - Mr. Medick served as the land planner for the development of the master plan and design vision for the neighborhood infill development, covering an 89 acre tract of land immediately adjacent to downtown Woodstock, GA. As a part of the revitalization of the downtown area, this property was key to Woodstock City Planning and Zoning Officials and their goal to extend the downtown area south of the township. The plan included a variety of commercial office and retail uses, blended seamlessly with residential housing.

McADENVILLE MASTER PLAN

McAdenville, NC. Land Planner - Mr. Medick served as the land planner for the development of the master plan of over 2,100 acres of land situated along the Catawba River in the Charlotte region of North Carolina. As part of the design charrette process, local building officials, realtors, developers and stakeholders participated in the design development.



KENNETH L. TOBIN, AIA
Chief Operating Officer
 6767 Perkins Road, Suite 200
 Baton Rouge, Louisiana 70808
 P | (225) 769-0546
 F | (225) 767-0060
 E | tobin@csrsonline.com

CSRS, Inc.

Team Role | **PLANNING & ZONING
 SUPPORT RESOURCES**

Mr. Tobin, experienced architect and land planner, has over 24 highly successful years of progressively responsible experience in firm leadership, business development, project management, architectural and engineering design and management, construction supervision and observation, community and land-use planning, real estate development, land subdivision and architectural education. Through a talented combination of architectural and planning skills, Mr. Tobin's knowledge and expertise provides a distinct advantage to the projects and clients he serves.

Among the list of community and neo-traditional projects under his direction are Celebration, a 3,000 acre mixed-use development, Hershey Arena Entertainment District, a 200 acre entertainment complex, Greater South Market, a 600 acre mixed use golf course community, Harbor Oaks, a 45 acre townhome community and Summit Lakes, a 125 acre townhome community. In addition, his architectural design leadership has led to award winning designs including two Aurora awards in 2005 for his townhomes in Harbor Oaks.

Relevant Project Experience

HARBOUR OAKS TOWNHOME DEVELOPMENT

Palm Beach Gardens, FL. *Land Planner & Architect* - Harbour Oaks, a Master Planning, Site Development and Architectural Design project, is located in Palm Beach Gardens. The community offers residents the newest concept in Mediterranean luxury townhomes. 317 Mediterranean style townhomes, on 29 acres, were designed and developed in three specific product categories. All products ranged from 2,000 to 2,400 sq. ft. The clubhouse and amenities include a fitness and swim center centrally located on a pristine lake, 12 acres of beautiful Oak preserve and walking trails throughout the community.

ST. CLOUD MEDICAL ARTS AND TECHNOLOGY CENTER

St. Cloud, FL. *Project Architect* - Anticipated to be the first LEED certified building in the City of St. Cloud in Osceola County, the St. Cloud Medical Arts and Technology Park will serve as a forum for the advancement of medical and technology research and development. The 100,000 sq. ft. medical and technology center at Stevens Plantation Corporate Campus will consist of an imaging center, surgical center, an incubator space to be occupied by the University of Central Florida Technology Incubation Program and medical office space.

EDUCATION | TRAINING

M.Arch, Architecture, Ohio State, 1991
 B.Arch, Architecture, North Dakota State, 1985

PROFESSIONAL CERTIFICATIONS

Architect
 LA License No. 7219

YEARS OF EXPERIENCE

With Firm: 2 Years
 Total: 24 Years

PROFESSIONAL MEMBERSHIPS

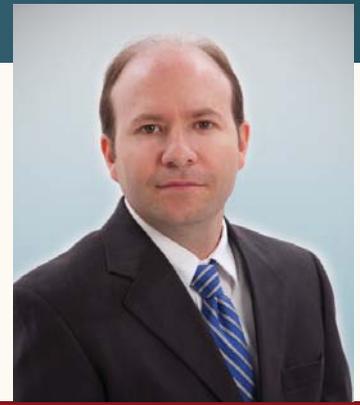
American Institute of Architects

CSRS, Inc.

Team Role | **STORMWATER MANAGEMENT
PLANNING & ZONING SUPPORT RESOURCES**

MARK M. GAUTHIER, RLA
Landscape Architect

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
(225) 769-0546 | P
(225) 767-0060 | F
gauthier@csrsonline.com | E



EDUCATION | TRAINING

B.A., Landscape Architect, Louisiana State
University, 1997

PROFESSIONAL CERTIFICATIONS

2009, Landscape Architect,
LA License No. G-244

YEARS OF EXPERIENCE

With Firm: 7 Years
Total: 16 Years

Mr. Gauthier has over 15 years of experience in landscape and site design, preparation of construction documents and plans and providing construction administration services on a multitude of roadway, office complex and production facility projects.

Mr. Gauthier is uniquely familiar with land development regulations (LDRs) and landscape codes, which create buffers, provide street side plantings, parking lot screens and the planting of parking lot interiors. Others provide standards for planting for building street walls, minimum canopy standards and some even have standards for onsite storm water management.

Mr. Gauthier has applied community landscape formbased code theory to multiple land development projects he has designed. These landscape codes, although in their infancy, visualize a specific collection of plants often referred to as a “planting unit.” A planting unit is a mass or volume collection of plants that are applied to specific planting areas: buffers, street yards, parking lots and site open space. The SmartCode contains an example of a form-based landscape coding.

Relevant Project Experience

GREEN LIGHT PLAN TRANSPORTATION IMPROVEMENT PROGRAM

East Baton Rouge City-Parish, LA. *Program Documentation* - CSRS was selected to provide program management services for the start-up and implementation of the East Baton Rouge Parish \$650M Green Light Plan (GLP). Mr. Gauthier had a key role in the program documentation and reporting on 42 street and road improvements throughout East Baton Rouge Parish. Mr. Gauthier’s responsibilities include preparation and management of technical documents and drawings for the 42 roadway improvement projects. He is also responsible for the management of the document control group to facilitate the successful operation of project documentation & provide support to the project engineers to enable them to perform their tasks effectively and accurately by managing the engineering technical data, documents & drawings control system.

CAPITAL CITY PRESS FACILITY PROGRAM

Baton Rouge, LA. *Landscape Architect & Site Design* - CSRS provided project management and design services for the \$40 million Capital City Press Facility Development Program, which included a 152,031 s.f. administration office and six distribution facilities. CSRS also provided site acquisition and due diligence services to assist the client in locating, acquiring and developing the site for the production plant and the distribution facilities. Mr. Gauthier developed the site design for the expansion of the newspaper administration, production, and distribution facilities. Entry lighting features and courtyards were designed to highlight building architecture, ensure privacy, and provide for a pleasing and comfortable outdoor environment.



BRANDON S. HEBRON, EI

Engineer Intern

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | hebron@csrsonline.com

CSRS, Inc.

Team Role | **STORMWATER MANAGEMENT
SUPPORT RESOURCES**

Mr. Hebron has over 5 years of civil engineering experience providing technical support through designs, innovative solutions, and permit assistance to all lines of business for roadways, sewer, drainage and utilities, as well as traffic control and signage matters.

Mr. Hebron provides design support for roadways, sewer, drainage and utilities improvement projects, uses computer aided design/drafting to develop conceptual and final engineering plans, assists with field studies and measurements in condition surveys and defines survey requirements, analyzes data and produces reports and recommendations for budget support and investigates site conditions through drawing investigation and site survey.

Relevant Project Experience

THE VILLAGE AT MAGNOLIA SQUARE

Central, LA. *Engineer Intern* - CSRS provided master planning, project and construction management, engineering and surveying services for the 185 acre traditional neighborhood development. CSRS also conducted a traffic and drainage impact study for the development and worked with the client in refining the architectural master plan for engineering design, construction phasing and establishing preliminary cost estimates. Mr. Hebron prepared construction documents and projected cost estimates for the development. Also responsible for monitoring construction progress, administrative processing and technical reviews of all contractor pay requests.

SANITARY SEWER OVERFLOW PROGRAM

East Baton Rouge City-Parish, LA. *Engineer Intern* - Mr. Hebron provides engineering services include the preparation of design drawings, obtaining all necessary permits from DOTD and other applicable regulatory agencies to construct the projects and conducting the final arrangements and coordination of utility relocations for 78 capacity improvement and rehabilitation projects and 7 wastewater treatment plant projects.

RAISING CANES RESTAURANTS

Southern United States. *Site Engineer* - CSRS was retained to provide construction and project management services for new restaurants located throughout the southern United States. Mr. Hebron was responsible for applying designs and plans to mark out the site, including setting out roads, drains, sewers and structures involved in construction operations. A site engineer, Mr. Hebron worked as part of the site management team liaising with and working alongside architects, engineers, construction managers, supervisors, planners, surveyors and subcontractors.

EDUCATION | TRAINING

B.S., Civil Engineering, Louisiana Tech University, 2006

PROFESSIONAL CERTIFICATIONS

2010, Engineer Intern
LA License No. 28308

YEARS OF EXPERIENCE

With Firm: 5 Years
Total: 6 Years

CSRS, Inc.

G. ADAM KURZ, EI
Engineer Intern

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | kurz@csrsonline.com



Team Role | **ENGINEERING SERVICES**
SUPPORT RESOURCES

EDUCATION | TRAINING

MBA, Civil Engineering, Louisiana State University, 2010
B.S., Civil Engineering, Louisiana State University, 2006

PROFESSIONAL CERTIFICATIONS

2009, Engineer Intern
LA License No. 28748

YEARS OF EXPERIENCE

With Firm: 6 Years
Total: 6 Years

Mr. Kurz has 6 years of combined experience in designing private site developments and providing construction management and administration services. His experience includes developing projected cost estimates, project financial tracking, monitoring construction progress of various site developments and reporting construction progress and expenditures to the client.

In addition to his experience in private site development, Mr. Kurz has experience working with government projects within the American Recovery & Reinvestment Act (ARRA) Program. This program involved working closely with both the DOTD and the FHWA. His experience gained from working in this program includes meeting federal reporting guidelines for ARRA projects set by the FHWA, and financial tracking of \$430M Dollars of federal stimulus funding allocated to over 100 projects across the State of Louisiana.

Relevant Project Experience

LADOTD AMERICAN RECOVERY AND REINVESTMENT ACT PROGRAM

STATEWIDE, LA. *Financial Tracking* - CSRS was selected to provide program assistance to the DOTD for project coordination, project authorization, database development, website design and implementation, development of reporting processes and procedures, training processes, recipient training statewide, program and project financial auditing, compliance with Federal reporting requirements, budget control and document management. Mr. Kurz was responsible for financial tracking of funding for state highway projects with the DOTD American Recovery and Reinvestment Act Program. He had a key role in ensuring federal guidelines for reporting on project progress were met. He monitored the progress of projects through the project delivery process and through construction.

THE VILLAGE AT MAGNOLIA SQUARE

Central, LA. *Engineer Intern* - CSRS provided master planning, project and construction management, engineering and surveying services for the 185 acre traditional neighborhood development. CSRS also conducted a traffic and drainage impact study for the development and worked with the client in refining the architectural master plan for engineering design, construction phasing and establishing preliminary cost estimates. Mr. Kurz prepared construction documents and projected cost estimates for the development. Also responsible for monitoring construction progress, administrative processing and technical reviews of all contractor pay requests.



TAYLOR M. GRAVOIS, P.E., P.L.S.

Business Unit Leader

6767 Perkins Road, Suite 200
Baton Rouge, Louisiana 70808
P | (225) 769-0546
F | (225) 767-0060
E | gravois@csrsonline.com

CSRS, Inc.

Team Role | **ENGINEERING SERVICES
SUPPORT RESOURCES**

Mr. Gravois currently serves as the manager of the survey department and land development design group at CSRS. Mr. Gravois has over 10 years of civil engineering and land surveying experience. He has a broad array of experience from overseeing surveys of raw land to initiate developments to construction administration and contract closeout, and every phase of planning and design in between.

Mr. Gravois' engineering experience includes residential subdivision planning and design, right-of-way and construction plans for state and local roads, drainage impact studies and stormwater modeling, construction plan production for subdivisions, and commercial site design.

Relevant Project Experience

THE VILLAGE AT MAGNOLIA SQUARE

Central, LA. *Project Manager* - CSRS provided master planning, project and construction management, engineering and surveying services for the 185 acre traditional neighborhood development. CSRS also conducted a traffic and drainage impact study for the development and worked with the client in refining the architectural master plan for engineering design, construction phasing and establishing preliminary cost estimates. Mr. Gravois served as the project manager for surveying in conjunction with initial land acquisition, engineering for infrastructure improvements, drainage and sewer design and layout for the traditional neighborhood development.

FEMA FLOOD MITIGATION GRANT

Thibodaux, LA. *Project Manager* - Mr. Gravois was responsible for the design of approximately \$1 million dollars worth of subsurface storm drainage improvements for Goode Street and Reinzi Drive in order to mitigate persistent flooding problems. The project presented very complex design challenges due to all the existing urban infrastructure and utilities surrounding the proposed alignment for the new storm drain lines. The FEMA grant was made possible through the flooding brought about during Tropical Storm Allison.

UNIVERSITY CLUB SUBDIVISION & GOLF COMMUNITY

Baton Rouge, LA. *Project Manager* - Mr. Gravois served as the project manager for surveying, engineering, drainage design, and construction administration for over 300 lots within the master-planned community, golf course and recreational amenities. Responsible for daily management of ongoing filings of the community, plan production management, coordinating stakeout for contractors, and construction monitoring for quality control.

EDUCATION | TRAINING

B.S., Civil Engineering, Louisiana State University, 2002

PROFESSIONAL CERTIFICATIONS

2008, Professional Engineer
LA License No. 33928
2003, Professional Land Surveyor
LA License No. 04961

YEARS OF EXPERIENCE

With Firm: 8 Years
Total: 10 Years

PROFESSIONAL MEMBERSHIPS

American Society of Civil Engineers
Louisiana Engineering Society
Louisiana Society of Professional Land Surveyors

ROBERTO A. MACEDO

Grant Administrator

213 East Boulevard
Baton Rouge, Louisiana 70802
P | (225) 344-7187
F | (225) 344-7129
E | ramandassoc@mindspring.com

ROBERTO MACEDO AND ASSOCIATES

Team Role | **GRANT ASSISTANCE
DIRECTOR**

Mr. Macedo has 36 years of experience in the management and administration of CDBG, Section 8 and DHAP funded grants. Mr. Macedo has successfully administered eighty-nine (89) LCDBG grants worth \$ 53.25 million dollars for twenty-three (23) Parishes, Cities, Towns and Villages in Louisiana.

In addition to his experience in LCDBG grants, Mr. Macedo has experience managing Section 8 Rental Assistance Programs funded and administered by the U. S. Department of Housing and Urban Development, providing rental assistance to eligible families/individuals of extremely low to low income. Currently, Mr. Macedo administers the Section 8 Program for the Parishes of Ascension, Iberville and West Baton Rouge, the Cities of Donaldsonville, New Roads and Port Allen and the Town of White Castle. His firm manages approximately five hundred (500) Section 8 Units with an annual budget of \$ 2.40 million dollars. Mr. Macedo also administers the Disaster Housing Assistance Program (DHAP) in the Parishes of Ascension and West Baton Rouge. Funded by FEMA/HUD, this program is designed to provide rental assistance for eligible families displaced by Hurricanes Gustav and Ike.

EDUCATION | TRAINING

M.S., Landscape Architecture, Louisiana State University, 1972
B.S., Civil Engineering, Universidad Nacional de Ingenieria, Lima, Peru, 1967

YEARS OF EXPERIENCE

Total: 36 Years

MOHIT "MO" VIJ, CISA

Chief Executive Officer

8000 GSRI Avenue, Bldg. 3000
Baton Rouge, Louisiana 70820
P | (225) 578-7870
F | (866) 728-0304
E | mo@geninf.com

GENERAL INFORMATICS

Team Role | **INFORMATION TECHNOLOGY
DIRECTOR**

Mr. Vij's company, General Informatics, manages all aspects of Information technology for over 30 businesses all over Louisiana and Mr. Vij is responsible for laying strategic IT direction and overseeing implementation of projects ranging from Infrastructure, Security and Communications.

As Chief Application Development Manager for the Green Light Plan, Mr. Vij is responsible for developing and securing software systems and database tools that assist in administering various operational and financial aspects of the \$650 Million program.

He also served as the Chief Consultant for the Baton Rouge Community College Media Technology Center, responsible for evaluation and strategic planning of cutting-edge media technology center at BRCC. The center would spearhead skill development for the nascent Video game development and Movie production skills in Louisiana.

EDUCATION | TRAINING

M.S., System Science, Louisiana State University
M.S., IE (Business Processes), Louisiana State University
B.S., Industrial Engineering, Louisiana State University

PROFESSIONAL CERTIFICATIONS

Certified Information Systems Auditor
Microsoft Small Business Specialist

YEARS OF EXPERIENCE

Total: 15 Years

CHAD LEBLANC
SENIOR NETWORK ENGINEER

8000 GSRI Avenue, Bldg. 3000
Baton Rouge, Louisiana 70820
P | (225) 578-7870
F | (866) 728-0304
E | chad@geninf.com

GENERAL INFORMATICS

Team Role | **INFORMATION TECHNOLOGY
SUPPORT RESOURCES**

Mr. LeBlanc serves as the lead engineer for the company's largest client, managing 1000+ users, 40 servers, and 200+ mobile clients, where he streamlined the Computer Operations division infrastructure by leading projects such as VPN implementation for mobile users, virtualization of servers, SharePoint, and standardization of workstation images. In addition, he managed a team of technicians and implemented a web based trouble ticketing system for greatly improved customer service and repair turnaround time.

Mr. LeBlanc has experience in developing complex addressing schemes for audio and video VLAN and distribution video networks, and developing methods of utilizing wireless tablet PCs for control of systems through a secured infrastructure.

EDUCATION | TRAINING

A.S., Computer Technology, Ascension
Technical Institute

PROFESSIONAL CERTIFICATIONS

MCSE
MCTS
Polycom Certified
Compellent Certified
Hyper-V Certified

YEARS OF EXPERIENCE

Total: 16 Years

ARUN NAYAR
Senior Systems Analyst

8000 GSRI Avenue, Bldg. 3000
Baton Rouge, Louisiana 70820
P | (225) 578-7870
F | (866) 728-0304
E | arun@geninf.com

GENERAL INFORMATICS

Team Role | **INFORMATION TECHNOLOGY
SUPPORT RESOURCES**

Mr. Nayar serves as the systems analyst for handheld ticket software, online ticketing systems, implementing VOIP phone systems, SharePoint portal development and financial management systems.

Mr. Nayar served as the project lead for Facility Condition Analysis, a project management software for financial analysis and reporting of A&E projects under Zachary, East Baton Rouge and Jefferson Parishes for CSRS Inc, Baton Rouge. In addition, he designed an automatic sync application to synchronize contacts between Exchange 2003 and Wind2, a 3rd party accounting application using Exchange WEBDAV, EXOLEDB, web services, VB Com+, SQL triggers and system stored procedures.

Mr. Nayar's experience includes installing and administering Condor, a job scheduling and resource management software for high performance Computer clusters, across the local cluster and meta-computing resources for the Louisiana State University Center for Computation and Technology.

EDUCATION | TRAINING

M.S., Industrial Engineering, Louisiana State
University
B.Tech, Mechanical Engineering, Kerala
University, India

PROFESSIONAL CERTIFICATIONS

MCTS, Polycom

YEARS OF EXPERIENCE

Total: 12 Years

JODY MORRIS

Solutions Consultant

8000 GSRI Avenue, Bldg. 3000
Baton Rouge, Louisiana 70820
P | (225) 578-7870
F | (866) 728-0304
E | jody@geninf.com

GENERAL INFORMATICS

Team Role | **INFORMATION TECHNOLOGY
SUPPORT RESOURCES**

Mr. Morris has a comprehensive understanding of client system specifications so as to provide a well developed solution to assist clients in meeting and surpassing their business objectives. Mr. Morris manages project design and implementation of preferred software solutions. He builds relationships with clients, in a partnership type way, in order to develop an understanding of future business needs as far as software and hardware technologies.

Mr. Morris provides research and extensive testing services on new solutions which could benefit current and future clients, provides training and demos at all levels of an organization on new solutions and technologies and prepares documentation for the implementation of new software solutions.

EDUCATION | TRAINING

MBA, Entrepreneurship, Louisiana State University
B.A., General Studies, Louisiana State University

PROFESSIONAL CERTIFICATIONS

MCTS

YEARS OF EXPERIENCE

Total: 5 Years

JOHNATHAN UPPERMAN

Senior Network Consultant

8000 GSRI Avenue, Bldg. 3000
Baton Rouge, Louisiana 70820
P | (225) 578-7870
F | (866) 728-0304
E | johnathan@geninf.com

GENERAL INFORMATICS

Team Role | **INFORMATION TECHNOLOGY
SUPPORT RESOURCES**

Mr. Upperman is responsible for high-level network design and implementation for a diverse client-base ranging from SMB to municipalities. He has worked as the lead network engineer on the East Baton Rouge Sheriff's Office's (EBRSO) fiber MAN.

Mr. Upperman is responsible for all Cisco security, routing, switching and for the network monitoring platform (Orion). Mr. Upperman's experience includes facilitating the interoperability between EBRSO's Cisco infrastructure and the City of Baton Rouge's Nortel infrastructure.

Mr. Upperman is responsible for coordination with engineers from the City of Baton Rouge, the State of Louisiana's IS Department, and various tele-communications providers for the design and implementation of projects ranging from VoIP rollouts to proprietary systems connectivity, where he assisted in the design and implementation of a fully redundant Cloud services offering using a virtualized infrastructure and a SAN.

EDUCATION | TRAINING

B.A., Business Administration, Southeastern Louisiana University

YEARS OF EXPERIENCE

Total: 11 Years

BERT FAULK, CPA

Partner

6811 Jefferson Highway
Baton Rouge, Louisiana 70806
P | (225) 927-6811
F | (225) 932-0000

FAULK & WINKLER, LLC

*Team Role | **DEPUTY DIRECTOR OF FINANCIAL SERVICES***

Mr. Faulk has been involved in management, income tax planning, and auditing and accounting for forty years. He originated the firm’s governmental practice and has maintained his interest in governmental and not-for-profit entities, and the various business ramifications associated with their operations. Mr. Faulk has had experience with SEC reporting; having been the engagement partner for two registered companies, and assisted one in its initial public offering.

Specifically, Mr. Faulk’s experience includes long-term relationships with specific governmental entities that spans over 25 years. The distinguishing characteristic of his industry specialization, however, has been in areas beyond the traditional compliance audit that these organizations require.

Mr. Faulk has led the preparation of budgets for seven municipalities, with active involvement in budgetary planning to maintain expenditures consistent with revenues. His budgeting assistance expertise also included development of capital outlay project budgets financed with both grant and debt funding.

EDUCATION | TRAINING

B.S., Accounting, University of Louisiana - Lafayette, 1968

PROFESSIONAL CERTIFICATIONS

1972, Certified Public Accountant
LA License No. 7529

YEARS OF EXPERIENCE

Total: 40 Years

TOMMY LEJEUNE, CPA

Audit and Accounting Partner

6811 Jefferson Highway
Baton Rouge, Louisiana 70806
P | (225) 927-6811
F | (225) 932-0000

FAULK & WINKLER, LLC

*Team Role | **FINANCIAL SERVICES SUPPORT RESOURCES***

Mr. LeJeune has twenty years of public accounting experience, and is the partner-in-charge of the firm’s governmental practice. Mr. LeJeune’s experience includes specialization in audit, review and compilation engagements.

Mr. LeJeune is involved with planning and executing all engagements of firm’s governmental practice. As part of managing these audits, he is involved with evaluating the effectiveness of their operating systems. Finally, Mr. LeJeune has worked in implementing the GFOA reporting practices with those entities seeking the certification.

EDUCATION | TRAINING

B.S., Accounting, University of Louisiana - Lafayette, 1991

PROFESSIONAL CERTIFICATIONS

1994, Certified Public Accountant
LA License No. 21876

YEARS OF EXPERIENCE

Total: 20 Years

JOEY MCCLENDON, CPA
Client Accounting Services Director

6811 Jefferson Highway
Baton Rouge, Louisiana 70806
P | (225) 927-6811
F | (225) 932-0000

FAULK & WINKLER, LLC

Team Role | **FINANCIAL SERVICES**
SUPPORT RESOURCES

Mr. McClendon has twelve years of public and private accounting experience, and is a graduate of Southeastern Louisiana University. Joey has worked on a variety of audit clients that includes governmental and not-for-profit organizations.

Additionally, he has managed sizable accounting departments in industry that required his concentration on efficiency in accounting practices, to include effective communication and use of technology.

EDUCATION | TRAINING

B.S., Accounting, Southeastern Louisiana University, 1999

PROFESSIONAL CERTIFICATIONS

2003, Certified Public Accountant
LA License No. 24782

YEARS OF EXPERIENCE

Total: 12 Years

JACOB WAGUESPACK, CPA
Audit Director

6811 Jefferson Highway
Baton Rouge, Louisiana 70806
P | (225) 927-6811
F | (225) 932-0000

FAULK & WINKLER, LLC

Team Role | **FINANCIAL SERVICES**
SUPPORT RESOURCES

Mr. Waguespack has eight years of experience in public accounting primarily in the audit service area. Mr. Waguespack specializes in our governmental and not-for-profit audit engagements, particularly compliance audits of federal expenditures. Mr. Waguespack is responsible for reviewing accounting processes and internal controls as well as the overall management of audit projects.

Mr. Waguespack attends the annual Governmental Finance Office Association convention to maintain competence in the cutting edge matters of governmental accounting and financial reporting practices.

EDUCATION | TRAINING

B.S., Accounting, Southeastern Louisiana University, 2003

PROFESSIONAL CERTIFICATIONS

2007, Certified Public Accountant
LA License No. 25658

YEARS OF EXPERIENCE

Total: 8 Years

KATHERINE LOCKHART, CPA

Staff Accountant

6811 Jefferson Highway
Baton Rouge, Louisiana 70806
P | (225) 927-6811
F | (225) 932-0000

FAULK & WINKLER, LLC

Team Role | **FINANCIAL SERVICES
SUPPORT RESOURCES**

Ms. Lockhart, a graduate of Southeastern Louisiana University, is a staff accountant with the firm servicing governmental clientele in a variety of accounting and financial matters. Ms. Lockhart has worked in public accounting and the Louisiana Legislative Auditor performing audits of governmental organizations.

Presently, Ms. Lockhart services our governmental clientele with interim accounting and financial reporting, budget compliance, regulatory reporting and various special projects that arise during the fiscal year. Ms. Lockhart has worked with a variety of governmental clients including Public School Boards and Town and City governments.

EDUCATION | TRAINING

MBA, Southeastern Louisiana University, 2005
B.S., Accounting, Southeastern Louisiana University, 2004

PROFESSIONAL CERTIFICATIONS

2007, Certified Public Accountant
LA License No. 25796

YEARS OF EXPERIENCE

Total: 5 Years

JENNIFER MEYERS

Senior Accountant

6811 Jefferson Highway
Baton Rouge, Louisiana 70806
P | (225) 927-6811
F | (225) 932-0000

FAULK & WINKLER, LLC

Team Role | **PURCHASING OFFICER**

Ms. Meyers, a graduate of Southeastern Louisiana University, is a senior accountant with the firm servicing our governmental clientele in a variety of accounting and financial matters. Ms. Meyers has worked in public accounting for six years and has performed year end audits on governmental financial statements as well as other projects involving governmental accounting and public finance.

EDUCATION | TRAINING

MBA, Southeastern Louisiana University, 2006
B.S., Accounting, Southeastern Louisiana University, 2005

YEARS OF EXPERIENCE

Total: 5 Years

BRIAN E. SMITH, P.E.
Manager of Engineering Services
11628 S. Choctaw Drive
Baton Rouge, Louisiana 70815
P | (225) 924-2002
F | (225) 924-2004

SOUTHERN ENVIRONMENTAL MANAGEMENT & SPECIALTIES, INC.
(SEMS)

Team Role | PUBLIC WORKS TEAM

Mr. Smith is responsible for the daily activities of SEMS Engineering Services division. His duties include the scheduling and oversight of professional and non-professional employees, fleet management, IT services management, the scheduling of subcontractors, supervision of subcontractors, and preparation of reports. He has experience in all phases of project management and scheduling. Mr. Smith serves as Corporate Health and Safety Officer and Corporate Technical Advisor.

Mr. Smith's experience includes serving as the project manager for an environmental management project for a petroleum pipeline company with over twenty sites, responsible for all sampling, analysis, and reporting activities related to stormwater, sanitary, process, and maintenance water discharges. Provide assistance in disposal of wastes, provided Spill Prevention Control and Countermeasure (SPCC) plans, performed risk based site assessments and evaluations, assisted in the reduction of facility outfalls, and provided emergency response support.

EDUCATION | TRAINING

M.S., Agricultural and Biological Engineering,
Mississippi State University, 1991
B.S., Agricultural Engineering, Mississippi State
University, 1989

PROFESSIONAL CERTIFICATIONS

1998, Professional Engineer
LA License No. 27674

YEARS OF EXPERIENCE

Total: 21 Years

MARK L. MORGAN, P.E.
President

11628 S. Choctaw Drive
Baton Rouge, Louisiana 70815
P | (225) 924-2002
F | (225) 924-2004

SOUTHERN ENVIRONMENTAL MANAGEMENT & SPECIALTIES, INC.
(SEMS)

Team Role | PUBLIC WORKS TEAM

Mr. Morgan is responsible for execution of all activities of SEMS, Inc. He has proven to be a successful manager of large projects as well as motivating large groups of professionals and non-professionals to execute daily operations to meet company driven objectives.

Mr. Morgan's experience includes managing projects involving design, construction and maintenance of large number of facilities, including the comprehensive process required for all kinds of public and commercial facilities. He has been recognized as an expert in court cases involving environmental contamination and remediation including drinking water impact.

Mr. Morgan's project experience includes serving as the program manager for the implementation of the Dow Chemical-Taft, LA facility, site drainage improvement project. The project involved cleaning the ditches, managing the wastes, improving ditch drainage and flow through capacity as well as the aesthetics.

EDUCATION | TRAINING

B.S., Civil Engineering, Louisiana State
University, 1978

PROFESSIONAL CERTIFICATIONS

Professional Engineer
LA License No. 20094

YEARS OF EXPERIENCE

Total: 33 Years

PROFESSIONAL MEMBERSHIPS

American Society of Civil Engineers
Louisiana Engineering Society
State of Louisiana Engineers Selection Board
American Consulting Engineers Council
Southeast Louisiana Flood Protection
Authority- West

BARRY P. GAHAGAN, P.E., P.L.S.
Manager of Engineering Services

7516 Bluebonnet Boulevard, Suite 160
Baton Rouge, Louisiana 70810
P | (225) 266-7507
F | (504) 833-6496

TRICOEUR SERVICES, INC.

Team Role | BRIDGE ASSESSMENTS

Mr. Gahagan has over 33 years of civil engineering design, land surveying, program and project management experience working primarily for State Agencies and Municipalities of Louisiana in planning, designing, assessing and improving the infrastructure.

Mr. Gahagan's design experience ranges from project coordination of Interstate highway systems to providing roadway, drainage and structural designs, right-of way and utility coordinations for the full spectrum of transportation projects . He works effectively and diligently to serve the clients' interests, understand their needs and concerns and assist in meeting objectives.

EDUCATION | TRAINING

M.S., Civil (Structural) Engineering, Louisiana State University, 1990
B.S., Civil Engineering, Louisiana State University, 1980

PROFESSIONAL CERTIFICATIONS

Professional Engineer, LA License No. 21586
Professional Land Surveyor, LA License No. 04834

YEARS OF EXPERIENCE

Total: 33 Years

PROFESSIONAL MEMBERSHIPS

American Society of Civil Engineers
Society of Military Engineers – LA Post
Louisiana Engineering Society

THOMAS M. WILLIS, P.E.
Project Manager

7516 Bluebonnet Boulevard, Suite 160
Baton Rouge, Louisiana 70810
P | (225) 266-7507
F | (504) 833-6496

TRICOEUR SERVICES, INC.

Team Role | BRIDGE ASSESSMENTS

Mr. Willis has over 30 years of civil engineering design, program and project management experience working primarily for State Agencies and Municipalities of Louisiana in planning, designing, assessing and improving the infrastructure.

Mr. Willis' design experience ranges from project coordination of Interstate highway systems to providing roadway, hydraulic/hydrologic/drainage design and environmental design, and coordination for the full spectrum of government sponsored projects. He works effectively and diligently to serve the clients' interests, understand their needs and concerns and assist in meeting objectives.

Mr. Willis' project experience includes participating as a team member with FDOT representatives and other VE consultants for value engineering study of the replacement of the I-10 Bridge project over St. John River in Jacksonville, FL, where he performed hydrologic and hydraulic review of proposed structure and approaches including stormwater control and detention basin design.

EDUCATION | TRAINING

M.B.A., Louisiana State University, 1989
B.S., Civil Engineering, Louisiana State University, 1981

PROFESSIONAL CERTIFICATIONS

Professional Engineer (Civil & Environmental)
LA License No. 24205

YEARS OF EXPERIENCE

Total: 30 Years

Proposed Project Staff Contingency Plan

CSRS, Inc. has an outstanding track record of maintaining key personnel for the life of our programs. That being said, we acknowledge that it is our responsibility to plan for unexpected substitutions. We have developed our staffing model with agility in mind so that we can rapidly respond to evolving staffing needs without lowering the level of service received by the citizens. Each page of our organization chart identifies additional staff members that can support, augment, and replace staff within the associated team. For key members of our team, we will allow the City to veto any staffing decisions made that the City does not find suitable.

Likewise, our team members have been carefully selected to provide services within their specific areas of expertise. In the unlikely event that one of our team members is unable to continue providing services, we propose to proceed as follows:

SEMS, INC – For the field services component of the scope of work to be provided by SEMS, we are willing to contract with the lowest bidder for each of the three bid advertisements currently being solicited by the City provided we believe they can responsibly perform the work. This will be done at no additional cost to the City.

FAULK & WINKLER, LLC – CSRS currently employs two full-time CPAs. These individuals will be made available in the event Faulk & Winkler must be replaced. Additional support staff will be hired as necessary to handle administrative tasks.

GENERAL INFORMATICS, LLC – CSRS currently employs three full-time IT professionals that will be indirectly involved in the IT services provided to the City. We believe our staff can substitute for General Informatics if the need arises.

ROBERTO A. MACEDO – Mr. Frank LaCourse has been identified as a substitute for Mr. Macedo. Mr. LaCourse has extensive experience in grant administration and would be able to provide a similar level of service.

TRICOEUR SERVICES, LLC – The bridge inspection services to be provided by TriCoeur Services will be replaced by other local professionals. While a specific professional has not been identified, we are confident that we can quickly procure a local resource.

INFORMATION TECHNOLOGY RESOURCES



INFORMATION TECHNOLOGY RESOURCES AND EQUIPMENT



CSRS, Inc. has developed an extensive array of Information Technology Resources, Equipment, and Expertise to acquire and deploy complete solutions to meet both on-site and off-site technology requirements. Combined with the expertise of General Informatics in servicing governmental offices and departments, our team not only has the ability, but the experience to provide and utilize technologies and systems to ensure the City has access to the most current tools and business process for an effective and efficient municipal government.

Extensive planning and preparation for the design of the Information Technology infrastructure, including hardware, software, and processes has been completed to ensure the system will be fully operational at the time of initiating the service.

The Information Technology Resources and Equipment identified and planned for the City services are as follows:

[1] Information Technology resources including software and hardware which will be available for provision of services in addition to those required by the Scope of Services include:

- In addition to the hardware and software available and described in item 2 and 3 below, CSRS maintains an array of virtual servers and cloud based database environments which will be available as necessary to ensure the City services are prepared and provisioned for full operation.
- CSRS has three full time IT experts available to assist with initial installation, data transfer, customer support, and IT management. Capabilities also include remote access and remote service.
- General Informatics has dedicated one full time IT expert for the entire term of the services available for on-site initial installation, data transfer, customer support and IT Management.

[2] Information Technology resources and equipment which are owned by CSRS and those which will be acquired prior to performing services include:

- **Servers:** 16 servers located at our Corporate office providing PDC, Email, Web Sites, Blackberry Support, File, Print, Backup, Database (SQL) Services, Applications, and Microsoft Terminal Services;
- **Workstations:** 65 workstations located at our Corporate office fully equipped with dual screen monitors, Windows XP/7, Office 2003/2010, Engineering and Architectural software packages, Graphics and photo editing software;
- **Network Infrastructure:** Cisco ASA 5510 Firewall for data security and full VPN remote access.
- Resources and Equipment to be acquired for the City services are listed in item 3 on the following page.



INFORMATION TECHNOLOGY RESOURCES AND EQUIPMENT

[3] Information Technology resources and equipment which will be solely dedicated to the City and located at the Central Municipal Services Building include:

- **Dedicated Servers:** Domain Controller, File, Print, and Email Server;
- Dedicated Off-Site Back-up server;
- **Workstations:** 8 desktop workstations with current versions of required software;
- **Specialized Municipal Services Software:**
 - Tyler Incode, for finance and accounting activities and services;
 - GBA Master Suite, for Public Works activities, including work orders;
 - Accela, for Permit tracking and inspections;
 - ESRI GIS, for land use, parcel, and infrastructure mapping
 - MS4 Permit Manager, for Storm Water Management Plan activities.
- **Networking Infrastructure:**
 - Dual Cat 6 Cable Drops;
 - Gigabit Ethernet Switch;
 - Cisco ASA Firewall and Wireless Access Point;
 - Fiber Optic Internet Connection.
- **Phone System:** Each user will be provided an IP based phone connected to the CSRS phone system through a secure connection. This will allow each user to have direct dial numbers, local extensions, and voice mail. This will also allow full 24/7 call center operations.
- **Printers/Scanners:**
 - Multifunction color copier with of network printing, scanning, & faxing;
 - Large format scanner/plotter for construction and planning drawings.
- Digital Voice Recorders for recording public meetings.

[4] Information Technology resources which will be shared with CSRS, other clients or customers include:

- **Phone System:** CSRS, Inc. maintains a dedicated and secure IP based phone system which will be shared with our internal staff. Dedicated and secure phone access to the City Municipal Services Building will be provided.
- Dedicated on-site virtual servers will be shared, but secured for data and application back-up for the scope of services.
- Dedicated on-site web servers will be shared to host the City's web site.

INFORMATION TECHNOLOGY RESOURCES AND EQUIPMENT

[5] CSRS and General Informatics ability to access additional Information Technology resources during heavy work periods and during emergency or catastrophic situations include:

- Both CSRS and General Informatics maintain and store additional workstations and servers in the event of heavy work periods and during emergency or catastrophic situations. Both firms have agreements in place with hardware and software suppliers to provide additional equipment in the event of catastrophic situations.
- In-House CSRS resources can be quickly deployed to the Central Municipal Services Building, or access via VPN, in the event hardware failure, heavy work periods, and emergency or catastrophic situations.
- Data protection and Backup: CSRS currently utilizes an onsite backup server running shadow protect server. Backups are bit level backups every 15 minutes and are replicated offsite via secure connection in two locations. Recovery can be made onsite within seconds if necessary. Data can be restored offsite via secure internet connection for disaster recovery purposes. Total time for offsite restore depends on amount of data needed. Data can also be accessed rather than restored if necessary.

- 1 Dedicated and located at the City Municipal Services Building
- 2 Dedicated and located at the CSRS Corporate Office
- 3 Off-Site Remote Location
- 4 Shared Resources and Equipment

Central Technology Matrix	Central City Services Scope of Work										
	Computer Network	Network Operational July 1, 2011	Centralized Domain Network	Data Security and Back-up	Workstations and Printers	Phone System	City Internet & Email	Archival in Compliance with Law	Data Storage and Transfer	Database for Licenses	Website Hosting
Server: Domain Controller, File & Print		1	1								
Server: Email Server		1					1				
Workstations [8]		1			1						
Specialized Municipal Services Software		1			1						
Network Infrastructure at Services Building	1	1									
Network Infrastructure at CSRS	2	2									
Phone Systems at Services Building		1					1				
Phone Systems Support and Service							4				
Printers Scanners		1			1						
Back-up Data Server		1		1				1	1	1	1
Off-Site Back-up Data Server		3		3				3	3	3	3
Web Server		2		3							2

Information Technology Resources Contingency Plan

CSRS will be solely responsible for the protection, replacement, and back-up of Information Technology resources. Our teaming structure will utilize General Informatics as the primary day-to-day on-site service. CSRS in-house IT department will supervise the activities of General Informatics, and will be available to back-fill or provide additional support as necessary to support the operations of the City.

EQUIPMENT AND RESOURCES

CENTRAL
DONUT
FRESH • HOT

11545

PARKING IN REAR

PARKING IN REAR

ENTRANCE
DRIVE THRU

11545

Community
Coffee



EQUIPMENT AND RESOURCES



CSRS and SEMS are fully prepared to provide Resources, Equipment, and Expertise to acquire and deploy the necessary and required components to serve the City's requirements. Combined with the resources of SEMS in providing public works services, our team not only has the resources, but the experience to ensure our services to the City are performed in an effective and efficient municipal government.

Extensive planning and preparation for the purchase, installation, and placement of non-information technology resources and equipment has been completed to ensure all resources will be available and fully operational at the time of initiating the service. The additional resources and equipment identified and planned for the City services are as follows:

[1] Equipment resources which are owned by the team and those which will be acquired prior to performing services include:

- Equipment owned by SEMS for public work services are listed in item 2 below.
- Additional Resources and Equipment to be acquired for the City services are listed in item 2 below.

[2] Equipment which will be solely dedicated to the include:

• Office Furniture:

- Reception Desk and waiting area furniture
- Seven (7) Workstations, file cabinets and chairs
- Layout and work tables
- Conference Room Table and Chairs
- Two (2) Office Workstations, file cabinets and chairs
- File cabinets

• Dedicated Vehicles:

- Two (2) Fully equipped vehicles for inspections and other services
- Traffic control devices for public and staff protection

• Dedicated Equipment for Mowing Services include:

- Pickup truck - 1
- Trimmers -4
- Blowers - 2
- Tractor - 1
- Sprayer Units -2
- Enclosed trailers - 2
- Edger - 2
- ZTR Mowers - 3
- Rotary cutter for tractor - 1
- Miscellaneous hand tools

• Dedicated Equipment for Maintenance Services include:

- Small Dump Truck - 1
- Vibratory Packer - 1
- Backhoe -1
- Steel Drum Roller - 1
- Miscellaneous hand tools
- Hand Tampers - 1
- Small Excavator - 1
- Air Compressor -1
- Man-Lift/Bucket Truck -1

EQUIPMENT AND RESOURCES

• Dedicated Equipment for Emergency Response Services include:

- Emergency Response Truck - 1
- Traffic control barricades
- Generator
- Miscellaneous hand tools
- Chain saw -2
- Traffic cones
- Work Lights

[3] Equipment which will be shared with the teams other clients or customers include:

• Public Work Services equipment which will be shared with other customers but available for City services include:

- Trucks – 18
- Flat-bed trailers 4
- Track hoe
- Various capacity pumps – 6
- Spill response material, boom and pad, sand, absorbent
- Air compressors -2
- Box van with lift gate
- Small generators (5kW – 10kW)
- Gas detection monitors
- Enclosed trailers -3
- Skid steer
- Small Bulldozer
- Various size hoses
- Concrete saws -2
- Truck with crane and flatbed
- HEPA Vacuum
- GPS and surveying equipment
- Miscellaneous hand tools

- In addition, SEMS has 16,000 square feet of warehouse space located near the intersection of S. Choctaw Drive and Sherwood Forest Boulevard. They also have capabilities and personnel to maintain and repair most of their own equipment. A fenced yard for external storage is available as needed.

[4] The team's ability to access additional Equipment during heavy work periods and during emergency or catastrophic situations include:

- CSRS maintains a fleet of five (5) vehicles, including two specialized survey vehicles which can be utilized during heavy work periods and during emergency or catastrophic situations;
- CSRS maintains and stores furniture, including workstations, chairs and other office equipment which will be utilized during a growth situation or heavy workloads. During a catastrophic situation, the CSRS Corporate office can serve as the temporary office until the City Municipal Services Building is operational. Technology and IT would be available as well.
- SEMS has been in business to for 18 years. During that time they have established working relationship and credit history with most major rental dealers in Baton Rouge metropolitan area, including, but not limited to: RSC Equipment, Hertz Equipment, Scott Construction Equipment, AAA Rent-All, Aggreko, Daily Equipment Rental, etc. These rental partners are important to resources, since they provide the equipment, mobilize the equipment to the site, and maintain the equipment for the duration of rental/lease period. The team knows where to find equipment; knows which companies provide outstanding services; and knows how to control costs of such services.
- Being a small business, SEMS also has a network of other small businesses that share labor with when needed for short term incidents/emergencies. Work during hurricanes Katrina, Rita, and Gustav, as well as the recent Nashville floods, has prepared our team to be ready for storm related incidents. Our team knows how to communicate and operate without having all modern conveniences of cellular phones and electricity. In addition, the team's personnel are trained to identify hazards, evaluate situation, form a solution, and execute the solution.

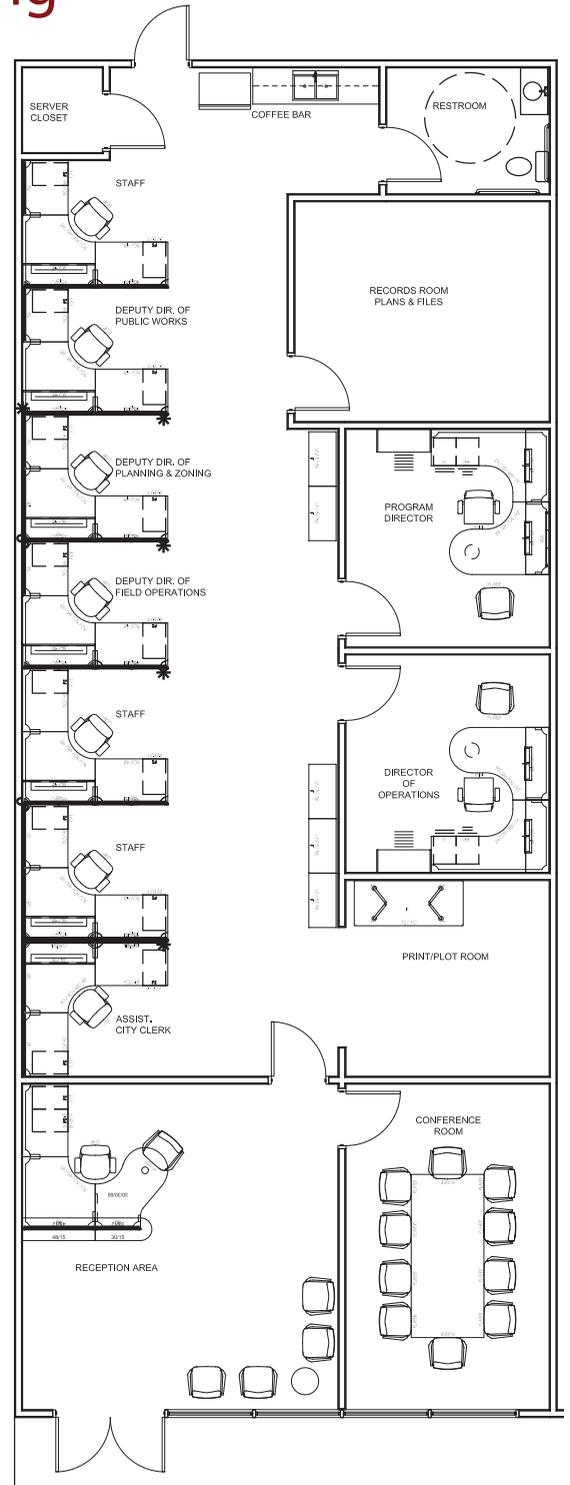
Equipment and Resources Contingency Plan

SEMS has been in business for 18 years. During that time they have established working relationships and credit history with most major rental dealers in the Baton Rouge metropolitan area, including, but not limited to: RSC Equipment, Hertz Equipment, Scott Construction Equipment, AAA Rent-All, Aggreko, Daily Equipment Rental, etc. These rental partners are important to resources, since they provide the equipment, mobilize the equipment to the site, and maintain the equipment for the duration of the rental/lease period. The team knows where to find equipment; knows which companies provide outstanding services; and knows how to control costs of such services.

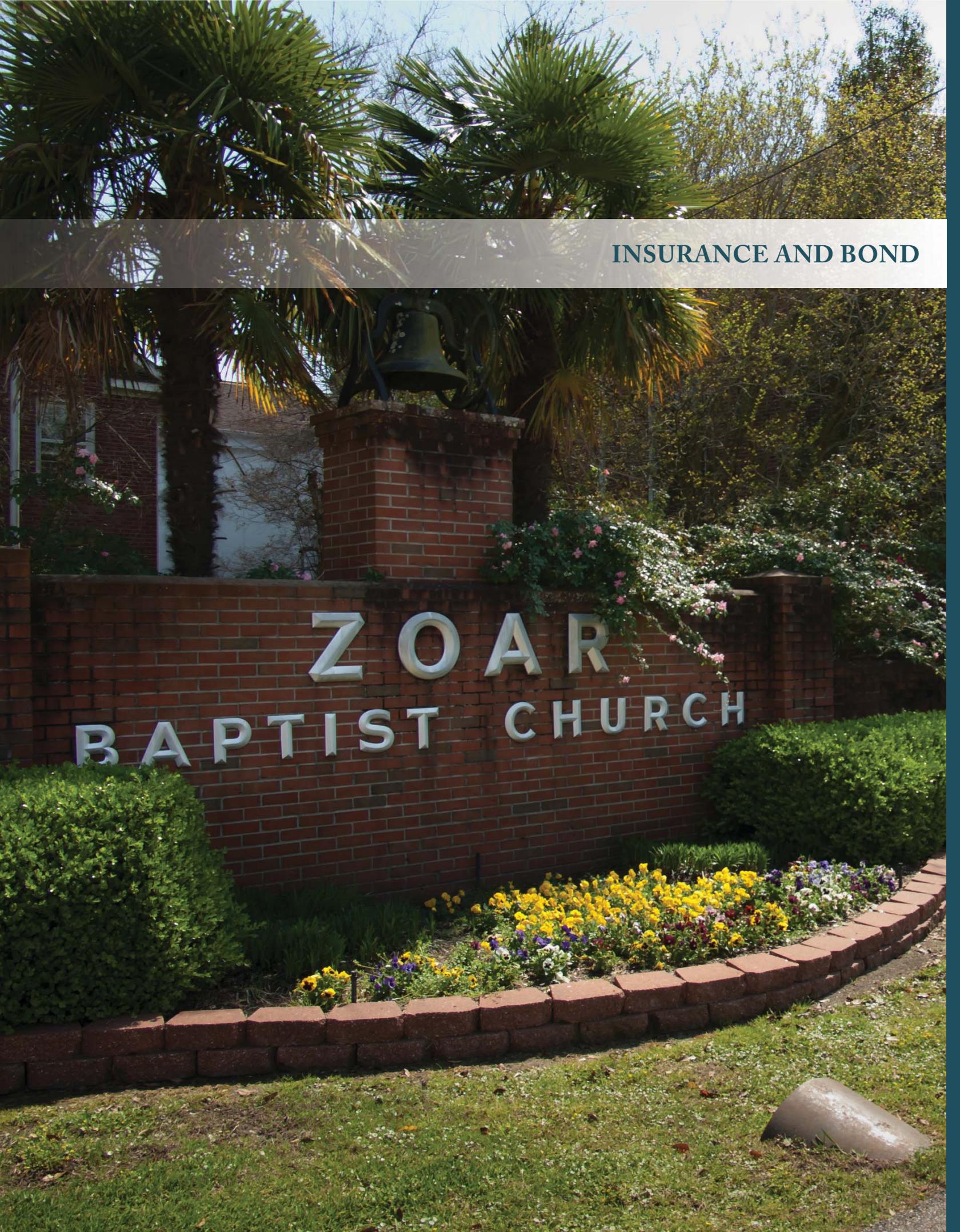
Central Municipal Services Building

The Central Municipal Services Building will be located at the corner of Sullivan and Wax Road, per the Mayor's approval.

The Central Municipal Services Group will perform the services set forth in Exhibit A - Scope of Services from this center. The Central Municipal Services Building will be fully staffed and operate Monday through Friday during the hours of 8:00 a.m. to 4:30 p.m. Central Standard Time, with the exception of holidays as defined in the contract.



INSURANCE AND BOND





Arthur J. Gallagher Risk Management Services, Inc.-----

April 26, 2011

Mayor Shelton "Mack" Watts
City of Central
13421 Hooper Road, Suite 8
Central, LA 70818

Re: CSRS, Inc.
RFQ/RFP Contract for City Services

Dear Mayor Watts,

Attached please find a sample certificate for CSRS, Inc. It shows the current limits in place. If CSRS is successful in the RFQ/RFP, the limits shown on the certificate will be increased to \$2,000,000 per occurrence as per Amendment No.4 and Amendment No. 5 in the RFQ/RFP.

If you have any questions or would like any additional information, please let me know and I will be happy to answer for you.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Perry', is written over the word 'Sincerely,'.

David T. Perry, ARM, CIC

235 Highlandia Drive
Suite 200
Baton Rouge, LA 70810
225.292.3515
Fax 225.292.3893
www.ajg.com



CERTIFICATE OF LIABILITY INSURANCE

CSRSI-1 OP ID: MM

DATE (MM/DD/YYYY)
01/06/11

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 235 Highlandia Dr. - Suite 200 Baton Rouge, LA 70810 David T. Perry INSURED CSRS, Inc. 6767 Perkins Rd., Suite 200 Baton Rouge, LA 70808	225-292-3515	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURERS AFFORDING COVERAGE		NAIC #
INSURER A: Continental Casualty Company		20443
INSURER B: Nat'l Fire Ins. of Hartford		20478
INSURER C: Transportation Insurance Co.		20494
INSURER D: Catlin Insurance Co. Ltd.		
INSURER E:		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY	2074711990 FORM #G17957G 01/01	12/05/10	12/05/11	EACH OCCURRENCE \$ 1,000,000
		<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
		<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$ 5,000
		<input checked="" type="checkbox"/> Blkt Addl Insd				PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B		AUTOMOBILE LIABILITY	1062237626 FORM #SAC23500C17	12/05/10	12/05/11	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
		<input checked="" type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
		<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
		<input checked="" type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
		<input checked="" type="checkbox"/> HIRED AUTOS				
<input checked="" type="checkbox"/> NON-OWNED AUTOS						
<input checked="" type="checkbox"/> Blkt Addl Insd						
<input checked="" type="checkbox"/> Blkt WOS						
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
		<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY: EA ACC \$
						AGG \$
C		EXCESS / UMBRELLA LIABILITY	1062237612	12/05/10	12/05/11	EACH OCCURRENCE \$ 5,000,000
		<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$ 5,000,000
		<input type="checkbox"/> DEDUCTIBLE				\$
<input checked="" type="checkbox"/> RETENTION \$	\$					
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	1062237643 USL&H - IF ANY	12/05/10	12/05/11	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below				E.L. EACH ACCIDENT \$ 1,000,000
		<input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N				E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
		OTHER				E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D		Professional Liab	AED1007250511	05/17/10	05/17/11	Per Claim 5,000,000 Aggregate 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

CANCELLATION

FORINFO	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>10</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
FOR INFORMATION PURPOSES ONLY	AUTHORIZED REPRESENTATIVE

ACORD 25 (2009/01)

© 1988-2009 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD



Arthur J. Gallagher Risk Management Services, Inc. _____

May 3, 2011

Mayor Shelton "Mack" Watts
City of Central
13421 Hooper Road, Suite 8
Central, LA 70818

Re: CSRS, Inc., dba Central Municipal Services Group Approved Surety
RFP/RFQ Contract for City Services

Dear Mayor Watts,

Please be advised that I am the agent for CSRS, Inc., dba Central Municipal Services Group's surety company. Please accept this letter as confirmation that we have a surety ready, willing and able to furnish a performance bond for CSRS, Inc., dba Central Municipal Services Group as the principal, for a three year term based on the annual compensation for services to be paid to the contractor during the first three years, with annual extensions for years four and five.

Please note that the decision to issue performance and payment bonds is a matter between CSRS, Inc. dba Municipal Services Group and it's surety company, and will be subject to our standard underwriting at the time of the final bond request, which will include but not limited to the acceptability of the contract documents, final contract conditions, the acceptability of the final performance and payment bond form and funding.

If you have any questions, please let me know and I will be happy to answer them.

Sincerely,

David T. Perry, ARM, CIC

235 Highlandia Drive
Suite 200
Baton Rouge, LA 70810
225.292.3515
Fax 225.292.3893
www.ajg.com

Individual Producer Detail for License #124762

1-800-259-5300 [twitter](#) Commissioner James J. Donelon

Home Office Directory Industry Access Documents and Forms Media Contact Us Search

Individual Producer Detail for David Thomas Perry

If this contact information is not correct, please correct it by following the link below. NOTE: Producer name change requests are not permitted online.

[Online Producer/Adjuster contact information change](#)

License Number: 124762
 Name: David Thomas Perry
 NPN: 1297016
 Mailing Address: 5806 Barrow Place
 St. Francisville, LA 70775
 Business Phone: (225) 292-3515
 Description: Individual Producer
 Trade Name:

Lines of Authority

Authority	Effective Date	Valid Through	Status
Accident and Health	07/26/1984	04/30/2002	Lapsed
Casualty	03/15/1984	01/31/2013	Active
Property	03/15/1984	01/31/2013	Active
Life	07/26/1984	04/30/2002	Lapsed

Company Appointments

Appointing Entity	NAIC Number	Lines	Issue Date	Status	Inactive Date
AMERICAN CASUALTY COMPANY OF READING, PENNSYLVANIA	20427	Property and Casualty	05/01/2010		04/30/2011
CHARTER OAK FIRE INSURANCE COMPANY, THE	25615	Property and Casualty	05/01/2010		04/30/2011
CONTINENTAL CASUALTY COMPANY	20443	Property and Casualty	05/01/2010		04/30/2011
CONTINENTAL INSURANCE COMPANY, THE	35289	Property and Casualty	05/01/2010		04/30/2011
National Fire Insurance Company of Hartford	20478	Property and Casualty	05/01/2010		04/30/2011
PHOENIX INSURANCE COMPANY, THE	25623	Property and Casualty	05/01/2010		04/30/2011
ST. PAUL FIRE AND MARINE INSURANCE COMPANY	24767	Property and Casualty	05/01/2010		04/30/2011
ST. PAUL GUARDIAN INSURANCE COMPANY	24775	Property and Casualty	05/01/2010		04/30/2011
ST. PAUL MERCURY INSURANCE COMPANY	24791	Property and Casualty	05/01/2010		04/30/2011
STANDARD FIRE INSURANCE COMPANY, THE	19070	Property and Casualty	05/01/2010		04/30/2011
TRANSPORTATION INSURANCE COMPANY	20494	Property and Casualty	05/01/2010		04/30/2011
TRAVELERS CASUALTY AND SURETY COMPANY	19038	Property and Casualty	05/01/2010		04/30/2011
TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA	31194	Property and Casualty	05/01/2010		04/30/2011
Travelers Casualty Insurance Company of America	19046	Property and Casualty	05/01/2010		04/30/2011
TRAVELERS INDEMNITY COMPANY OF AMERICA, THE	25666	Property and Casualty	05/01/2010		04/30/2011
TRAVELERS INDEMNITY COMPANY OF CONNECTICUT, THE	25682	Property and Casualty	05/01/2010		04/30/2011
TRAVELERS INDEMNITY COMPANY, THE	25658	Property and Casualty	05/01/2010		04/30/2011
Travelers Property Casualty Company of America	25674	Property and Casualty	05/01/2010		04/30/2011
VALLEY FORGE INSURANCE COMPANY	20508	Property and Casualty	05/01/2010		04/30/2011

Affiliations

Name	Position	Effective Date
Theodore Liftman Insurance Inc	Employee	07/29/2005

[Return to Search Results](#)

PROPOSED COST



In this section we have included our Pricing Proposal. As requested, we have utilized the PROPOSAL FORM format per Exhibit E. We have provided proposed cost per year for All Services in the RFQ/P as defined in the Scope of Services in Exhibit A and have included the per mile cost for drainage maintenance, basic labor and after-hour/emergency labor.

Option 1 Proposed Cost

OPTION 1	PERIOD	AMOUNT
ALL SERVICES IN RFQ&P	YEAR 1	\$ 3,500,000
	YEAR 2	\$ 3,550,000
	YEAR 3	\$ 3,600,000
	YEAR 4	\$ 3,650,000
	YEAR 5	\$ 3,700,000
DRAINAGE MAINTENANCE - Excavation Per Mile in addition to amount of off-road drainage required in Scope of Services.		\$ 29,700 / mi.
DRAINAGE MAINTENANCE - Cleaning Per Mile in addition to amount of off-road drainage required in Scope of Services.		\$ 18,700 / mi.
Basic Labor for additional services per hour (Equivalent 4-man crew hourly rate, during normal working hours*)		\$ 198 / hr.
After-hour Emergency Labor for additional services per hour (Equivalent 4-man crew hourly rate, outside of normal working hours*)		\$ 282 / hr.

* Normal working hours are 8 hours per day on weekdays, excluding holidays.

SCHEDULE OF VALUES

City of Central Services - Consolidated Schedule of Values		Total Fee	Fee Year 1	Fee Year 2	Fee Year 3	Fee Year 4	Fee Year 5
Administration and Financial Services (Inc. Physical Plant)		Total Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee
A. Staffing & Administrative Functions	\$2,593,240.50		\$420,951.05	\$524,158.32	\$538,388.60	\$548,254.94	\$561,487.59
B. Information Technology - Consultant Support	\$433,000.00		\$97,000.00	\$87,000.00	\$78,000.00	\$83,000.00	\$88,000.00
C. Information Technology - Hardware/Software	\$429,545.00		\$226,901.00	\$52,656.00	\$52,656.00	\$52,656.00	\$44,676.00
D. Physical Plant (Office, Vehicles, Furniture)	\$1,356,384.00		\$385,244.00	\$240,910.00	\$242,160.00	\$243,410.00	\$244,660.00
E. Financial Services	\$1,350,000.00		\$270,000.00	\$270,000.00	\$270,000.00	\$270,000.00	\$270,000.00
Total Administration and Financial Services (Inc. Physical Plant)	\$6,162,169.50		\$1,400,096.05	\$1,174,724.32	\$1,181,204.60	\$1,197,320.94	\$1,208,823.59
Public Works and Emergency Services		Total Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee
A. Staffing & Administrative Functions	\$2,295,073.09		\$320,350.62	\$483,730.91	\$493,413.03	\$496,224.48	\$501,354.04
B. Public Works	\$5,325,000.00		\$1,065,000.00	\$1,065,000.00	\$1,065,000.00	\$1,065,000.00	\$1,065,000.00
Total Public Works and Emergency Services	\$7,620,073.09		\$1,385,350.62	\$1,548,730.91	\$1,558,413.03	\$1,561,224.48	\$1,566,354.04
Permit, Inspection, and Code Enforcement Services		Total Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee
A. Staffing & Administrative Functions	\$1,065,982.14		\$197,762.45	\$210,931.02	\$215,186.63	\$219,020.53	\$223,081.51
B. Permitting and Plan Reviews	\$543,956.54		\$101,641.60	\$105,082.64	\$108,654.71	\$112,363.32	\$116,214.27
C. Inspections	\$323,469.20		\$61,539.00	\$63,077.48	\$64,654.41	\$66,270.77	\$67,927.54
D. Code Enforcement	\$431,292.27		\$82,052.00	\$84,103.30	\$86,205.88	\$88,361.03	\$90,570.06
Sub-Total Permit, Inspection, and Code Enforcement Services	\$2,364,700.15		\$442,995.05	\$463,194.43	\$474,701.64	\$486,015.65	\$497,793.37
F. Revenue from Permit and Inspection Fees	(\$1,807,570.60)		(\$361,514.12)	(\$361,514.12)	(\$361,514.12)	(\$361,514.12)	(\$361,514.12)
Total Permit, Inspection, and Code Enforcement Services	\$557,129.55		\$81,480.93	\$101,680.31	\$113,187.52	\$124,501.53	\$136,279.25
Planning and Zoning Services		Total Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee
A. Staffing & Administrative Functions	\$1,162,568.73		\$193,009.10	\$235,957.87	\$241,001.43	\$244,322.00	\$248,278.34
B. Permitting and Plan Reviews	\$497,306.81		\$90,000.00	\$94,500.00	\$99,225.00	\$104,186.25	\$109,395.56
C. Inspections	\$97,040.76		\$18,461.70	\$18,923.24	\$19,396.32	\$19,881.23	\$20,378.26
D. Policies and Procedures	\$215,646.13		\$41,026.00	\$42,051.65	\$43,102.94	\$44,180.51	\$45,285.03
Total Planning and Zoning Services	\$1,972,562.44		\$342,496.80	\$391,432.76	\$402,725.69	\$412,569.99	\$423,337.19
Engineering Services		Total Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee
A. Staffing & Administrative Functions	\$589,990.97		\$95,883.04	\$119,532.62	\$122,591.68	\$124,732.48	\$127,251.15
B. Permitting and Plan Reviews	\$248,653.41		\$45,000.00	\$47,250.00	\$49,612.50	\$52,093.13	\$54,697.78
C. Inspections	\$97,040.76		\$18,461.70	\$18,923.24	\$19,396.32	\$19,881.23	\$20,378.26
D. Floodplain Management	\$149,192.04		\$27,000.00	\$28,350.00	\$29,767.50	\$31,255.88	\$32,818.67
Total Engineering Services	\$1,084,877.18		\$186,344.74	\$214,055.87	\$221,368.00	\$227,962.71	\$235,145.86
Stormwater Management Services		Total Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee	Annual Fee
A. Staffing & Administrative Functions	\$329,669.49		\$54,730.86	\$67,400.83	\$68,527.41	\$69,117.90	\$69,892.50
B. Inspections and Reports	\$215,499.62		\$39,000.00	\$40,950.00	\$42,997.50	\$45,147.38	\$47,404.74
C. Stormwater Pollution Prevention Plans	\$58,019.13		\$10,500.00	\$11,025.00	\$11,576.25	\$12,155.06	\$12,762.82
Total Stormwater Management Services	\$603,188.24		\$104,230.86	\$119,375.83	\$123,101.16	\$126,420.34	\$130,060.06
Total City Services Fee	\$18,000,000.00		\$3,500,000.00	\$3,550,000.00	\$3,600,000.00	\$3,650,000.00	\$3,700,000.00

A large concrete dam with a curved spillway and a bridge-like structure supported by pillars. The dam is made of light-colored concrete and is situated in a wooded area with green trees in the background. The sky is clear and blue. The text "ADMINISTRATIVE INFORMATION" is overlaid on the top right of the image.

ADMINISTRATIVE INFORMATION

Contract Execution

The Central Municipal Services Group agrees to faithfully negotiate and execute a contract substantially similar to the Sample Contract attached to the Request for Qualifications and Proposals for City Services, labeled Exhibit B.

Central Municipal Services Group, however, reserves the right to recommend and negotiate in good faith potential revisions to the “Terms and Conditions” in accordance with both the intent of the City and standard terms and conditions normally included within our company’s standard form of agreements. We are confident that any revisions to the proposed Sample Contract will be of mutual benefit and protect both the City’s interests and those of Central Municipal Services Group.

Acknowledgement of Addenda

The Central Municipal Services Group has read and acknowledges receipt of all issued addenda regarding the Request for Qualifications and Proposals for City Services, including the following:

Addenda No. 1	Dated: April 1, 2011
Addenda No. 2	Dated: April 8, 2011
Addenda No. 3	Dated: April 11, 2011
Addenda No. 4	Dated: April 19, 2011
Addenda No. 5	Dated: April 29, 2011

Board Resolution Granting Signatory Authority

RESOLUTION

BE IT RESOLVED by the Board of Directors of CSRS, Inc, a corporation organized and existing under the laws of the State of Louisiana and domiciled in the City of Baton Rouge, Louisiana, that Michael B. Songy, President of the corporation, be, and is hereby authorized and empowered to execute any and all proposal submittals, contracts and agreements of whatever kind on behalf of the Corporation for services for the City of Central in the State of Louisiana.

CERTIFICATE

I, Ronald J. Rodi, Secretary of CSRS, Inc. do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of said corporation at a meeting thereof legally held on the 31st day of March, 2011; that said resolution is duly entered into the records of said corporation; that it has not been rescinded or modified; and that it is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 31st day of March 2011.



Ronald J. Rodi, Secretary



BOBBY JINDAL
GOVERNOR

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

P.O. Box 94245
Baton Rouge, Louisiana 70804-9245
www.dotd.la.gov



SHERRI H. LEBAS, P.E.
SECRETARY

April 12, 2011

To Whom It May Concern:

I am pleased to write in behalf of CSRS, Inc., who has indicated their sincere desire to provide professional services to the City of Central.

CSRS, Inc. was selected to provide program management services for the American Recovery and Reinvestment Act (ARRA) Program for DOTD. CSRS, Inc. was selected over several national firms because of their strong program management background, their ability to transition into an existing program effectively, and their proven ability to react quickly to program changes. CSRS, Inc. backed up their presentation by providing local professionals who quickly took managerial charge and delivered every program requirement including all transition activities within the period stipulated in the contract. CSRS, Inc. continues to provide the right staff at the right time to meet all program requirements in an efficient and professional manner.

In closing, I would, without hesitation, recommend CSRS, Inc. for any program management assignment that you may be considering. We are pleased to be partnered with CSRS, Inc. on the ARRA endeavor and other assignments at DOTD and look forward to continuing this relationship.

Please do not hesitate to contact me if you would like to discuss specifics of their management of the ARRA program.

Sincerely,

A handwritten signature in black ink, appearing to read "Sherri H. LeBas".

Sherri H. LeBas, P.E.
Secretary



Parish of Ascension

OFFICE OF THE PARISH PRESIDENT

TOMMY MARTINEZ
Parish President

April 11, 2011

To whom it may concern:

Please accept this letter of recommendation in behalf of CSRS, Inc., who has provided professional engineering and management services to the Ascension Parish Government for many years.

CSRS, Inc. was contracted in early 2004 to provide development review services for the Ascension Parish Government. During the period 2004 through 2008, Ascension Parish experienced overwhelming growth. CSRS, Inc. was involved in various stages of approximately 175 new residential projects. This included pre-development planning, preliminary approvals, construction plan reviews, construction inspections, and tracking post construction bonds.

CSRS, Inc. also reviewed over 70 new commercial development plans and reviewed 275 family partitions. CSRS, Inc. was actively involved with the Ascension Parish Planning Commission, regularly attended Planning Commission meetings, and addressed engineering questions raised by the commission members and the public.

CSRS, Inc. also assisted the Ascension Parish Government by enhancing our current development standards and provided new checklists to streamline the review and approval processes. CSRS, Inc. provided the right level of staff at the ideal time to meet all project requirements in an efficient and professional manner.

CSRS, Inc. has proven to be a trusted partner and we look forward to our continued relationship with CSRS, Inc. for many years to come. If you should have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink that reads "Tommy Martinez". The signature is fluid and cursive, with a large loop at the end.

Tommy Martinez
Ascension Parish President

TM/csb



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. Michael B. Songy
Address: 6767 Perkins Road, #200
 Baton Rouge, LA 70808-4263
License/Certification Class: PE
License No: PE.0021029
Discipline(s): Civil Engineer
Status: ACTIVE
Expiration Date: 3/31/2013

License/Certification Classes:

PE = Professional Engineer PLS = Professional Land Surveyor
 LSI = Land Surveyor Intern EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		

* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.

ADMINISTRATIVE INFORMATION



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. Michael B. Songy
Address: 6767 Perkins Road, #200
Baton Rouge, LA 70808-4263
License/Certification Class: PLS
License No: PLS.0004609
Discipline(s):
Status: ACTIVE
Expiration Date: 3/31/2013

License/Certification Classes:

PE = Professional Engineer PLS = Professional Land Surveyor
LSI = Land Surveyor Intern EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		

* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. Peter Timothy Newkirk
Address: 11824 Archery Dr.
 Baton Rouge, LA 70815-6501
License/Certification Class: PE
License No: PE.0021373
Discipline(s): Mechanical Engineer
Status: ACTIVE
Expiration Date: 9/30/2011

License/Certification Classes:

PE = Professional Engineer PLS = Professional Land Surveyor
 LSI = Land Surveyor Intern EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		
* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.			

ADMINISTRATIVE INFORMATION



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. Thomas Brady Ponder II

Address: 27014 Gaylord Rd.
Walker, LA 70785

License/Certification Class: PE

License No: PE.0030965

Discipline(s): Civil Engineer, , ,

Status: ACTIVE

Expiration Date: 3/31/2012

License/Certification Classes:

PE = Professional Engineer

PLS = Professional Land Surveyor

LSI = Land Surveyor Intern

EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		

* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. Jesse Shaun Sherrow
Address: 17443 LAKE AZALEA DRIVE
 BATON ROUGE, LA 70817-9514
License/Certification Class: PE
License No: PE.0033651
Discipline(s): Civil Engineer, , ,
Status: ACTIVE
Expiration Date: 3/31/2012

License/Certification Classes:

PE = Professional Engineer PLS = Professional Land Surveyor
 LSI = Land Surveyor Intern EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		
<p>* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.</p>			





LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. John Keith Shackelford
Address: 5802 Lake Shadow Drive
 Baton Rouge, LA 70817-3965
License/Certification Class: PE
License No: PE.0022176
Discipline(s): Civil Engineer, Environmental Engineer
Status: ACTIVE
Expiration Date: 3/31/2013

License/Certification Classes:

PE = Professional Engineer PLS = Professional Land Surveyor
 LSI = Land Surveyor Intern EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		

* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.

Certificate of *Excellence*

RYAN A. ROPPOLO



Has **successfully** completed the **requirements**

to be recognized as a **Microsoft Certified Professional**

Microsoft

Signed by *Bill Gates*



**A+® Certified Professional
IT Technician**

This certifies that: Nathan Lee

has successfully completed the requirements to be recognized as a:
CompTIA A+ Certified Professional

COMP001006642128
Career ID Number

December 17, 2007
Date Certified

John Venator
John Venator, President/CEO

This certification exam will be current through December 2009

602

THE COMPUTING TECHNOLOGY INDUSTRY ASSOCIATION



STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANTS
OF LOUISIANA

601 Poydras Street, Suite 1770
New Orleans, LA 70130

Phone: (504) 566-1244
Fax: (504) 566-1252
www.cpaboard.state.la.us

December 02, 2010

David Stephen LaPlace
1245 HIGHWAY 75
SUNSHINE, LA 70780

Re: Confirmation of License Renewal for 2011 - Certificate no. 15255

Dear David Stephen LaPlace

This letter confirms that you have renewed your CPA certificate for 2011 and your license is currently registered in good standing. **You should retain this letter as evidence that you have renewed your certificate.**

As an active certificate holder ('licensee') you may use the Certified Public Accountant and CPA titles in Louisiana. In order to have a place of business or office in Louisiana from which to use the CPA title, or to offer attest services, a *CPA firm permit* is also required. The owners and staff of a CPA firm, with an existing *firm permit*, are authorized to practice through the firm. A CPA who "contracts" with a CPA firm (in lieu of an employment relationship) to perform services for the firm's clients must have a separate *CPA firm permit* in his or her own name.

CPAs whose sole occupation is in industry, government, or academia are not required to have a *firm permit*. Whenever a CPA plans on starting a new CPA practice in Louisiana, or changes the legal form of an existing practice (e.g., from unincorporated to a professional corporation, or LLP, or LLC), a new *firm permit* application should be submitted for Board approval. Firm permit applications may be downloaded from our website at www.cpaboard.la.gov.

In general, a firm permit is required when the CPA title is associated in some manner with the firm, or when the firm performs attest services. CPA firms located outside of Louisiana, having no office or place of business in LA, may be required to have a Louisiana firm permit in certain circumstances. If you have questions about whether a firm permit is required, please contact the Board's office.

Board Rules require that you notify our office in writing within thirty (30) days of any change in mailing address or practice status. Certificates must be **renewed** each year and eligibility to practice and right to use the CPA title expires for failure to renew timely. Having your current address on file with our office is essential for legal and practical reasons.

Very truly yours,

A handwritten signature in cursive script that reads "Michael A. Tham".

Michael A. Tham, CPA
Chairman

State of  Louisiana

State Board of Certified Public Accountants
OF LOUISIANA

((BE IT KNOWN THAT))

Andrew Charles Brown

Has passed all examinations and met all other requirements prescribed by law and by the State Board of Certified Public Accountants of Louisiana to be certified as a

Certified Public Accountant

and is therefore entitled to all the privileges of such certification.



In Witness Whereof, the State Board of Certified Public Accountants of Louisiana grants this Certificate No. 24735 under its seal, at New Orleans, this 1 day of October 2002



State Board of Certified Public Accountants of Louisiana

L. Lane Hood

CHAIRMAN

Donald L Moore

SECRETARY

ADMINISTRATIVE INFORMATION



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, P.O. Box 3596, Baton Rouge, LA 70821-3596, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION: MARK M GAUTHIER

Date: LDAF ID: 107227

LICENSE(S): G-244 LANDSCAPE ARCHITECT 11-0573

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, P.O. Box 3596, Baton Rouge, LA 70821-3596, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2011 through 01/31/2012 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s).

LICENSE(S): G-244 LANDSCAPE ARCHITECT 11-0573

MARK M GAUTHIER
1477 COTTONWOOD DRIVE
DENHAM SPRINGS LA 70726

DISPLAY IN A PROMINENT PLACE.

Mike Strain
Commissioner

LDAF ID: 107227



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. Brandon Scott Hebron
Address: 10654 Springtree Avenue
 Baton Rouge, LA 70810
License/Certification Class: EI
License No: EI.0028308
Discipline(s):
Status: ACTIVE
Expiration Date: 3/31/2013

License/Certification Classes:

PE = Professional Engineer PLS = Professional Land Surveyor
 LSI = Land Surveyor Intern EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		
<p>* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.</p>			

ADMINISTRATIVE INFORMATION



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. George Adam Kurz
Address: 4312 Fleet Drive
Baton Rouge, LA 70809
License/Certification Class: EI
License No: EI.0028748
Discipline(s):
Status: ACTIVE
Expiration Date: 3/31/2012

License/Certification Classes:

PE = Professional Engineer PLS = Professional Land Surveyor
LSI = Land Surveyor Intern EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		

* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. Taylor Matthew Gravois
Address: 1316 Springlake Drive
 Baton Rouge, LA 70810
License/Certification Class: PE
License No: PE.0033928
Discipline(s): Civil Engineer, , ,
Status: ACTIVE
Expiration Date: 9/30/2012

License/Certification Classes:

PE = Professional Engineer PLS = Professional Land Surveyor
 LSI = Land Surveyor Intern EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		

* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.

ADMINISTRATIVE INFORMATION



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 4/25/2011, the Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name: Mr. Taylor Matthew Gravois

Address: 1316 Springlake Drive
Baton Rouge, LA 70810

License/Certification Class: PLS

License No: PLS.0004961

Discipline(s):

Status: ACTIVE

Expiration Date: 9/30/2012

License/Certification Classes:

PE = Professional Engineer

PLS = Professional Land Surveyor

LSI = Land Surveyor Intern

EIT = Engineer Intern

PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		

* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.



TRANSITION PLAN

CENTRAL

Transition Plan and Duration

Upon notice of an award, Mr. Pete Newkirk, Program Director will assemble the Central City Services Team Leaders along with Mr. Mac Watts, Mayor with the sole purpose of refining the transition plan strategy. The key objectives from this meeting will be to set-up a schedule of meetings with CH2MHill immediately following the official notice to proceed, target database and other information that will be critical going forward, and review current responses to the citizens of Central. Key Performance Measures (KPM's) will also be developed at this time. The KPM process will clearly outline the number of KPM's for each service function, development of a standard reporting schedule, and the establishment of clear measurement criteria.

Mr. Pete Newkirk and Mr. Anthony Matheny, Director of Operations, upon notification of award, will begin to attend City Council, Planning and Zoning Commission, and other Boards and Committee meetings. These individuals will also be available to meet in small groups or one-on-one to begin the overall transition.

It should be noted that Central Municipal Services Group does not intend to use a transition team separate from the proposed permanent municipal services team. This will eliminate duplicative effort, issues related to the translation of disseminated information between team members, and the inefficiency of time. There will be no premiums added to the first year cost for the transition.

The following areas of service will be going through independent transition functions with the ultimate commitment to fully transitioned by July 1, 2011. For each service function, an agreed upon hand-off plan will be established for seamless transition.

Administrative Services:

Mr. Pete Newkirk, Program Director, Mr. Anthony Matheny, Director of Operations and critical members of the Administrative Services Team will meet during the first week of the transition period with City of Central staff and CH2MHill to fully understand past and current administrative functions, data that will be made available, communications with the public, past and current relations with Council, Planning and Commission, other boards and committees, and other service information. The presentation of requested information will take place during the second week of the transition period. Also taking place during the second week of the transition will be the development of Program Process and Procedures for the following administrative service areas:

- 1) Capital Program Administration
- 2) Forecasting and Policy Implementation
- 3) Contract Administration
- 4) Communication and Public Relations
- 5) Departmental Support
- 6) Information Technology, Website Maintenance and Technology Support
- 7) Geographic Information System (GIS)
- 8) Grant Assistance

The newly developed Program Process and Procedures will be reviewed with City of Central Staff for acceptance and implementation. This will occur during the third week of the transition period. During the fourth week of the transition period, the permanent Central Municipal Services Group staff will begin to occupy their designated office space at the new Central Municipal Services Center and where feasible and beneficial will begin to provide actual services. The idea would be to address any backlog items first based on an aging evaluation then begin normal daily functions. The Administrative Services Team will be fully functional on July 1, 2011.

Financial Services:

Mr. Pete Newkirk, Program Director, Mr. Bert Faulk, Deputy Director of Financial Services and critical members of the Financial Services Team will meet during the first week of the transition period with City of Central staff and CH2MHill to fully understand past and current financial functions, data that will be made available, communications with Council, Planning and Commission, other boards and committees, and other service information. The presentation of requested information will take place during the second week of the transition period. Taking place during the second week of the transition will be the development of Program Process and Procedures for the following financial service areas.

- 1) Records Review
- 2) Fund Accounting
- 3) Other Accounting
- 4) Budgeting
- 5) Annual Financial Statements
- 6) Purchasing

The newly developed Program Process and Procedures will be reviewed with City of Central Staff for acceptance and implementation. This will occur during the third week of the transition period. During the fourth week of the transition period, the Financial Services Team will be available to provide actual services for new and backlog assignments that the City of Central feels is in their best interest. The Financial Services Team will be fully functional on July 1, 2011.

Public Works:

Mr. Pete Newkirk, Program Director, Mr. Anthony Matheny, Director of Field Operations, Mr. David Cobb, Public Works Director and critical members of the Public Works Team will meet during the first week of the transition period with City of Central staff and CH2MHill to fully understand past and current public works functions, data that will be made available, communications with the public, past and current relations with Council, Planning and Commission, other boards and committees, and other service information. The presentation of requested information will take place during the second week of the transition period. Taking place during the second week of the transition will be the development of Program Process and Procedures for the following public works service areas.

- 1) Drainage Maintenance
- 2) Grass Cutting and Weed Control
- 3) Litter Control
- 4) Bridge Assessment and Minor Repairs
- 5) Roadway Repairs
- 6) Roadway Striping
- 7) Sign Maintenance
- 8) Special Services
- 9) Traffic Signals
- 10) Utility Coordination
- 11) Emergency Services

The newly developed Program Process and Procedures will be reviewed with City of Central Staff for acceptance and implementation. This will occur during the third week of the transition period. During the fourth week of the transition period, the permanent Central Municipal Services Group staff will begin to occupy their designated office space at the new Municipal Service Center and where feasible and beneficial will begin to provide actual services. The idea would be to address any backlog items first based on an aging evaluation then begin normal daily functions. The Public Works Team will be fully functional on July 1, 2011.

TRANSITION PLAN

Permit & Inspection Services:

Mr. Pete Newkirk, Program Director, Mr. Anthony Matheny, Director of Operations, Mr. David Cobb, Public Works Director and Building Official, and critical members of the Permit and Inspection Services Team will meet during the first week of the transition period with City of Central staff and CH2MHill to fully understand past and current permit and inspection functions, data that will be made available, communications with the public, past and current relations with Council, Planning and Commission, other boards and committees, and other service information. The presentation of requested information will take place during the second week of the transition period. Taking place during the second week of the transition will be the development of Program Process and Procedures for the following permit and inspection service areas.

- 1) Executive Review
- 2) Residential Plan Review
- 3) Commercial Plan Review
- 4) Inspections

The newly developed Program Process and Procedures will be reviewed with City of Central Staff for acceptance and implementation. This will occur during the third week of the transition period. During the fourth week of the transition period, the permanent Central Municipal Services Group staff will begin to occupy their designated office space at the new Municipal Service Center. Also occurring during the fourth week of the transition period, the Permit and Inspection Services Team will be available to provide actual services for new and backlog assignments that the City of Central feels is in their best interest. The Permit and Inspection Services Team will be fully functional on July 1, 2011.

Planning and Zoning Services:

Mr. Pete Newkirk, Program Director, Mr. Anthony Matheny, Director of Planning and Zoning and critical members of the Planning and Zoning Services Team will meet during the first week of the transition period with City of Central staff and CH2MHill to fully understand past and current planning and zoning functions, data that will be made available, communications with the public, past and current relations with Council, Planning and Commission, other boards and committees, and other service information. The presentation of requested information will take place during the second week of the transition period. Taking place during the second week of the transition will be the development of Program Process and Procedures for the following planning and zoning service areas.

- 1) Executive Review
- 2) Application Review
- 3) Policies and Procedures Review
- 4) Inspections

The newly developed Program Process and Procedures will be reviewed with City of Central Staff for acceptance and implementation. This will occur during the third week of the transition period. During the fourth week of the transition period, the permanent Central Municipal Services Group staff will begin to occupy their designated office space at the new Municipal Service Center. Also occurring during the fourth week of the transition period, the Planning and Zoning Services Team will be available to provide actual services for new and backlog assignments that the City of Central feels is in their best interest. The Planning and Zoning Services Team will be fully functional on July 1, 2011.

Engineering Services:

Mr. Pete Newkirk, Program Director, Mr. Anthony Matheny, Director of Planning and Zoning and critical members of the Engineering Services Team will meet during the first week of the transition period with City of Central staff and CH2MHill to fully understand past and current engineering functions, data that will be made available, communications with the public, past and current relations with Council, Planning and Commission, other boards and committees, and other service information. The presentation of requested information will take place during the second week of the transition period. Taking place during the second week of the transition will be the development of Program Process and Procedures for the following engineering service areas.

- 1) Floodplain Management
- 2) Community Rating System
- 3) Construction Plan Review
- 4) Land Development

The newly developed Program Process and Procedures will be reviewed with City of Central Staff for acceptance and implementation. This will occur during the third week of the transition period. During the fourth week of the transition period, the Engineering Services Team will be available to provide actual services for new and backlog assignments that the City of Central feels is in their best interest. The Engineering Services Team will be fully functional on July 1, 2011.

Stormwater Management Services:

Mr. Pete Newkirk, Program Director, Mr. Anthony Matheny, Director of Operations and critical members of the Stormwater Management Services Team will meet during the first week of the transition period with City of Central staff and CH2MHill to fully understand past and current stormwater management functions, data that will be made available, communications with the public, past and current relations with Council, Planning and Commission, other boards and committees, and other service information. The presentation of requested information will take place during the second week of the transition period. Taking place during the second week of the transition will be the development of Program Process and Procedures for the following stormwater management service areas.

- 1) Program Review
- 2) Policy Implementation
- 3) Permits

The newly developed Program Process and Procedures will be reviewed with City of Central Staff for acceptance and implementation. This will occur during the third week of the transition period. During the fourth week of the transition period, the Stormwater Management Services Team will be available to provide actual services for new and backlog assignments that the City of Central feels is in their best interest. The Stormwater Management Services Team will be fully functional on July 1, 2011.

Code Enforcement Services:

Mr. Pete Newkirk, Program Director, Mr. David Cobb, Public Works Director and critical members of the Code Enforcement Services Team will meet during the first week of the transition period with City of Central staff and CH2MHill to fully understand past and current code enforcement functions, data that will be made available, communications with the public, past and current relations with Council, Planning and Commission, other boards and committees, and other service information. The presentation of requested information will take place during the second week of the transition period. Taking place during the second week of the transition will be the development of Program Process and Procedures for the following code enforcement service areas.

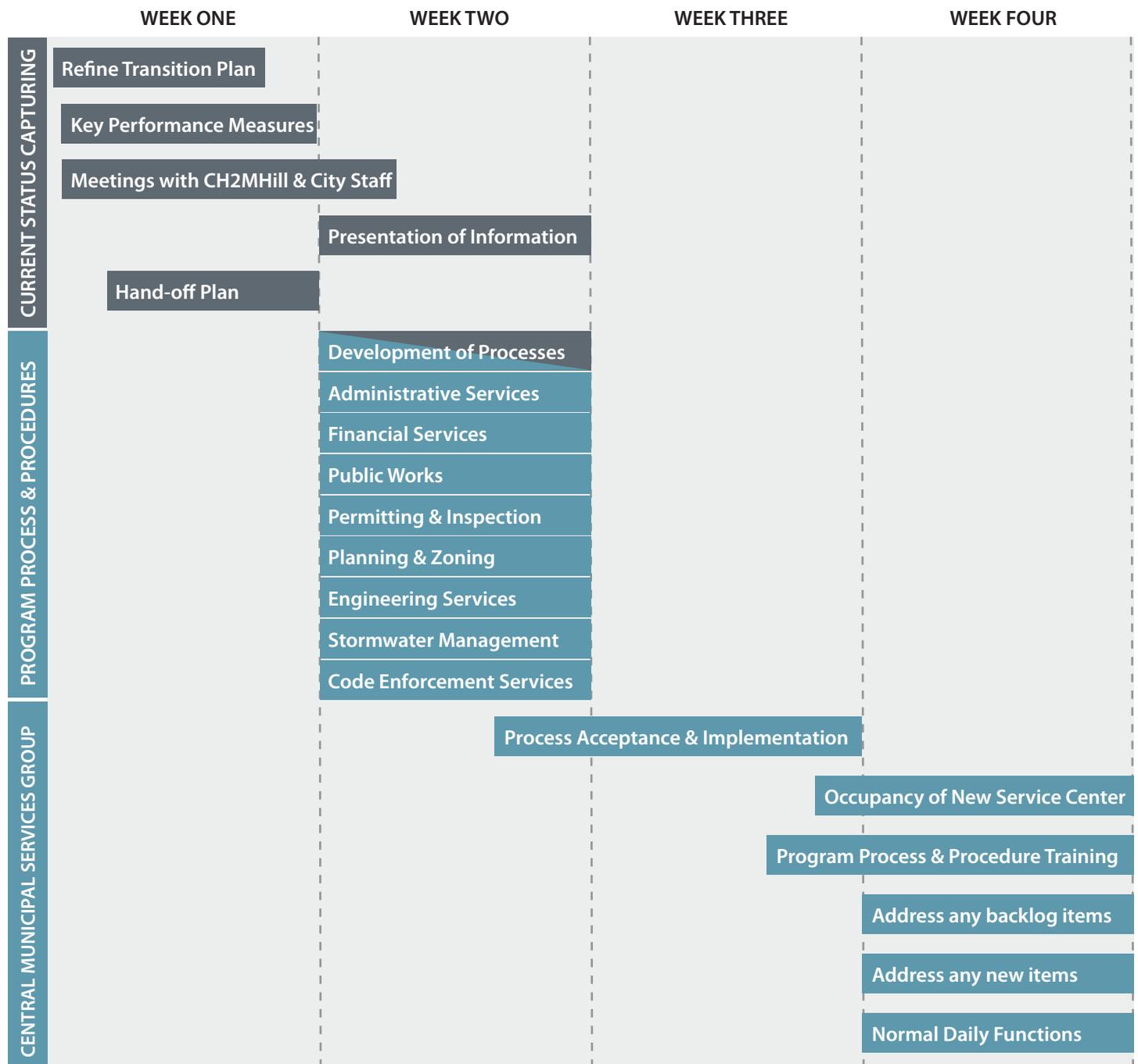
- 1) Program Review
- 2) Policy Implementation
- 3) Case Review

The newly developed Program Process and Procedures will be reviewed with City of Central Staff for acceptance and implementation. This will occur during the third week of the transition period. During the fourth week of the transition period, the Code Enforcement Services Team will be available to provide actual services for new and backlog assignments that the City of Central feels is in their best interest. The Code Enforcement Services Team will be fully functional on July 1, 2011.

TRANSITION PLAN

Transition Duration

The Transition Plan is a critical element for the successful partnership. The Central Municipal Services Group applies our proven methodologies to ensure a smooth, seamless transition. Indeed, from our perspective, a successful transition is the most important aspect of this project for maintaining stability and integrity and ensuring the highest degree of service to the Central Community.



During the fourth week of the transition period, Mr. Pete Newkirk will conduct program process and procedure training to all Central Municipal Services Group team members.

**EMERGENCY & CATASTROPHIC
RESPONSE**



Emergency and Catastrophic Response

Any successful recovery from any emergency or natural catastrophic begins with the Emergency and Catastrophic Response Plan. The Central Municipal Services Group will begin on day one of the contract to thoroughly review the current Emergency Plan of Action, update to current agency requirements, and incorporate new processes and procedures developed specifically for this contract. The Emergency and Catastrophic Response Plan will require response to any emergency or to any hazardous avoidance measure within two (2) hours of initial notification.

Communication protocols will be developed that clearly outline the chain of communications starting with the City of Central, local law enforcement officials, and other designated individuals. Mr. David Cobb, Public Works Director or his designee will be the recipient of the initial call and will be available twenty-four (24) hours per day seven (7) days a week. Mr. Cobb or his designee will assess the type and severity of each emergency then dispatch the appropriate first responders. The Mayor or his designee will be notified of the assessment and any dispatch ordered. Mr. Cobb will communicate to the Mayor or his designee changes in staffing, equipment and materials deemed necessary during the course of the emergency response. For any emergency not declared as a state of emergency by the Governor of Louisiana or Federal Government, the Central Municipal Services Group will rely on the expertise and experience of team-member SEMS, Inc. to take the necessary steps to protect and or perform the necessary repairs to City of Central assets and infrastructure including, but not limited to, such tasks as clearing roads, sanding streets, and removing debris from City's roadways and drainage systems. In addition, SEMS employs the nationally recognized Incident Command System (ICS) to manage emergency and disaster response measures. The Central Municipal Services Group has an extensive bench staff to assist with any emergency or catastrophic response should additional manpower and equipment is required during the course of a response.

For emergency response and clean-up services related to a declared disaster by the Governor of Louisiana or Federal Government, it is important to have these services properly obtained through a competitive process which complies with all statutes, rules, and regulations established by the State of Louisiana, FEMA, and other Federal Agencies. The Central Municipal Services Group plans to have request for proposal documents ready for the Mayor and Council's approval for both monitoring services and disaster debris removal services soon after the contract is executed so these service providers can be selected and put under contract in advance of a declared disaster. On a daily basis before, during and after a declared disaster, the Central Municipal Services Group staff will meet and coordinate with City officials, the monitoring and debris removal companies, as well as State and Federal agency representatives to insure all processes and procedures, including documentation, payments, and other services are strictly followed and comply with all regulatory agency requirements. This is critical to insure timely and maximum reimbursement for any and all work performed relative to the declared disaster. As was presented above, SEMS will employ the Incident Command System (ICS) to manage emergency and disaster response measures. The ICS is built around five major components: incident command, planning, operations, logistics, and finance/administration. SEMS has successfully managed the preparation, recovery, and mitigation of numerous emergency and disaster situations including but not limited to: hazardous and non-hazardous materials release, fires and explosions, truck roll-overs and transfers, transformer non-containment and explosions, and hurricane related disasters.

With the recent disasters related to aging pipelines across the country, Homeland Security and the Department of Energy (DOE) are preparing for the release of addition guidelines that local municipalities will have to abide by for future disaster response, recovery, and reimbursement. The Central Municipal Services Group is aware and fully understands the possible implications to the Emergency and Catastrophic Response Plan and will make provisions for their inclusion at the appropriate time.

